F	
Г	

- 9 董事 Directors (續上頁 cont'd)
- B. 董事 (法人團體) Director (Body Corporate)

《如超過一名董事屬法人團體·請用續頁 D 填報 Use Continuation Sheet D if more than 1 director is a body corporate) 請在適用的空格內加上 ✓ 號 Please tick the relevant box(es)

18	身分 Capacity	董事 Director	<b>候補董事</b> Alternate Director	代替 Alternate to
	中文名稱 Name in Chinese			
	英文名稱 Name in English			
Ð	地址 Address			
	國家/地區 Country/Region			
14	電郵地址 Email Address			
	公司編號 Company N (只適用於在香港註冊的法人團 (Only applicable to body corpo	1禮)	ı Kona)	

10 **股本 Share Capital** (截至本申報表的日期 As at the date of this return) (只適用於有股本公司 Only applicable to a company having a share capital)

### 法定股本(或等同者)

Authorized Share Capital (or its equivalent) (如不適用・請填上「不適用」) (If not applicable, please state 'NA')

### 已發行股本(或等同者)

Issued Share Capital (or its equivalent) (如不適用・請填上「不適用」) (If not applicable, please state 'NA')

貨幣單位 Currency	總面值 Total Nominal Value
貨幣單位 Currency	練面値 Total Nominal Value

11 按揭及押記 Mortgages and Charges

截至本申報表的日期,所有根據《公司條例》第 8 部或《前身條例》第 Ⅲ 部,須向公司 註冊處處長登記的就所有按揭及押記的負債總額

Total amount of the indebtedness of the company as at the date of this return in respect of all mortgages and charges that are required to be registered with the Registrar of Companies under Part 8 of the Companies Ordinance or Part III of the Predecessor Ordinance

表格	Ν	N	2
Form	IA	IV	J

公	可編號	Company Number
F		

<b>a</b>	12	帳日	Accoun	ıt
20	14		Accoun	

(請填報 A 或 B 項 Please complete Section A or B as appropriate)

A. 隨本表格交付 (公司條例) 第 789 條規定的最近發表的帳目 Latest Published Accounts required under section 789 of the Companies Ordinance are delivered with this form

### 該等帳目所涵蓋的會計期 Period Covered by the Accounts

			至 To			
<b>∄</b> DD	月MM	年 YYYY		<b>∄</b> DD	月MM	年 YYYY

B. 並無隨本表格交付《公司條例》第 789 條規定的帳目,原因如下一 Accounts required under section 789 of the Companies Ordinance are not delivered with this form for the following reason —

請在適用的空格內加上 ✓ 號 Please tick the relevant box

公司成立爲法團所在地方的法律,或在其註冊成爲公司所在的任何其他司法管轄 區的法律,以及該司法管轄區的任何證券交易所或類似的監管機構的規章,均沒 有規定公司須發表其帳目,或將其帳目的文本交付某人,而公眾人士有權在該人 的雜章盧本閣該帳目。

The company is neither required by the law of its place of incorporation, the law of any other jurisdiction where the company is registered as a company, nor the rules of any stock exchange or similar regulatory bodies in that jurisdiction to publish its accounts or to deliver copies of its accounts to any person in whose office the accounts may be inspected as of right by members of the public.

公司成立爲法團的日期,是在根據《公司條例》第788(1)條交付周年申報表的日期 前的 18 個月內,而公司須發表的帳目仍未擬備。

The company has been incorporated for less than 18 months prior to the date of delivery of the annual return under section 788(1) of the Companies Ordinance and the accounts of the company that are required to be published have not been made up.

### 本申報表包括下列續頁 This Return includes the following Continuation Sheet(s)

續頁 Continuation Sheet(s)	A	В	С	D	
頁數 Number of pages					

6	簽署 Signed	:							
	姓名 Name	:		日期 Date	:				
		-	董事/公司秘書/經理/獲授權代表*	_	Ħ DD	1	月MM	1	年 YYYY
			Director / Company Secretary /						
			Manager / Authorized Representative*						

\*Delete whichever does not apply 請刪去不適用者

第八頁 Page 8

## 續頁 A Continuation Sheet A

	本申報表的日期 Date of Return	公司編號 Company Number
		F
	日DD 月MM 年YYYY	
	在香港的獲授權代表的詳情億 Details of Authorized Represent	
	A. 獲授權代表 (自然人) Author	rized Representative (Natural Person)
	中文姓名 Name in Chinese	
	英文姓名 姓氏 Name in English Surname	
	名字 Other Names	
9	香港地址 Hong Kong Address	
	地區	香港/HONG KONG
	Region	Hill Horio Horio
10	電郵地址 Email Address	
0	身分證明 Identification (a) 香港身分證號碼 Hong Kong Identity Card Numb	er (()
	(b) <b>護照</b> Passport	W B W de Javies Courte
		簽發國家 Issuing Country
		號碼 Number
	B. 獲授權代表 (非自然人) Auti 請在適用的空格內加上 < 號 Please tick t	norized Representative (Other Than Natural Person)
	商號或法團的性質 Nature of the Firm or Corporation	◆ 体師行或律師法国 A firm of solicitors or a solicitor corporation A firm or a corporate practice of certified public accountants (practising)
	中文名稱 Name in Chinese	
	英文名稱 Name in English	
9	香港地址 Hong Kong Address	
	<b>地區</b> Region	香港/HONG KONG
10	電郵地址 Email Address	

### 續頁 B Continuation Sheet B

	本	申報表的	日期 Date	of Return				公司編號	Company	Number
								F		
		日 DD	月MM	年 YYYY						
					ils of Company S		ection 8)			
	Α.	公可秘密		() Compa	ny Secretary (Natu	irai Person)				
		Name in		Į.						
		英文姓名 Name in		姓氏 Surname						
			_	名字 Other Names						
		前用姓名		中文 Chinese						
		Previous	Names	ļ.						
				英文 English						
		別名 Alias		中文 Chinese						
				英文 English						
<b>3</b>		通訊地址 Correspo Address								
				<u>[</u>						
				ļ						
			Cou	國家/地區 ntry/Region						
4		電郵地址 Email Ad								
15			月 Identifica							
			身分證號 Kong Identi	ष्क ty Card Numb	ber					( )
		(b) 護照 Pass								
		1 400	Port	[		簽發	國家 Issuing C	ountry		
				Ĺ			號碼 Number			
	В.	公司秘	書(法人)	画體)Com	pany Secretary (Be	ody Corporat	te)			
16		中文名和 Name in								
<b>1</b> 6		英文名和 Name in	<b>F</b>							
•		地址 Address								
				ļ						
			Cou	國家/地區 ntry/Region						
<b>1</b>		電郵地址 Email Ad	Ŀ							
		公司編號	<b>元</b> Company							
			香港註冊的法人	<i>删删)</i> norate registered	l in Hong Kong)					

續頁 C Continuation Shee	et C
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本申報表的日期 Date of Return					
E DD	月MM	年 YYYY			

公司編號	Company Number
F	

### 董事詳情 (自然人) (第 9A 項) Details of Director (Natural Person ) (Section 9A)

_	請任週用的空格內加」	C V 50 Please tick	the relevant t	oox(es)			
18	身分		董事		候補董事	代替 Alternate to	Ī
	Capacity		Director		Alternate Director		
	中文姓名 Name in Chinese						=
	英文姓名 Name in English	姓氏 Surname					_
		名字 Other Names					
	前用姓名 Previous Names	中文 Chinese					
		<b>英文</b> English					
	別名 Alias	中文 Chinese					_
		<b>英文</b> English					
19	住址 Residential Address						_
	(	國家/地區 Country/Region					
<b>4</b>	電郵地址 Email Address						_
<b>1</b> 5	身分證明 Identif	ication					
•	(a) 香港身分證! Hong Kong Ide	<b>號碼</b> entity Card Numb	per			(	)
	(b) 護照 Passport						_
		-			簽發國家	Issuing Country	_

號碼 Number

續頁 D	Continuation	Sheet	C
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本申報表的	り日期 Date o	f Return
Ħ DD	■ MM	在 YYYY

公司編號	Company Number
F	

### 董事詳情 (法人團體) (第 9B 項) Details of Director (Body Corporate) (Section 9B)

<b>1</b> 8	1 身分	董事	候補董事	代替 Alternate to	
	Capacity	Director	Alternate Director		
	中文名稱				
	中久名傳 Name in Chinese				
	英文名稱				
	Name in English				
<b>1</b>	地址				
•	Address				
	<b>5 5 7 1</b>				
	■家/地 Country / Req	gion			
14	電郵地址				
	Email Address				
	公司編號 Company M				
	(只適用於在香港註冊的法人團 (Only applicable to body corpo		ona)		
	請在適用的空格內加上 🗸				
18	2 身分	□ 董事	候補董事	代替 Alternate to	
	Capacity	Director	Alternate Director	TVE Filternate to	
		200.0.	7 atomato Birotto		
	中文名稱 Name in Chinese				
	Name in Omnese				
	英文名稱				
	Name in English				
•	tel. I t				
<b>①</b>	地址 Address				
<b>(1)</b>					
Ø					
<b>T</b>					
Ø	Address				
•		I WE			
	Address 國家/地 Country/Ret	T EE John			
<b>0</b>	Address	TE SIGN STATE OF THE STATE OF T			

(Only applicable to body corporate registered in Hong Kong)

### (公司條例)(香港法例第 622 章) 第 788 條規定交付的

### 註冊非香港公司周年申報表

### 填表須知 — 表格 NN3

### 附註

### 引言

- 註冊非香港公司必須每年將一份周年申報表交付公司註冊處處長(「處長」)登記。申報表應準確反映公司於申報表的日期的狀況。
- 請劃一以中交或英交申報各項所需資料。如以中交申報,請用繁體字。以手寫方式 填寫的表格或不會被公司註冊處接納。
- 3. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。

### 交付表格的期限

4. 本表格必須於公司註冊爲註冊非香港公司的註冊證明書發出的日期的最近周年日後的42日內交付處長登記。你可郵寄本表格到「香港金鐘道66號金鐘道政府合署14樓公司註冊處」,或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作曾爲遵從《公司條例》中有關條文的規定而交付處長。遺類提交者均須數付較高的註冊費用。

#### 費用

5. 本表格必須連同正確的註冊費用一併交付,否則公司註冊處不會接納。公司註冊處將依據公司重新交付表格的日期,計算所需繳付的註冊費用。有關所需費用的詳情,請參閱 (主要服務收費表)資料小冊子。如以港幣劃線支票繳付費用,抬頭請註明「公司註冊 處」。請勿郵寄現金。

### 簽署

6. 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納未簽妥的表格,並將依據公司重新提交已簽妥的表格的日期,計算所需繳付的註冊費用。

### 公司名稱 (第1項)

 在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名 稱相同。

### 在香港的主要營業地點及在成立爲法團所在地方的辦事處 (第5及6項)

請提供公司的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,請以表格 NN9 通知公司註冊處。

### 在香港的獲授權代表 (第7項)

- 如獲授權代表屬自然人,請提供其香港地址,本處不接納「轉交」地址或郵政信箱號碼。
- 10. 請提供獲授權代表的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改, 請以表格 NN8C 通知公司註冊處。
- 11. 請申報屬自然人的獲授權代表的香港身分證號碼。如該人並非香港身分證持有人,請申報其所持護照的號碼及簽發國家。如該人並非香港身分證持有人,亦沒有任何國家的護照,則請在有關的空格內塡上「無」。
- 12. 如獲授權代表屬律師行或律師法團、執業會計師事務所或會計師執業法團,請申報其在香港的營業地址。本處不接納「轉交」地址或郵政信箱號碼。

### 公司秘書或董事 (第8及9項)

- 13. 請申報屬自然人的公司秘書的<u>選訊地址</u>。如屬非香港地址,請同時申報「國家/地區」 一欄。本處不接納郵政信箱號碼。
- 14. 請提供公司秘書或董事的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,請以表格 NN7 通知公司註冊處。
- 15. 請申報屬自然人的公司秘書或董事的香港身分證號碼。如該人並非香港身分證持有人,請申報其所持護照的號碼及簽發國家。如該人並非香港身分證持有人,亦沒有任何國家的護照,則請在有關的空格內填上「無」。
- 16. 如某商號的所有合夥人爲公司的聯名公司秘書,請在供公司秘書(法人團體)填報名稱的空格內申報商號名稱。
- 17. 如公司秘書或董事屬法人團體,請註明其註冊辦事處或主要辦事處的地址。如屬非香港地址,請同時申報「國家/地區」一欄。本處不接納「轉交」地址或郵政信箱號碼。
- 18. 請述明董事的身分。如屬候補董事,請註明獲代替行事的董事姓名或名稱。
- 19. 請申報屬自然人的董事的<u>適常住址</u>。如屬非香港地址,請同時申報「國家/地區」一欄。本處不接納「轉交」地址或郵政信箱號碼。

### 帳目 (第12項)

- 20. 根據《公司條例》第789條規定,周年申報表必須連同一份最近發表的涵蓋最少12個 月期間的帳目的經核證副本,或如該帳目不是採用英文或中交擬備,則須連同該帳目 的經核證英文譯本或中文譯本一併交付處長登記。
- 21. 如公司能符合本表格第 12B 項所列兩項條件的任何一項,則無需交付帳目。

### ANNUAL RETURN OF REGISTERED NON-HONG KONG COMPANY

For the purposes of section 788 of Companies Ordinance (Cap. 622)

### Notes for Completion of Form NN3

### Introduction

- A registered non-Hong Kong company must every year deliver to the Registrar of Companies (the Registrar) an annual return for registration. The return should reflect accurately the affairs of the company as at the date of return.
- Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.

### Deadline for Delivery of this Form

4. This form must be delivered to the Registrar for registration within 42 days after the most recent anniversary of the date of registration of the registered non-Hong Kong company. by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance. Late submission will be subject to payment of a higher registration fee.

### Fee

5. This form must be delivered with the correct registration fee. A form which is not delivered with the correct fee will be rejected by the Companies Registry. The registration fee payable will be calculated according to the resubmission date of the form. Please refer to the information pamphlet on 'Price Guide to Main Services' for the correct fee payable. If the fee is paid by cheque, the cheque should be crossed and issued in Hong Kong Dollars payable to 'Companies Registry'. Please do not send cash.

### Signature

6. This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry. The registration fee payable will be calculated according to the resubmission date of the properly signed form.

### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

# Principal Place of Business in Hong Kong and Offices in Place of Incorporation (Sections 5 and 6)

Please provide the email address of the company, if any, to facilitate electronic communication. If there is any subsequent change in the email address, please notify the Companies Registry by completing Form NN9.

### Authorized Representative in Hong Kong (Section 7)

- Please provide the Hong Kong address of the authorized representative who is a natural person. 'Care of addresses or post office box numbers are not acceptable.
- 10. Please provide the email address of the authorized representative, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NN8C.
- 11. The Hong Kong Identity Card number or, in the absence of which, the number and issuing country of the passport of the authorized representative who is a natural person should be given. If he or she holds neither a Hong Kong Identity Card nor a passport, blease state 1%1 in the boxes provided
- 12. If the authorized representative is a firm of solicitors, a solicitor corporation, or a firm or corporate practice of certified public accountants (practising), its business address in Hong Kong should be given. 'Care of addresses or post office box numbers are not acceptable.

### Company Secretary or Directors (Sections 8 and 9)

- 13. Please provide the <u>correspondence address</u> of the company secretary, who is a natural person. If a non-Hong Kong address is given, please also complete the box for 'Country/Region'. Post office box numbers are not acceptable.
- 14. Please provide the email address of the company secretary or director, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NN7.
- 15. The Hong Kong Identity Card number or, in the absence of which, the number and issuing country of the passport of the company secretary or director who is a natural person should be given. If he or she holds neither a Hong Kong Identity Card nor a passport, please state 'Nii' in the boxes provided.
- 16. If all the partners in a firm are joint company secretaries of the company, please state the name of the firm in the box for name of Company Secretary (Body Corporate).
- 17. If the company secretary or director is a body corporate, the address of its registered or principal office should be given. If a non-Hong Kong address is given, please also complete the box for 'Country / Region'. 'Care of addresses or post office box numbers are not acceptable.
- 18. Please state the capacity(ies) of the director(s). In the case of an alternate director, please state the name(s) of the principal director(s) to whom he or she or it is the alternate.
- 19. Please provide the <u>usual residential address</u> of a director who is a natural person. If a non-Hong Kong address is given, please also complete the box for 'Country/Region'. 'Care of' addresses or post office box numbers are not acceptable.

### Accounts (Section 12)

- 20. A certified copy of the latest published accounts for a period of at least 12 months, or if the accounts are not in English or Chinese, a certified translation of the accounts in English or Chinese should be delivered with the Annual Return to the Registrar for registration as required by section 789 of the Companies Ordinance.
- If the company can fulfil <u>either</u> of the two conditions listed in Section 12B of this form, no accounts are required to be delivered.



# 註冊非香港公司更改憲章、法規或 章程大綱等的申報表

Return of Change in the Charter, Statutes or Memorandum etc. of Registered Non-Hong Kong Company

表格 Form NN5

								公司編號 Com	pany Number
註 Note								F	
6	1	公司名	名稱 Com	pany Name	)				
•									
0	2				F出規定的対 ng the Comp		titution whi	ch has been Ch	nanged
					須連同本表 nt instrument		vered with th	nie form	
									has been shanged
		神仕週先			义者占經更以 Plea	se tick the releva	nt box(es) to inai	icate which instrument	nas been changed
		Ш	憲章 Cha	rter					
			法規 Stat	utes					
					細則(如有的 ociation (inclu		, if any)		
		П	其他(請	注明) Other	s (Please spec	cify)			
	,	<i>ዙ አ</i> ት በ	□ ## Effor	tive Date o	of Change				
	,	土双口	1 An Line	live Date o	i Change				
							<b>∄</b> DD	月MM	年 YYYY
3	提	交人資料	₽ Presento	or's Referen	се	請勿塡	寫本欄 For C	Official Use	
		名 Name 址 Addre							
	щ	AL Addre	:55.						
	-	話 Tel:		<b>体</b> 真 F	av.				
	_	配 iei. 郵 Email	:	長年	un.				

檔號 Reference:

表格	NINIE
Form	NN5

公司編號	Company Number
F	

Details of the (	Change 更改詳情	•		

簽署 Signed	:							
姓名 Name	:_		日期 Date:					
		董事/公司秘書/經理/獲授權代表* Director/Company Secretary/Manager/ Authorized Representative*		<b>∄</b> DD	1	月MM	1	年YYYY

### (公司條例)(香港法例第 622 章) 第 791(1) 及(2)(a)條規定交付的

### 

### 附註

### 引言

- 如註冊非香港公司更改其憲章、法規或章程大綱(包括章程細則(如有的話)),或對該公司的組織作出規定的其他文書,該公司須在出現更改的日期後的一個月內,將更改的詳情以本表格交付公司註冊處處長(「處長」)登記。
- 2. 請劃一以中文或英文申報各項所需資料,所選的語文<u>必須</u>與連同本表格交付的對公司組織作出規定的文書的語文相同。如以中文申報,請用繁體字。以手寫方式塡寫的表格或不會被公司註冊處接納。
- 3. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作曾爲薄從《公司條例》中有關條文的規定而交付處長。

### 簽署

 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納未簽 妥的表格。

### 公司名稱 (第1項)

 在本表格填報的公司名稱必須與公司註冊處發出的最近一註冊證明書上的公司名稱 相同。

### 經更改的對公司的組織作出規定的文書名稱 (第2項)

7. 本表格必須連同一份該註冊非香港公司的憲章、法規或章程大綱(包括章程細則(如有的話)) 在更改後的經核證副本,或對該公司的組織作出規定的其他文書在更改後的經核證副本一併交付。如該憲章、法規或章程大綱(包括章程細則(如有的話)),或對該公司的組織作出規定的其他文書既非採用英文,亦非採用中文,則
2. 沒規、章程大綱或文書的經核證英文或中文譯本。

# RETURN OF CHANGE IN THE CHARTER, STATUTES OR MEMORANDUM ETC. OF REGISTERED NON-HONG KONG COMPANY

For the purposes of section 791(1) and (2)(a) of Companies Ordinance (Cap. 622)

### Notes for Completion of Form NN5

#### Introduction

- 1. If there is a change in the charter, statutes or memorandum (including articles, if any) of a registered non-Hong Kong company or other instruments defining the company's constitution, the company must, within 1 month after the date of the change, deliver a return containing the particulars of the change in this form to the Registrar of Companies (the Registrar) for registration.
- 2. Please fill in all particulars and complete all items consistently in either Chinese or English <u>AND</u> in the same language used in the instrument defining the company's constitution which is delivered with this form. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Signature

This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

### Name of Instrument Defining the Company's Constitution which has been Changed (Section 2)

7. This form must be accompanied by a certified copy of the charter, statutes or memorandum (including articles, if any) of the company or any other instruments defining the company's constitution after the change. If the charter, statutes or memorandum (including articles, if any) of the company or any other instruments defining the company's constitution is in a language other than English or Chinese, only a certified translation of the charter, statutes, memorandum or instruments in English or Chinese is required to accompany this form.



### 註冊非香港公司

### 更改公司秘書及董事申報表(委任/停任)

Return of Change of Company Secretary and Director of Registered Non-Hong Kong Company (Appointment / Cessation)

表格 NN6

								,	FOI maCometea	
- NI -/								F	、可編號 COM	pany Number
Note		八司女秘 Comno	mu Nama					•		
U	1	公司名稱 Compa	ny Name							
	2	八司以中ノ本市	A- 1 → 1 C		ion to As	+ aa C	amnanı C	- aratamı	/Director	
	2	公司秘書/董事 (如超過一名公司秘書/董								ector ceased to act)
	A.	現時在公司註冊處								
_		請在適用的空格內加上					, ,			
8		~ ~	公司秘書		董事		<b>美補董事</b>	代替	Alternate to	
			Company Secretary	ı	Director		lternate irector			
		公司秘書/董事的	7 詳情 (自	然人)	Particula	rs of C	ompany Se	cretary / [	Director (Natu	ral Person)
		中文姓名 Name in Chinese								
		英文姓名 Name in English	姓氏 Surname							
		·	名字							
		Othe	r Names							
9		身分證明 Identification						( )		
						身分證				照號碼
		或 OR			Hong Kong	Identity C	ard Number		Passp	ort Number
		<u>玖 ∪ ℝ</u> 公司秘書/董事的	- <del> </del>		M Dortio	ulara of	Company	Coorotomi	/Director (Pe	dy Cornorato)
10		公可做者/里争的 中文及英文名稱 Ch				ulai S Oi	Company	Secretary,	Director (Bo	dy Corporate)
		17XXXX4# 0								
	_	Note for this late Data line								
_	в.	停任詳情 Details o	r Cessatio	n						
Œ		停任日期 Date of Cessation								
							目 D	D	月 MM	年 YYYY
12		上述董事或候補董事 Will this director or al	事在停任日 tornata dira	期後:	· 是否仍然	·擔任道	型公司的候	補董事或重	[事職位? or director in th	是 Yes
		company after the dat			illing to i	ioia oiii	ce as aiterna	ite director	or unector in ti	…。 □ 否 No
4	提。	交人資料 Presentor's	s Referenc	e		li	請勿塡寫本	欄 For Off	icial Use	
		名 Name:				ľ	113 X3 AM 144.	IM		
		Address:								
	電:	括 Tel:	傳真	Fax:						
		野 Email:								
	檔	Reference:								

公司編號	Company Number
F	

13	<i>請在適用的空格內加上 ✓ 號 F</i> 身分		董事		候補董事	<b>分差</b>	Alternate to			
-	Capacity Comp Secre	any	Director	Ш	Alternate Director	IV T	. mornate to			
	中文姓名 Name in Chinese									
	英文姓名 姓氏 Name in English Surnan	fine								
	名 Other Nam	<b>孝</b> es								
	前用姓名 中: Previous Names Chine	文 se								
	<b>英</b> Engli	文 sh								
	別名 中: Alias Chine	se								
	<b>英</b> Engli	文 sh								
14	地址 Address									
	<b>國家/地</b> Country / Regi	E on								
15	電郵地址 Email Address									
<b>1</b> 6	身分證明 Identification (a) 香港身分證號碼 Hong Kong Identity Car	d Number								(
	(b) 護照 Passport	簽發國 Issuing Coun								
		號 i Numb								
	委任日期 Date of Appoir	ntment								
					日	DD	月Mi	vi .	年Y	YYY

	表	格 NN	16				公司編號 Co	ompany Number
	Fo	orm INII	NO				F	
	4		<mark>必書/董事(法人</mark>					
		請在適用的空格	內加上 ✔ 號 Please tick th		_			
18)		身分 Capacity	Company Secretary	董事 Director	候補董事 Alternate Director	代替 Alterr	nate to	
Ð		中文名稱 Name in Chin	iese					
Ð		英文名稱 Name in Engl	lish					
20		地址 Address						
		國家 Country /	地區 Region					
21		電郵地址 Email Addres	s					
		(只適用於在香港	ompany Number 熊莊冊的法人團體) e to body corporate registere	ed in Hong Kong	ı			
		委任日期 Da	ate of Appointment					
						Ħ DD	月MM	年 YYYY
22		Is this direct	候補董事在獲得這次 for or alternate director the time of this appoint	or already an	否已經是這公 existing altern	司的現任候補董 ate director or d	事或董事? lirector in this	□ 是 Yes □ 否 No
		本申報表包	L括下列續頁 This Ret	urn includes t	he following Co	ontinuation Sheet(	(s)	
		續頁 Contin	nuation Sheet(s)			В		С
		頁數 Numbe	er of pages					
6	簽氧	Signed :						
	姓:	名 Name :_			Ind. No. 25	日期 Date :_	HDD / H	MM / MANAGE
			董事/公司秘書 Director/Compar Authorized		/Manager/		日DD / 月	MM / 年YYYY

\*請刪去不適用者 Delete whichever does not apply

### 續頁 A Continuation Sheet A

公司編號 Company Number F

是 Yes

否No

公司秘書/董事的停任 (第2項)

Cessation to Act as Company Secretary/Director (Section 2)

請在適用的空格內加上 ✓ 號 Please tick the relevant box(es)

A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry

		_	_			
8	身分 公司和 Compacity Secret	any Directo	候補董事 r Alternate Director	代替 Alter	nate to	
	公司秘書/董事的詳作	情 (自然人)Par	ticulars of Company	Secretary / Di	rector (Natu	ral Person)
	Name in Chinese 英文姓名 姓 Name in English Surna	氏 me				
	名 Other Nam	字 nes				
•	身分體明 Identification	Han	香港身分證號碼ig Kong Identity Card Num	( )		照號碼 port Number
<b>0</b>	或 OR 公司秘書/董事的詳	情 (法人團體)	Particulars of Com			•
	中文及英文名稱 Chinese	e and English Nam	es			
E	3. 停任詳情 Details of Ce	ssation				
0	停任日期 Date of Cessation			<b>H</b> DD	月 MM	年YYYY

上述董事或候補董事在停任日期後,是否仍然擔任這公司的候補董事或董事職位? Will this director or alternate director continue to hold office as alternate director or director in

this company after the date of cessation?

ø

### 續頁 B Continuation Sheet B

公司編號	Company Number
F	

委任公司秘書/董事 (自然人) (第 3 項) Appointment of Company Secretary/Director (Natural Person) (Section 3)

	請在適用的空格內加上 🗸	# Please tick the relev	ant box	(es)			
<b>1</b> 3	身分 公司和	必書 置事		候補董事	代替 Al	ternate to	
	Capacity Compo			Alternate Director			
		,					
	中文姓名						
	Name in Chinese						
	英文姓名 Name in English Si	姓氏 urname					
	Other	名字 Names					
	前用姓名 Previous Names (	中文 Chinese					
		英文 English					
	別名 Alias (	中文 Chinese					
		英文 English					
4	地址 Address						
	國家/ Country/	<b>/地區</b> Region					
Œ	電郵地址 Email Address						
<b>1</b> 6	身分證明 Identificati	on					
	(a) <b>香港身分證號碼</b> Hong Kong Identity						( )
	(b) 護照 Passport	簽發國家 Issuing Country					
		號碼 Number					
	委任日期 Date of Ap	pointment					
					日 DD	月 MM	年 YYYY
<b>①</b>	上述董事或候補董事 Is this director or all	事在獲得這次委任 ernate director alrea	寺,是 idy an	否已經是這公 existing altern			是 Yes
	company at the time of	of this appointment?	-	=			☐否 No

續頁C	Continuation	Sheet	С
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公司編號 Company Number

### 委任公司秘書/董事(法人團體)(第 4 項) Appointment of Company Secretary/Director (Body Corporate) (Section 4)

_	<b>神仕週用的空格的加工</b>	Please tick the releva	nt box(es)			
18	身分 公司	秘書 董事	候補董事	代替 Alternate to	,	
		pany Director etary	Alternate Director			
19	中文名稱 Name in Chinese					
<b>1</b>	英文名稱 Name in English					
_						
20	地址 Address					
	國家/地區 Country/Region	i i				
<b>a</b>	電郵地址 Email Address					
	公司編號 Company (只適用於在香港註冊的)					
		太八幽冠) r corporate registered in Hor	ng Kong)			
	委任日期 Date of A	ppointment				
				日 DD	月MM	年 YYYY
2	上述董事或候補董 Is this director or company at the time	事在獲得這次委任時 alternate director alre of this appointment?	寺,是否已經是這公 ady an existing altern	司的現任候補董事 nate director or dir	·或董事? ector in this	是 Yes 否 No

### (公司條例)(香港法例第 622章) 第 791(1) 及 791(2)(b) 條規定交付的

### 註冊非香港公司更改公司秘書及董事申報表(委任/停任)

### 填表須知 — 表格 NN6

### 附註

#### 引言

- 1. 本表格是用以通知公司註冊處處長(「處長」)有關註冊非香港公司的公司秘書或聯名公司秘書(「公司秘書」)或董事(包括候補董事)的委任。本表格亦用以向處長申報有關公司秘書或董事(包括候補董事)的停任。公司須在出現有關更改的日期後的1個月內將本表格交付處長登記。
- 如要申報註冊非香港公司的公司秘書或董事(包括候補董事)的詳情的更改,請使用表格 NN7。
- 請劃一以中交或英交申報各項所需資料。如以中交申報,請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
- 4. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 5. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到 上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作 曾爲遵從《公司條例》中有關條文的規定而交付處長。

### 簽署

 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納未簽 妥的表格。

### 公司名稱 (第1項)

 在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名 稱相同。

### 公司秘書/董事的停任 (第2項)

- 8. 請述明停任者的身分。如屬候補董事,請註明獲代替行事的董事姓名或名稱。
- 請填報停任的屬自然人的公司秘書或董事已在公司註冊處登記的香港身分證號碼或 護照號碼,以方便本處識別身分。如該項資料未曾在本處登記,請在有關的空格內填 上「無」。
- 10. 如停任的公司秘書爲某商號的所有合夥人,請在供公司秘書(法人團體)申報名稱的空格內申報商號名稱。
- 11. 如公司秘書或董事去世,請申報其去世日期,作爲停任日期。
- 12. 請述明董事或候補董事在停任後,是否仍然擔任其他董事(包括候補董事)職位。如申報公司秘書的停任,則無需填報此項。

### 委任公司秘書/董事(自然人) (第3項)

- 13. 請述明獲委任者的身分。如屬候補董事,請註明獲代替行事的董事姓名或名稱。
- 14. (a) 請申報公司秘書的<u>通訊地址</u>。如屬非香港地址,請同時申報「國家/地區」一欄。 本處不接納郵政信箱號碼。
  - (b) 請申報董事的<u>通常住址</u>。如屬非香港地址,請同時申報「國家/地區」一欄。本處不接納「轉交」地址或郵政信箱號碼。
- 15. 請提供公司秘書或董事的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,請以表格 NN7 通知公司註冊處。
- 16. 請申報公司秘書或董事的香港身分證號碼。如該人並非香港身分證持有人,請申報其所持護照的號碼及簽發國家。如該人並非香港身分證持有人,亦沒有任何國家的護照,則請在有關的空格內填上「無」。
- 17. 請述明獲委任者是否已擔任董事或其他董事的候補董事的職位。如申報公司秘書的委任,則無需填報此項。

### 委任公司秘書/董事(法人團體) (第4項)

- 18. 請述明獲委任者的身分。如屬候補董事,請註明獲代替行事的董事姓名或名稱。
- 19. 如某商號的所有合夥人獲委任爲公司的聯名公司秘書,請在供公司秘書(法人團體)申報名稱的空格內填報商號名稱。
- 20. 如公司秘書或董事屬法人團體,請註明其註冊辦事處或主要辦事處的地址。如屬非香港地址,請同時申報「國家/地區」一欄。本處不接納「轉交」地址或郵政信箱號碼。
- 21. 請提供公司秘書或董事的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,請以表格 NN7 通知公司註冊處。
- 22. 請述明獲委任者是否已擔任董事或其他董事的候補董事的職位。如申報公司秘書的委任,則無需填報此項。

# RETURN OF CHANGE OF COMPANY SECRETARY AND DIRECTOR OF REGISTERED NON-HONG KONG COMPANY (APPOINTMENT / CESSATION)

For the purposes of sections 791(1) and 791(2)(b) of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN6

#### Introduction

- 1. This form should be used to notify the Registrar of Companies (the Registrar) of the appointment of a company secretary or joint company secretaries (company secretary) or director (including an alternate director) of a registered non-Hong Kong company. This form should also be used to notify the Registrar of a company secretary or director (including an alternate director) ceasing to hold office. This form should be delivered to the Registrar for registration within 1 month after the date of change.
- To report changes in the particulars of a company secretary or director (including an alternate director) of a registered non-Hong Kong company, please use Form NN7.
- Please fill in all particulars and complete all items consistently in either Chinese or English.
   Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 5. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Signature

6 The form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

### Cessation to Act as Company Secretary / Director (Section 2)

- 8. Please indicate the capacity(ies) of the person(s) ceasing to act. In the case of an alternate director, please state the name(s) of the principal director(s) to whom he or she or it was the alternate.
- 9. If the company secretary or director who is a natural person has ceased to hold office and has registered the particulars in respect of his or her Hong Kong Identity Card number or passport number with the Companies Registry, please provide such number for identification purposes. If no such particulars have been registered, please state 'Nii' in the boxes provided.
- If all the partners in a firm cease to be the joint company secretaries of the company, please state the name of the firm in the box for name of Company Secretary (Body Corporate).
- For a deceased company secretary or director, the date of death should be given as the date of cessation.
- 12. Please indicate whether the director or alternate director still holds any directorship(s) (including alternate directorship(s)) after the cessation of appointment. There is no need to complete this item when reporting the cessation of appointment of the company secretary.

### Appointment of Company Secretary / Director (Natural Person) (Section 3)

- 13. Please state the capacity(ies) of the appointee(s). If the appointment concerns an alternate director, please state the name(s) of the principal director(s) to whom the appointee is appointed as the alternate.
- 14. (a) Please provide the <u>correspondence address</u> of the company secretary. If a non-Hong Kong address is given, please also complete the box for 'Country/ Region'. Post office box numbers are not acceptable.
  - (b) Please provide the <u>usual residential address</u> of the director. If a non-Hong Kong address is given, please also complete the box for 'Country / Region'. 'Care of addresses or post office box numbers are not acceptable.
- 15. Please provide the email address of the company secretary or director, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NN7.
- 16. The Hong Kong Identity Card number or, in the absence of which, the number and issuing country of the passport of the company secretary or director should be given. If he or she holds neither a Hong Kong Identity Card nor a passport, please state 'Nii' in the boxes provided.
- 17. Please indicate whether the appointee is an existing director or alternate director of the company at the time of appointment. There is no need to complete this item when reporting the appointment of the company secretary.

### Appointment of Company Secretary / Director (Body Corporate) (Section 4)

- 18. Please state the capacity(ies) of the appointee(s). If the appointment concerns an alternate director, please state the name(s) of the principal director(s) to whom the appointee is appointed as the alternate
- 19. If all the partners in a firm are appointed as joint company secretaries of the company, please state the name of the firm in the box for name of Company Secretary (Body Corporate).
- 20. If the company secretary or director is a body corporate, the address of its registered or principal office should be given. If a non-Hong Kong address is given, please also complete the box for 'Country/Region'. 'Care of addresses or post office box numbers are not acceptable.
- 21. Please provide the email address of the company secretary or director, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NN7.
- 22. Please indicate whether the appointee is an existing director or alternate director of the company at the time of appointment. There is no need to complete this item when reporting the appointment of the company secretary.



### 註冊非香港公司 更改公司秘書及董事詳情申報表 Return of Change in Particulars of Company Secretary and Director of Registered Non-Hong Kong Company

表格 NN7

Table   Tel:					公司編號 Company Number
1 公司名稱 Company Name  2 公司秘書/董事詳情更改(自然人) Change in Particulars of Company Secretary/Director (Natural Person) (如東文都第一名類自然人的公司秘書/董事·請用顧召 項報 Use Continuation Sheet A if more than 1 company secretary/director, is a natural person, is involved)  A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry	Noto				F
2 公司秘書/董事詳情更改 (自然人) Change in Particulars of Company Secretary / Director (Natural Person) (対象を経過一級自然 (外の公司等意・業事・誘用資資 4 類 Use Continuation Sheet A # more than 1 company secretary / director, vis a natural person, is involved)  A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry  ##在適用的完格行起上 く 数 Please tick the relevant box(es)  身分 Capacity		1 公司名稱 Company	Namo		
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公司編號	Company Number
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- 2 公司秘書/董事詳情更改 (自然人) (織上頁)
  Change in Particulars of Company Secretary / Director (Natural Person) (contd)
- B. 更改詳管 Details of Change(s)

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\*請刪去不適用者 Delete whichever does not apply 指明編號 1/2014 (2014年3月) Specification No. 1/2014 (March 2014)

董事/公司秘書/經理/獲授權代表\* Director/CompanySecretary/Manager/ Authorized Representative\*

續頁	Α	Cont	inuation	Sheet A
	公	司編號	Company	Number

	公司觸號	Company Number	
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# 公司秘書/董事詳情更改 (自然人)(第 2 項) Change in Particulars of Company Secretary/Di

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Capacity	Company Secretary Director Alt	ernate Dire	ctor	
中文姓名 Name in Chinese				
英文姓名 姓氏 Name in English Surname				
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# 横頁 B Continuation Sheet B 公司編號 Company Number F

公司秘書/董事詳情更改 (法人團體)(第3項)

Change in Particulars of Company Secretary / Director (Body Corporate) (Section 3)

A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry 請在適用的空格內加上 ✓ 號 Please tick the relevant box(es)

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### (公司條例)(香港法例第 622 章) 第 791(1)及791(2)(c)條規定交付的

### 註冊非香港公司更改公司秘書及董事詳情申報表

### 填表須知 — 表格 NN7

### 附註

### 引言

- 1. 本表格是用以通知公司註冊處處長(「處長」)有關註冊非香港公司的公司秘書或聯名公司秘書(「公司秘書」)或董事(包括候補董事)的詳情更改。公司須在出現有關詳情更改的日期後的1個月內,將本表格交付處長登記。
- 2. 如要申報註冊非香港公司的董事或公司秘書的委任或停任,請使用表格 NN6。
- 請劃一以中文或英文申報各項所需資料。如以中文申報,請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
- 4. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 5. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到 上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作 曾爲遵從《公司條例》中有關條文的規定而交付處長。

#### 簽署

 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納未簽 妥的表格。

### 公司名稱 (第1項)

在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名稱相同。

### 現時在公司註冊處登記的詳情 (第 2A 及 3A 項)

- 8. 請述明詳情有所更改者的身分。
- 請填報屬自然人的公司秘書或董事已在公司註冊處登記的香港身分證號碼或護照號碼,以方便本處識別身分。如該項資料未曾在本處登記,請在有關的空格內填上「無」。
- 10. 如某商號的所有合夥人爲公司的聯名公司秘書,請在供公司秘書(法人團體)填報名稱的空格內填報商號名稱。

### 更改詳情 (第 2B 及 3B 項)

- 11. 請在適當的空格內申報公司秘書或董事的表群僚,並在相關的空格內註明生效日期。 沒有更改的詳情無需填報。
- 12. 如申報公司秘書或董事的新增別名,請在空格內將該公司秘書或董事現有的所有別名 (包括已在公司註冊處登記的別名)一併填報,以便正確更新紀錄。

- 13. (a) 請申報屬自然人的公司秘書的<u>選訊地址</u>。如屬非香港地址,請同時申報「國家/ 地區」一欄。本處不接納郵政信箱號碼。
  - (b) 請申報屬自然人的董事的通常住址。如屬非香港地址,請同時申報「國家/地區」 一欄。本處不接納「轉交」地址或郵政信箱號碼。
- 14. 請提供或更新公司秘書或董事的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,亦請以本表格通知公司註冊處。
- 15. 在申報屬法人團體的董事或公司秘書更改名稱時,須列明新的公司全名(即中交及英文名稱)。例如:屬法人團體的董事的名稱加入了新的中交名稱或更改現有的中交名稱而英文名稱沒有任何更改,便須在填報新董事名稱的方格內填上新的或已更改的中交名稱及現有的英文名稱。
- 16. 如公司秘書或董事屬法人團體,請註明其註冊辦事處或主要辦事處的地址。如屬非香港地址,請同時申報「國家/地區」一欄。本處不接納「轉交」地址或郵政信箱號碼。

# RETURN OF CHANGE IN PARTICULARS OF COMPANY SECRETARY AND DIRECTOR OF REGISTERED NON-HONG KONG COMPANY

For the purposes of sections 791(1) and 791(2)(c) of Companies Ordinance (Cap. 622)

### Notes for Completion of Form NN7

### Introduction

- 1. This form should be used to notify the Registrar of Companies (the Registrar) of any change in particulars of the company secretary or joint company secretaries (company secretary) or director (including an alternate director) of a registered non-Hong Kong company. This form should be delivered to the Registrar for registration within 1 month after the date of the change.
- To report the appointment or cessation of appointment of the director or company secretary of a registered non-Hong Kong company, please use Form NN6.
- Please fill in all particulars and complete all items consistently in either Chinese or English.
   Traditional Chinese characters should be used if the form is completed in Chinese. Please note that
   handwritten forms may be rejected by the Companies Registry.
- Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 5. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

### Signature

6. This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

### Particulars Currently Registered with the Companies Registry (Sections 2A and 3A)

- 8. Please indicate the capacity(ies) of the person(s) whose particulars have changed.
- 9. If the company secretary or director who is a natural person has registered the particulars in respect of his or her Hong Kong Identity Card number or passport number with the Companies Registry, please provide such number for identification purposes. If no such particulars have been registered, please state 'Nii' in the boxes provided.
- 10. If all the partners in a firm are joint company secretaries of the company, please state the name of the firm in the box for name of Company Secretary (Body Corporate).

### Details of Change(s) (Sections 2B and 3B)

- Please state only the <u>new particulars</u> of the company secretary or director in the appropriate box(es)
  provided and specify the effective date of change in the corresponding box. There is no need to state
  those particulars which remain unchanged.
- 12. To report the addition of an alias, please also state all the other aliases (including the alias which has been registered with the Companies Registry) of the company secretary or director in the box provided to facilitate correct updating of the record.

- 13. (a) Please provide the <u>correspondence address</u> of the company secretary who is a natural person. If a non-Hong Kong address of a company secretary is given, please also complete the box for 'Country/Region'. Post office box numbers are not acceptable.
  - (b) Please provide the <u>usual residential address</u> of the director who is a natural person. If a non-Hong Kong address of a director is given, please also complete the box for 'Country/ Region'. 'Care of addresses or post office box numbers are not acceptable.
- 14. Please provide or update the email address of the company secretary or director, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing this form.
- 15. For reporting a change of name of a director or company secretary which is a body corporate, please state the new company name in full (i.e. both English and Chinese names). For example, if the name of a director which is a body corporate has been changed by adding a new Chinese name or replacing an old Chinese name without any change in its English name, the existing English name should still be stated together with the new Chinese name in the box provided for the new name of the director.
- 16. If the company secretary or director is a body corporate, the address of its registered or principal office should be given. If a non-Hong Kong address is given, please also complete the box for 'Country/Region'. 'Care of addresses or post office box numbers are not acceptable.



### 註冊非香港公司

# 更改獲授權代表申報表(委任/停任)

Return of Change of Authorized Representative of Registered Non-Hong Kong Company (Appointment / Cessation)

表格 NN8

											公司	編號 Co	mpar	ny Number
te										F				
1	公司名稱 Cor	mpany Nam	е											
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2	│ 獲授權代表的	THE COSE	ation to	A of a	c Aust	oriz	- A D	onro	con	tati				
	便 1又 1種 1 【 2文 12 (如超過一名獲授權代							•				epresentativ	ve ceas	sed to act)
	現時在公司註	冊處登記的	詳情 Par	rticulaı	rs Curi	rently	Reg	ister	ed w	/ith 1	the C	Compani	es Re	egistry
	自然人 Natural					•	Ū					·		
	中文姓名													
	ヤス姓石 Name in Chinese	, [												
	英文姓名	姓氏												
	Name in English													
		名字 Other Names												
	身分證明					Т	Т	$\overline{}$		1,				
	Identification									(	)			
				Hong	香港身 Kong Ide			ımber				F		<b>就碼</b> rt Number
	或 OR					•								
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					24 L									
				英	文名和	Engli	sh Na	me						
	停任日期													
	Date of Cessation	n										<b></b>		
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	郵 Email:													

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公司編號	Company Number
F	

(如委任超過一名自然人)										
中文姓名 Name in Chinese										
英文姓名 Name in English	<b>姓氏</b> Surname									
	名字 Other Names									
香港地址 Hong Kong Addres	ss									
	j									
	i									
	地區 Region	香港/H	IONG K	ONG						
					<b>姚福</b> 'Care o	of addresse	es or post off	ice box num	nbers are no	t accep
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請任週用的空格內別	□上 ✓ 號 Please tick	the rele	vant box			
商號或法團的 Nature of the Fi	性質 rm or Corporation		律師行或律師法團 A firm of solicitors or a solicitor corporation	□ 4	<b>丸業會計師事務所</b> firm or a corporate ublic accountants (p	practice of certi
中文名稱 Name in Chines	e					
英文名稱 Name in English	1					
香港地址 Hong Kong Add	ress					
	<mark>地區</mark> Region <b>香港</b> ∕HO	NG K	ONG			
電郵地址 Email Address						
委任日期 Date	of Appointment					
			日 DD		月MM	年YYYY
本申報表包括 續頁 Continuati		turn inc	ludes the following Co	ontinuatio	on Sheet(s)	С
頁數 Number of	pages					

公司編號 Company Number

<sup>\*</sup>請刪去不適用者 Delete whichever does not apply

### 續頁 A Continuation Sheet A

公司編號 Company Number

F		

獲授權代表的停任 (第2項)

	Cessation to A		-			- <del>-</del>				
	現時在公司註冊 自然人 Natural		評價 Partic	ulars Curren	tly Registe	red with	tne Com	ipanies Re	gistry	
	中文姓名 Name in Chinese									
	英文姓名 Name in English	姓氏 Surname								
		名字 Other Names								
8	身分證明	ſ						1		
	Identification						(	)		
				香港身 Hong Kong Ide	·分證號碼 entity Card Nu	mber			護照號 Passport No	
	或 OR									
	非自然人 Other	than Natura	al Person							
	律師行/律師法 Names of Firm o (Practising)					rporate F	ractice o	of Certified	Public A	ccountants
				中文名稱	Chinese Na	me				
				**	5 English No	ma				
				央义名權	English Na	IIIC				
9	停任日期 Date of Cessation									
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### 續頁 B Continuation Sheet B

公司編號 Company Number

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### 委任獲授權代表 (自然人) (第 3 項) Appointment of Authorized Representative (Natural Person) (Section 3)

	中文姓名 Name in Chinese				
	英文姓名 姓氏 Name in English Surname				
	名字 Other Names				
	香港地址 Hong Kong Address				
	<b>地區</b> Region	香港/HONG KON	NG		
		(本處不接納「轉交」地址到	<b>建政信箱款碼</b> 'Care of' a	addresses or post office box	numbers are not acceptable)
0	電郵地址 Email Address				
D	身分離明 Identification				
	(a) 香港身分證號碼 Hong Kong Identity Card Number				( )
	(b) 護照 簽發國家 Passport Issuing Country				
	號 碼 Number				
	委任日期 Date of Appointment				
			目 DD	月MM	年 YYYY

公司編號 Company Number

F		

#### 委任獲授權代表 (非自然人)(第4項)

Appointment of Authorized Representative (Other than Natural Person) (Section 4)

請在適用的空格內加上 ✓ 號 Please tick the relevant box

中文名稱 Name in Chinese  英文名稱 Name in English  香港地址 Hong Kong Address  **Table Table T	ion	商號或法團的性質 Nature of the Firm or Corpor	律師行或律師 A firm of solicito a solicitor corpo	rs or	執業會計師事務所 A firm or a corporate public accountants (	practice of certified
图 香港地址 Hong Kong Address  The Region To Address  The Region To Address  The Region To Address To Address  The Region To Address To						
Hong Kong Address  *地區 Region  香港 / HONG KONG  電郵地址 Email Address						
電郵地址 Email Address						
電郵地址 Email Address						
電郵地址 Email Address	(770)	## W W W				
Email Address	HON	Region	NG KONG			
委任日期 Date of Appointment						
HDD HMM 4EYY	nt	委任日期 Date of Appointm				Æ YYYY

#### (公司條例) (香港法例第 622章) 第 791(1) 及 791(2)(b)條規定交付的

#### 註冊非香港公司更改獲授權代表申報表(委任/停任)

#### 填表須知 — 表格 NN8

#### 附註

#### 引言

- 註冊非香港公司必須將獲授權代該公司接受任何須向該公司送達的法律程序文件或 通知的代表的所需細節,維持在公司登記冊內。本表格是用以通知公司註冊處處長 (「處長」)有關註冊非香港公司的獲授權代表的委任及停任。公司須在出現有關更改 的日期後的1 個月內,將本表格交付處長登記。
- 2. 如要申報有關獲授權代表詳情的更改,請使用表格 NN8C。
- 請劃一以中文或英文申報各項所需資料。如以中文申報,請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
- 4. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 5. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作曾爲讓從(公司條例)中有關條效的規定而交付處長。

#### 答署

 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納未簽 妥的表格。

#### 公司名稱 (第1項)

 在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名 稱相同。

#### 獲授權代表的停任 (第2項)

- 8. 請填報停任的屬自然人的獲授權代表已在公司註冊處登記的香港身分證號碼或護照 號碼,以方便本處識別身分。如該項資料未曾在本處登記,請在有關的空格內填上 「無」。
- 9. 如獲授權代表去世,請申報其去世日期,作爲停任日期。

#### 委任獲授權代表 (自然人)(第3項)

- 10. 請提供獲授權代表的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改, 請以表格 NN8C 通知公司註冊處。
- 11. 請申報獲授權代表的香港身分證號碼。如該人並非香港身分證持有人,請申報其所持 護照的號碼及簽發國家。如該人並非香港身分證持有人,亦沒有任何國家的護照,則 請在有關的空格內填上「無」。

### 委任獲授權代表 (非自然人)(第4項)

- 12. 獲授權代表可以由《法律執業者條例》(第 159章) 第 2(1) 條界定的律師法團、《專業會計師條例》(第 50章) 第 2(1) 條界定的執業法團、律師行或執業會計師事務所擔任,但不可以由任何其他法人團體或商號擔任。
- 13. 請申報獲授權代表在香港的營業地址。
- 14. 請提供獲授權代表的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改, 請以表格 NN8C 通知公司註冊處。

### RETURN OF CHANGE OF AUTHORIZED REPRESENTATIVE OF REGISTERED NON-HONG KONG COMPANY (APPOINTMENT / CESSATION)

For the purposes of sections 791(1) and 791(2)(b) of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN8

#### Introduction

- 1. A registered non-Hong Kong company must keep registered in the Companies Register the required details of its authorized representative who is authorized to accept on the company's behalf service of any process or notice required to be served on the company. This form should be used to notify the Registrar of Companies (the Registrar) of any new appointment of an authorized representative or of any person ceasing to be an authorized representative of a registered non-Hong Kong company. This form should be delivered to the Registrar for registration within 1 month after the date of the change.
- 2. To report any changes in the particulars of an authorized representative, please use Form NN8C.
- Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 5. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Signature

This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

#### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

#### Cessation to Act as Authorized Representative (Section 2)

- 8. If the authorized representative who is a natural person has ceased to hold office has registered the particulars in respect of his or her Hong Kong Identity Card number or passport number with the Companies Registry, please provide such number for identification purposes. If no such particulars have been registered, please state 'Nii' in the boxes provided.
- 9. For a deceased authorized representative, the date of death should be given as the date of cessation.

#### Appointment of Authorized Representative (Natural Person) (Section 3)

- 10. Please provide the email address of the authorized representative, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NN8C.
- 11. The Hong Kong Identity Card number or, in the absence of which, the number and issuing country of the passport of the authorized representative should be given. If he or she holds neither a Hong Kong Identity Card nor a passport, belase state 'Nii' in the boxes provided.

#### Appointment of Authorized Representative (Other than Natural Person) (Section 4)

- 12. An authorized representative may be a solicitor corporation as defined by section 2(1) of the Legal Practitioners Ordinance (Cap. 159), or a corporate practice as defined by section 2(1) of the Professional Accountants Ordinance (Cap. 50), or a firm of solicitors or certified public accountants (practising) but may not be any other form of body corporate or firm.
- 13. Please state the business address in Hong Kong of the authorized representative who is not a natural person.
- 14. Please provide the email address of the authorized representative, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NN8C.



### 註冊非香港公司 更改獲授權代表詳情申報表 Return of Change in Particulars of Authorized Representative of Registered Non-Hong Kong Company

表格 NN8C

				公司編號 Company Number
註 Note				F
7	1	公司名稱 Company	Name	
	2	獲授權代表詳情更 Change in Particular	牧(自然人) s of Authorized Representative (Natural F	Person)
		(如涉及超過一名屬自然人的後 natural person, is involved)	授權代表,請用續頁 A 塡報 Use Continuation Sheet A if m	ore than 1 authorized representative, who is a
	A.	現時在公司註冊處置	記的詳情 Particulars Currently Registered	with the Companies Registry
		中文姓名 Name in Chinese		
		英文姓名 Name in English <sub>St</sub>	姓氏 mane	
		Other	名字 Names	
8		身分體明 Identification		( )
			香港身分證號碼 Hong Kong Identity Card Number	護照號碼 Passport Number
4	15	交人資料 Presentor's R	oforonce 神勿場官大概	For Official Use
•		文人資料 Presentors R 名 Name:	明 勿 吳 為 本 儞	i di diliciai dae
	地	址 Address:		

傳真 Fax:

電話 Tel:

電郵 Email: 檔號 Reference: 表格 NN8C

公司編號	Company Number
F	

- 2 獲授權代表詳情更改(自然人)(繼上單) Change in Particulars of Authorized Representative (Natural Person) (contd)
- B. 更改詳情 Details of Change(s)

騎只塡報有更改的項目 Please complete item(s) with change(s) only		4	生效日期	Ħ	
a) 中文姓名 Name in Chinese			Effective Date		
		■ DD	月MM	年YYY	
		<b>D</b> 00	H IVIIVI	# 111	
b) 英文姓名 Name in English					
				<b>A</b> 100	
姓氏 Surname		<b>B</b> DD	月MM	年YYY	
名字 Other Names					
A STATE OF THE STA					
c) 香港地址 Hong Kong Address			Ι	1	
		H DD	月MM	年YY	
地區 香港/HONG KONG					
(本處不接納「轉交」地址或鄰政信箱號碼)					
('Care of' addresses or post office box numbers are not acceptab	le)				
d) 電郵地址 Email Address					
5) HE 39/20-21					
		Ħ DD	月MM	年YYY	
e) 香港身分證號碼 Hong Kong Identity Card Number					
				Π	
	)				
		<b>∃</b> DD	月MM	年 YY	
5. ## W Decement					
f) 護照 Passport					
簽發國家 Issuing Country		Ħ DD	月MM	年 YY	

號碼 Number

表格	NI	N I	0	^
Form	N	IN	O	C

公司編號 Company Number
F
n Natural Person)

3	獲授	權化	きょう	詳懵	更改	(非自	然人	. )

A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry

		中文名稱							
		Name in Chinese							
		英文名稱 Name in English							
9	В.	更改詳情 Detail	s of Chang	e(s)					
		請只填報有更改	的項目 Plea	se complete item(s) with	change(s) only				
		(a) 中文名稱 Nar	ne in Chines	se				E效日期 ective D	
							<b>⊟</b> DD	月MM	年 YYYY
		(b) 英文名稱 Nar	ne in Englis	h					
_		(c) 香港地址 Hoi	na Kona Adr	trace			<b>∄</b> DD	月MM	年 YYYY
0		(6) 音径地址 1101	ig Rong Aut	11033					
									<u> </u>
							<b>∄</b> DD	月MM	年 YYYY
		地區 Region <b>1</b>	養/HON	IG KONG					
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			( Care t	or addresses or post office bo.	x mumbers are not ac	серіаше)			
10		(d) 電郵地址 Em	ail Address						
							<b>∄</b> DD	月MM	年 YYYY
		<b>大山松丰石经下</b> :	削縄軍では	Return includes the follo	owing Continuatio	on Shoot(s)			
		續頁 Continuation		A	owing Continuation	Jii Sileet(3)	В		
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6									
•		署 Signed :			<b>⊶ 200</b>	D-4-			
	姓:	名 Name :	董事/公司	秘書/經理/獲授權		Date :	/ <b>月</b> M	M /	年 YYYY
			Director/C	ompany Secretary / Ma norized Representative*					

<sup>\*</sup>請刪去不適用者 Delete whichever does not apply

### 表格 NN8C

### 續頁 A Continuation Sheet A 公司編號 Company Number

**∃** DD

月MM 年YYYY

F

獲授權代表詳情更改 (自然人)(第2項) Change in Particulars of Authorized Representative (Natural Person) (Section 2) A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry 中文姓名 Name in Chinese 英文姓名 姓氏 Name in English Surname Other Names 身分證明 Identification 香港身分證號碼 護照號碼 Hong Kong Identity Card Number Passport Number B. 更改詳情 Details of Change(s) 請只填報有更改的項目 Please complete item(s) with change(s) only 生效日期 (a) 中文姓名 Name in Chinese Effective Date **F** DD 月 MM 年 YYYY (b) 英文姓名 Name in English 月MM 年YYYY 姓氏 Surname **∃** DD 名字 Other Names (c) 香港地址 Hong Kong Address

(本處不接納「轉交」地址或郵政信箱號碼)

地區 Region 香港/HONG KONG

('Care of addresses or post office box numbers are not acceptable

( our or addresses or post office box flambers are not acceptable)			
d) 電郵地址 Email Address			
	<b>∃</b> DD	月MM	年 YY
e) 香港身分證號碼 Hong Kong Identity Card Number			
, <u>1137, 231, 5</u>			
	Ħ DD	月MM	年YYY
f) 護照 Passport			
簽發國家 Issuing Country	Ħ DD	月MM	年YYY

1

# 表格 NN8C

### 續頁 B Continuation Sheet B

公司編號 Company Number F

獲授權代表詳情更改 (非自然人) (第 3 項) Change in Particulars of Authorized Representative (Other than Natural Person) (Section 3)

	中文名釋 Name in Chinese			
	英文名稱 Name in English			
В.	更改詳情 Details of Change(s) <i>請只填報有更改的項目 Please complete item(s) with change(s) only</i>			
	(a) 中文名稱 Name in Chinese	E	生效日期 ffective Da	
		日 DD	月MM	年YYY
	(b) 英文名稱 Name in English			
		<b>H</b> DD	月MM	年 YYY
	(c) 香港地址 Hong Kong Address		I	
		■ ■ DD	月MM	年YYY
	地區 Region 香港 / HONG KONG			
	<b>(本庭不接納「轉交」地址竣郵政信箱號碼)</b> ("Care of addresses or post office box numbers are not accepta	able)		
	(d) 電郵地址 Email Address			
	(d) 電郵地址 Email Address			

#### (公司條例) (香港法例第 622 章) 第 791(1) 及 791(2)(c) 條規定交付的

#### 註冊非香港公司更改獲授權代表詳情申報表

#### 填表須知 — 表格 NN8C

#### 附註

#### 引言

- 本表格是用以通知公司註冊處處長(「處長」)有關註冊非香港公司的獲授權代表的詳情更改。公司須在出現有關詳情更改的日期後的1個月內,將本表格交付處長登記。
- 如要申報有關獲授權代表的委任或停任,請使用表格 NN8。
- 請劃一以中文或英文申報各項所需資料。如以中文申報,請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
- 4. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 5. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到 上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作 曾爲讓從《公司條例》中有關條文的規定而交付處長。

#### 答署

6. 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納未簽妥的表格。

#### 公司名稱 (第1項)

 在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名 稱相同。

#### 現時在公司註冊處登記的詳情 (第 2A 項)

8. 請填報屬自然人的獲授權代表已在公司註冊處登記的香港身分證號碼或護照號碼,以 方便本處識別身分。如該項資料未曾在本處登記,請在有關的空格內填上「無」。

#### 更改詳情 (第 2B 及 3B 項)

- 請在適當的空格內申報獲授權代表的新群僚,並在相關的空格內註明生效日期。沒有 更改的詳情無需填報。
- 10. 請提供或更新獲授權代表的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何 更改,亦請以本表格通知公司註冊處。
- 11. 如獲授權代表屬非自然人,請申報其在香港的新營業地址。

#### RETURN OF CHANGE IN PARTICULARS OF AUTHORIZED REPRESENTATIVE OF REGISTERED NON-HONG KONG COMPANY

For the purposes of sections 791(1) and 791(2)(c) of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN8C

#### Introduction

- This form should be used to notify the Registrar of Companies (the Registrar) of any change in particulars of the authorized representative of a registered non-Hong Kong company. This form should be delivered to the Registrar for registration within 1 month after the date of the change.
- 2. To report the appointment or cessation to act of the authorized representative, please use Form NN8.
- Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 5. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Signature

This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

#### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

#### Particulars Currently Registered with the Companies Registry (Section 2A)

8. If an authorized representative who is a natural person has registered the particulars in respect of his or her Hong Kong Identity Card number or passport number with the Companies Registry, please provide such number for identification purposes. If no such particulars have been registered, please state 'Nil' in the boxes provided.

#### Details of Change(s) (Sections 2B and 3B)

- Please state only the <u>new particulars</u> of the authorized representative in the appropriate box(es) provided and specify the effective date of change in the corresponding box. There is no need to state those particulars which remain unchanged.
- 10. Please provide or update the email address of the authorized representative, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing this form.
- 11. For an authorized representative other than a natural person, please report the new business address in Hong Kong if it is changed.



### 註冊非香港公司更改地址申報表 Return of Change of Address of

# **Registered Non-Hong Kong Company**

表格 Form

2	在香港的主要	營業地點 Princip	al Place of Bus	iness in Hong	Kong	
	<u>只需申報有更改</u>	的項目 Please co	omplete item(s) v	vith change(s) o	nly	
(a)		野地點的新地址 the Principal Place	of Business in H	ong Kong		
	(本處不接納非香 港地址、「轉交」					
	地址或郵政信箱 號碼					
	Non-Hong Kong addresses, 'care of' addresses or post					
	office box numbers are not acceptable)					
			地區 Region	香港/HOI	NG KONG	
	4. ** II #0 F#c-c4	iva Data				
	生效日期 Effect	ive Date		目 DD	月 MM	年 YYY
				<b>H</b>	/ <b>.</b>	,
(b)	新電郵地址 New	v Email Address				
	生效日期 Effect	ive Date				
	<b>1</b> /1/2/2			Ħ DD	月 MM	年 YYY
提	交人資料 Presento	or's Reference	請勿	填寫本欄 For O	fficial Use	
	名 Name:					

公司編號	Company Number
F	

- 3 在成立爲法團所在地方的營業地點 Places of Business in Place of Incorporation 只需申報有更改的項目 Please complete item(s) with change(s) only
- (a) 在成立爲法團所在地方的註冊辦事處(或等同於註冊辦事處的地點)的新地址 New Address of the Registered Office (or its equivalent) in Place of Incorporation

	· · · ,	- · · · · · · ·	
(本龍不接納 「柳交」地址			
'Care of' addresses			
are not acceptable)			
test seles / July rest			
國家/地區 Country / Region			
生效日期 Effective Date			
生双日期 Effective Date			
	<b>∃</b> DD	月MM	年 YYYY
在成立爲法團所在地方的主要營業地點的新地	Hr HrL		
T 在成立局依图用在地刀的主要音条地和的制料 New Address of the Principal Place of Business in		ation	
	TT Idde of Incorpor	u.i.o.i.	
(本魔不接納 「轉交」地址			
'Care of addresses			
are not acceptable)			
<b>阿安ノ州区</b>			
國家/地區 Country / Region			
<u></u>			
生效日期 Effective Date			
工从口编 Encoure Bate			
	<b>∄</b> DD	月MM	年 YYYY
新電郵地址 New Email Address			
生效日期 Effective Date			
TWHM FIRMING BOOK			
	<b>H</b> DD	月MM	年 YYYY

簽署 Signed :

姓名 Name

董事/公司秘書/經理/獲授權代表\* Director/Company Secretary/Manager/ Authorized Representative\*

<sup>\*</sup>請刪去不適用者 Delete whichever does not apply

#### (公司條例) (香港法例第 622 章) 第 791(1) 及 (2)(d) 條規定交付的

#### 註冊非香港公司更改地址申報表

#### 填表須知 — 表格 NN9

#### 附註

#### 引言

- 1. 如註冊非香港公司在香港的主要營業地點的地址、在其成立爲法團所在地方的註冊辦事處或等同於註冊辦事處的地點)或主要營業地點的地址有任何更改,該公司必須在出現更改的日期後的一個月內,將更改的詳情以本表格交付公司註冊處處長(「處長」)登記。
- 請劃一以中交或英交申報各項所需資料。如以中交申報,請用繁體字。以手寫方式塡寫的表格或不會被公司註冊處接納。
- 3. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作曾爲遵從《公司條例》中有關條交的規定而交付處長。

#### 答署

 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納 未簽妥的表格。

#### 公司名稱 (第1項)

 在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司 名稱相同。

#### 在香港的主要營業地點及在成立爲法團所在地方的營業地點 (第 2(b)及 3(c)項)

請提供或更新公司的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,亦請以本表格通知公司註冊處。

#### RETURN OF CHANGE OF ADDRESS OF REGISTERED NON-HONG KONG COMPANY

For the purposes of section 791(1) and (2)(d) of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN9

#### Introduction

- If there is a change in the address of a registered non-Hong Kong company's principal place of business in Hong Kong, or of its registered office (or its equivalent) or of its principal place of business in its place of incorporation, the company must, within 1 month after the date of the change, deliver a return in this form to the Registrar of Companies (the Registrar) for registration.
- Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Signature

This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

#### Company Name (Section 1)

 The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

### Principal Place of Business in Hong Kong and Places of Business in Place of Incorporation (Sections 2(b) and 3(c))

Please provide or update the email address of the company, if any, to facilitate electronic communication. If there are any subsequent changes in the email address of the company, please notify the Companies Registry by completing this form.



### 註冊非香港公司變更法團名稱申報表 Return of Alteration of Corporate Name of Registered Non-Hong Kong Company

表格 NN10

						24	司編號 Co	Unipai	iy italiik
						F			
1	前法團名稱	Former Corpora	ate Name						
2	新法團名稱	New Corporate	Name						
•	*** = 45 11 45	H #0 F66 - 45 5	N-4641 A14-	41					
3	麦更旳生效	日期 Effective D	Date of the Aite	eration			月MM		
4	除士主协大	付的變更法團	夕秘 数 田 ナ ル		Ħ DD	,	月 WIW		年 YYYY
2000	SE Signed .								
	署 Signed :				H HII N	nate ·			
	署 Signed : 名 Name :_	董事/公司秘書	:/經理/獲授	權代表*	_ <b>日期</b> D		<b>B</b> DD /	月MM	/ 年\
		Director / Compar		anager/	_ 日期 □		<b>B</b> DD /	月MM	/ 年\
姓***	名 Name :	Director / Compar Authorized	ny Secretary / Mad Representative	anager/	_	_		月MM	/ 年\
<u>*</u>	名 Name :	Director / Compar Authorized	ny Secretary / Mad Representative	anager/	_ 日期 D	_		月 MM	/ <b>年</b> Y
姓 *** 提姓	名 Name :	Director / Compar Authorized	ny Secretary / Mad Representative	anager/	_	_		月MM	/ <b>年</b> Y
姓 *** 提姓	名 Name : 培剛去不適用者 Dele 交人資料 Pres 名 Name:	Director / Compar Authorized	ny Secretary / Mad Representative	anager/	_	_		月 MM	/ <b>年</b> Y
姓 *** 提姓	名 Name : 培剛去不適用者 Dele 交人資料 Pres 名 Name:	Director / Compar Authorized	ny Secretary / Mad Representative	anager/	_	_		月ММ	/ <b>年</b> Y
姓 * 提姓地	名 Name :	Director / Compar Authorized	ny Secretary / Mad Representative	anager/	_	_		月MM	/ <b>年</b> Y
姓 想提姓地 電電	名 Name : <del>李剛太不適用者 Dela</del> <b>交人資料 Pres</b> 名 Name: 址 Address:	Director / Compar Authorized ete whichever does not a entor's Reference	ny Secretary / Mad Representative	anager/	_	_		月MM	/ <b>年</b> Y

#### (公司條例) (香港法例第 622 章) 第 778(8) 條規定交付的

#### 註冊非香港公司變更法團名稱申報表

#### 填表須知 — 表格 NN10

#### 附註

#### 引言

- 1. 註冊非香港公司增加、更改或停用法團名稱,須在有關變更的生效日期後的1個月內,向公司註冊處處長(「處長」)交付本表格登記。「法團名稱」就註冊非香港公司而言,指該公司在香港公司登記冊內註冊所用的本土名稱或本土名稱的譯名。
- 如以中文申報本表格內的資料,請用繁體字。以手寫方式填寫的表格或不會被公司註冊 處接納。
- 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。公司註冊處會以傳真方式通知提交人親身領取新的註冊證明書。如提交人委託他人代領,需簽署授權書。
- 4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到上 址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作曾爲 讓從《公司條例》中有關條文的規定而交付處長。

#### 費用

5. 本表格必須連同正確的註冊費用一併交付,否則公司註冊處不會接納。有關所需費用的 詳情,請參閱《主要服務收費表》資料小冊子。如以港幣劃線支票繳付費用,抬頭請註 明「公司註冊處」。請勿郵寄現金。

#### 簽署

本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納未簽妥的表格。

#### 前法團名稱 (第1項)

7. 請按照公司計冊處發給該計冊非香港公司的最近一份計冊證明書,填報公司的名稱。

#### 新法團名稱 (第2項)

- 8. (a) 除新法團名稱外,請填報在變更的生效日期後,公司繼續在公司註冊處註冊的名稱。
  - (b) 請參閱《公司條例》第16部第4分部對註冊非香港公司在香港經營業務時採用的 名稱的規管,及公司註冊處發出的《註冊非香港公司法團名稱註冊指引》有關註冊 法團名稱所須注意的事項。

#### 隨本表格交付的變更法團名稱證明文件 (第 4 項)

9. 證明文件須是一份證明有關變更及其生效日期的更改名稱證明書,或等同於該證明書的文件,並須由該公司成立所在地的有關政府部門發出。如交付的文件並非正本,則須交付其經核證副本。核證方式應依循《公司條例》第775條的規定。如該文件既非採用中文,亦非採用英文,則除該文件外,亦須遵同該文件的經核證中文或英文譯本一併交付。核證譯本的方式應依循《公司條例》第4條的規定。如變更是有關本土名稱的額外譯名,請按照《公司(排香港公司規例》第7(2)條訂明的規定,交付本表格時須隨附證明文件的有關部份的經核證譯本。如變更譯名(即採用、更改或停用譯名)不是因爲有關本土名稱有所變更,所須證明文件則包括一份述明有關變更及其生效日期的特別決議。

#### RETURN OF ALTERATION OF CORPORATE NAME OF REGISTERED NON-HONG KONG COMPANY

#### For the purposes of section 778(8) of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN10

#### Introduction

- 1. Where there is an addition, change or cessation of corporate name, a registered non-Hong Kong company should, within 1 month after the date of the alteration, deliver a return in this form to the Registrar of Companies (the Registrar) for registration. Corporate name, in relation to a registered non-Hong Kong company, means a domestic name, or a translation of a domestic name, by which the company is registered in the Companies Register of Hong Kong.
- Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- 3. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required. The Companies Registry will notify the presentor by fax to collect the fresh certificate of registration in person. A written authorization will be required if the presentor sends a representative to collect the certificate.
- 4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Fee

5. This form must be delivered with the correct registration fee. A form which is not delivered with the correct fee will be rejected by the Companies Registry. Please refer to the information pamphlet on 'Price Guide to Main Services' for the correct fee payable. If the fee is paid by cheque, the cheque should be crossed and issued in Hong Kong Dollars payable to 'Companies Registry'. Please do not send cash.

#### Signature

6. This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

#### Former Corporate Name (Section 1)

Please state the name of the company as it appeared in the certificate of registration last issued by the Companies Registry.

#### New Corporate Name (Section 2)

- 8. (a) Apart from the new corporate name, please also state the name which will continue to be registered with the Companies Registry after the effective date of the alteration.
  - (b) Please note the provisions in Division 4 of Part 16 of the Companies Ordinance that regulate the names used by registered non-Hong Kong companies to carry on business in Hong Kong and the 'Guideline on Registration of Corporate Names for Registered Non-Hong Kong Companies' issued by the Companies Registry for the points to note in registration of corporate names for registered non-Hong Kong companies.

### Name of Document Effecting the Alteration of Corporate Name Delivered with this Form (Section 4)

7. The document should be the company's certificate of change of name (or its equivalent) issued by the relevant government authority in its place of incorporation showing the alteration and the effective date. If the document is not the original, it must be certified in accordance with section 775 of the Companies Ordinance. If the document is not in English or Chinese, you should deliver the document together with a translation in either of these languages certified in accordance with section 4 of the Companies Ordinance. If the alteration relates to an additional translation of the domestic name, this return must be accompanied by a certified translation of the relevant part of the document in accordance with section 7(2) of the Companies (Non-Hong Kong Companies) Regulation. In cases where the alteration (adoption, change or cessation) of a translated name is not a result of an alteration of the domestic name, the document includes a special resolution authorising the alteration and stating the effective date of the alteration.



註

### 註冊非香港公司開始清盤及 清盤人/臨時清盤人的委任、停任 或更改詳情通知書

Notice of Commencement of Liquidation and Appointment / Cessation and Change in Particulars of Liquidator / Provisional Liquidator of Registered Non-Hong Kong Company

表格 NN11

1	公司名稱 Company Name			
	(正進行清盤 In Liquic	Intion)		
2	開始清盤的詳情 Details of Commencement of Liqui			
Α.	清盤法律程序展開的日期 Date of Commencement of Proceedings for the Liquidation			
	•	<b>∄</b> DD	月MM	年YYY
В.	清盤法律程序展開的通知按照展開該法律程 序所在地方的法律送達公司的日期			
	Date on which the Notice of Commencement of Liquidation Proceedings was Served on the Company according to the Law of the Place in which such Proceedings were Commenced	日 DD	月 MM	年YYY
C.	展開清盤法律程序所在國家 Country where Proceeding	s for the Liquid	ation are Cor	mmenced
		•		
	清盤方式 Mode of Liquidation			
	清整方式 Mode of Liquidation 請在週期的空格內加上 ✓ 號 Please tick the relevant box			
	清盤方式 Mode of Liquidation 請在適用的空格內加上 ✓ 號 Please tick the relevant box 強制清盤 Compulsory Liquidation			
	清盤方式 Mode of Liquidation  請在適用的空格內加上 ✓ 號 Please tick the relevant box  强制清盤 Compulsory Liquidation  成員自發清盤 Members' Voluntary Liquidation			
	清盤方式 Mode of Liquidation 請在適用的空格內加上 ✓ 號 Please tick the relevant box 強制清盤 Compulsory Liquidation			
D. 提姓:	清盤方式 Mode of Liquidation  請在選用的空格内加上 く 競 Please tick the relevant box  強制清盤 Compulsory Liquidation  成員自發清盤 Members' Voluntary Liquidation  債権人自發清盤 Creditors' Voluntary Liquidation  其他清盤方式 (請註明) Others (Please specify)	寫本欄 For Offi		

公司編號	Company Number
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3 委任清盤人/臨時清盤人 (自然人) Appointment of Liquidator / Provisional Liquidator (Natural Person) (如委任報告 - 名自然人為清監人 (興時清盤人・詩用横頁 A 塡頼 Use Continuation Sheet A if more than 1 natural person is appointed as liquidator / provisional liquidator)

	請在	適用的空格內加	上 ✓ 號 Please	tick t	he relevant b	ox(es)									
	身名				清盤人			臨時清							
	Сар	acity			Liquidator			Provision	nal Liqui	dator					
	類別	IJ		П	單獨		П	共同		П	共同及	各別			
	Stat	us			Sole			Joint			Joint &	Several			
		文姓名 ne in Chinese	,												
		文姓名 ne in English	姓氏 Surname												
			名字 Other Names												
	地址 Add	£ Iress													
		С	國家/地區 ountry/Region												
		郎地址 ail Address													
3	身分	♪證明 Identi	fication												
	(a)	香港身分割 Hong Kong	登號碼 Identity Card N	lumb	er									(	)
	(b)	護照 Passport													
								簽發國	家 Issuin	g Coun	try				
								勨	碼 Num	ber					
		E日期 e of Appointm	nent												
							日日	D		月MI	Л		年 YYY	Υ	_

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### 4 委任清盤人/臨時清盤人 (非自然人)

#### Appointment of Liquidator / Provisional Liquidator (Other than Natural Person)

(如委任超過一名非自然人爲清盤人/臨時清盤人・請用練頁 B 磺報 Use Continuation Sheet B if more than 1 liquidator/provisional liquidator, which is not a natural person, is appointed)

	ilquidator, writerris not a n	iaturai persori, is appointe	u)				
	請在適用的空格內加上	療 Please tick the relev	ant box(es	s)			
	身分 Capacity	清盤人 Liquidator		<b>臨時清盤人</b> Provisional Liquid	dator		
	類別 Status	單獨 Sole		共同 Joint		共同及各別 Joint & Several	
	中文名稱 Name in Chinese						
	英文名稱 Name in English						
	地址 Address						
	國家/地區 Country/Region	i n					
0	電郵地址 Email Address						
	委任日期 Date of Appointment						
				<b>∃</b> DD		月MM	年 YYYY

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quida	tor					
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				port Nu		
n)						
n)						_

# 5 清盤人/臨時清盤人的停任 Cessation to Act as Liquidator/Provisional Liquidator (如超過一名清盤人/臨時清盤人停任・請用續頁C 頻報 Use Continuation Sheet C if more than

身分		清盤人				臨日	寺清盤	人			
Capacity		Liquidator			_	Pro	visiona	l Liqui	dator		
清盤人/臨日 Particulars of				r (Natu	ıral Po	erson)					
中文姓名 Name in Chine	ese										
英文姓名 Name in Engli	姓氏 sh Surname										
	名字 Other Names										
身分證明 Identification									(		
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或 OR											
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清盤人/臨時 Particulars of 中文名稱 Name in Chine	Liquidator/Pi	rovisional Li	quidato	r (Othe	er tha						
Particulars of 中文名稱	Liquidator/Pr	rovisional Li	quidato	r (Othe	er tha						

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1月:	盤方式更改 Change in Mode of Liquidation		I	
生?	牧日期 Effective Date	<b>∄</b> DD	月MM	年 YYYY
		<b>4</b> 55	71	<b>T</b>
	收後的清盤方式 Mode of Liquidation after Change 適用的空格內加上 ✓ 號 Please tick the relevant box			
	強制清盤 Compulsory Liquidation			
	成員自發清盤 Members' Voluntary Liquidation			
	債權人自發清盤 Creditors' Voluntary Liquidation			
П	其他清盤方式 (請註明) Others (Please specify)			

《如麦皮舞》—名願自然人的清整人/臨時清整人・請用續頁 D 模擬 Use Continuation Sheet D if more than 1 liquidator/provisional liquidator, who is a natural person, is involved)

A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry

	香港身分證號碼	護照號碼
身分證明 Identification		
名字 Other Names		
英文姓名 Name in English		
中文姓名 Name in Chinese		

Hong Kong Identity Card Number

Passport Number

公司編號 Company Number

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公司編號	Company Number
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- 7 清盤人/臨時清盤人詳情更改 (自然人) (領上頁)
  Change in Particulars of Liquidator / Provisional Liquidator (Natural Person) (contd)
- 12 B. 更改詳情 Details of Change(s)

  PROPERTY OF THE PROPERTY OF

(a) 中文姓名 Name in Chinese		生效日期 Effective Da	
as the state of Names in Frantish	H DD	月MM	年YY
(b) 英文姓名 Name in English			Τ
姓氏 Surname	E DD	月MM	年竹
XX A, Sumane		/1	<b>T</b>
名字 Other Names			
(c) 地址 Address			T
	■ DD	月MM	年YY
國家/地區 Country/Region			
(d) 電郵地址 Email Address		1	Т
and the state of sea Rhouse II. It is a little of the state of the sta	<b>∃</b> DD	月MM	年Y
(e) 香港身分證號碼 Hong Kong Identity Card Number			Т
	)		
(f) 護照 Passport	<b>∃</b> DD	月MM	年Y
(I) 競索 飛 Fassport			Т
簽發國家 Issuing Country	<b>∃</b> DD	月MM	年Y
號碼 Number			
請在適用的空格內加上  < 號 Please tick the relevant box			
(g) 類別 Status 單獨 共同 共同及各別			Ι
Sole Joint Joint & Several			
	Ħ DD	月MM	年YY

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۲	-orm				F			
8	清盤人/臨時清盤人詳 Change in Particulars of (如波及超過一名編非自然人的清盤 liquidator, which is not a natural per	Liquidator / P 人/臨時清盤人,請用	rovisional Liq					
Α	現時在公司註冊處登記的	勺詳情 Particula	ars Currently Re	gistered with t	he Compa	nies R	egistry	
	中文名稱 Name in Chinese							
	英文名稱 Name in English							
В	3. 更改詳情 Details of Chan	ge(s)						
	<u>請只塡報有更改的項目 PI</u>	ease complete ite	m(s) with change	(s) only		4	<b>上效日</b> 其	Ħ
	(a) 中文名稱 Name in Chine	ese				Ef	fective D	ate
						<b>∄</b> DD	月MM	年YYYY
	(b) 英文名稱 Name in Englis	sh					H MIM	<b>4</b> -1111
	(c) the bl. Address							
	(c) 地址 Address							
						<b>∃</b> DD	月MM	年 YYYY
						<b>D</b> 00	H www	401111
	國家/地區 Country/Region							
	(d) 電郵地址 Email Address	• • • • • • • • • • • • • • • • • • •						
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				共同及各別 Joint & Several		<b>H</b> DD	Вмм	Æ YYYY
	(e) 類別 Status   軍獨 Sole	Jo	·同 □	Joint & Several		<b>日</b> DD	月MM	年YYYY
	(e) 類別 Status   軍獨 Sole 本通知書包括下列續頁 This M	Jo	e following Conti	Joint & Several	[	<b>∄</b> DD		
j	(e) 類別 Status   軍獨 Sole	Jo	·同 □	Joint & Several	D	日 DD	月 MM	

姓名 Name :\_ 董事/公司秘書/經理/獲授權代表/ \_\_\_\_ 日期 Date : 日 DD / 月 MM / 年 YYYY

公司編號 Company Number

清盤人/臨時清盤人\*
Director / Company Secretary / Manager / Authorized Representative / Liquidator / Provisional Liquidator\*

<sup>\*</sup>請刪去不適用者 Delete whichever does not apply

續頁	Α	Cont	inuat	ion	Sheet	Α
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### 委任清盤人/臨時清盤人 (自然人)(第3項)

Appointment of Liquidator / Provisional Liquidator (Natural Person) (Section 3)

身分 Capacity	清盤人 Liquidator	臨時清盤 Provisiona	人 I Liquidator	
類別 Status	單獨 Sole	共同 Joint	共同及各 Joint & Sev	
中文姓名 Name in Chinese				
英文姓名 Name in English Sur	姓氏 name			
Other N	名字 ames			
地址 Address				
國家/ Country/F	地區 degion			
電郵地址 Email Address				
身分證明 Identification				
(a) 香港身分證號碼 Hong Kong Identity	Card Number			
(b) 護照 Passport				
		簽發國	Issuing Country	
		號	碼 Number	
委任日期		1		

續頁	B Continuation Sheet B
	公司編號 Company Number
	F

### 委任清盤人/臨時清盤人 (非自然人)(第4項)

Appointment of Liquidator / Provisional Liquidator (Other than Natural Person) (Section 4)

請在適用的空格內加上	第 Please tick the re	elevant box	(es)			
身分 Capacity	清盤人 Liquidator		<b>臨時清盤人</b> Provisional Liqu	uidator		
類別 Status	單獨 Sole		共同 Joint			
中文名稱 Name in Chinese						
英文名稱 Name in English						
地址 Address						
國家/地區 Country/Region						
電郵地址 Email Address						
委任日期 Date of Appointment					H MM	AT VVVV
	身分 Capacity 類別 Status 中文名稱 Name in Chinese  英文名稱 Name in English  地址 Address  © Country / Region 電郵地址 Email Address	身分 Capacity  清盤人 Liquidator  類別 Status  中文名稱 Name in Chinese  英文名稱 Name in English  地址 Address  電郵地址 Email Address  委任日期	B分	Equidator Provisional Liquidator Provisional	p分	身分

續頁	C Continuation Sheet C
	公司編號 Company Number
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### 清盤人/臨時清盤人的停任 (第5項)

Cessation to Act as Liquidator / Provisional Liquidator (Section 5)

身分 Capacity	清盤人 Liquidator	臨時清盤人 Provisional L	
清盤人/臨時清盤人的 Particulars of Liquidator		or (Natural Person)	
中文姓名 Name in Chinese			
英文姓名 姓 Name in English Surnan	氏 ne		
名 <sup>4</sup> Other Name	字 es		
身分證明 Identification			)
		巷身分證號碼 g Identity Card Number	護 <b>照號碼</b> Passport Number
或 OR			
清盤人/臨時清盤人的 Particulars of Liquidator		or (Other than Natural Perso	on)
中文名稱 Name in Chinese			
英文名稱 Name in English			

續頁	D Continuation Sheet D
	公司編號 Company Number
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清盤人/臨時清盤人詳情更改(自然人)(第7項) Change in Particulars of Liquidator ∕ Provisional Liquidator (Natural Person) (Section 7)

中文姓名 Name in Chinese				
英文姓名 姓氏 Name in English Surname				
名字 Other Names				
身分體明 Identification				
Identification		護照號碼		
Hong Kong Identity Card Number	F	Passport Num	ber	
B. 更改詳情 Details of Change(s)				
請只填報有更改的項目 Please complete item(s) with change(s) only		生效日期		
(a) 中文姓名 Name in Chinese		Effective D	ate	
	L	D 月MM	年 YYY	
(b) 英文姓名 Name in English		д Дии	+111	
姓氏 Surname	■ BD	D 月MM	年 YYY	
名字 Other Names				
(c) 地址 Address			Т	
			<u> </u>	
	<b>B</b> D	D 月MM	年 YYY	
國家/地區 Country / Region				
(d) 電郵地址 Email Address				
	H D	D 月MM	年 YYY	
(e) 香港身分體號碼 Hong Kong Identity Card Number				
	)			
(f) 護照 Passport	<b>日</b> D	D 月MM	年 YYY	
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號碼 Number				
請在適用的空格內加上 ✓ 號 Please tick the relevant box	_			
(g) 類別 Status				
Sole Solit Solit & Sevi	BD BD	D 月MM	年 YYY	

中文名稱 Name in Chinese

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	公司編號 Company Number
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#### 清盤人/臨時清盤人詳情更改 (非自然人)(第8項)

Change in Particulars of Liquidator / Provisional Liquidator (Other than Natural Person) (Section 8)

A.現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry

(a) 中文名稱 Nam		目 Please complete item(s) with change(s) only in Chinese			生效日期 Effective Date		
						∄ DD	月MM
(b) 英文名稱 Nam	ne in English						
(c) 地址 Address							
						<b>H</b> DD	月MM
國家/地區 Country/Region							
	il Address						

#### (公司條例)(香港法例第 622 章) 第 793 條規定交付的

#### 註冊非香港公司開始清盤及 清盤人/臨時清盤人的委任、停任或更改詳情誦知書

#### 填表須知 — 表格 NN11

#### 附註

#### 引言

- 1. (a) 如關乎註冊非香港公司的清盤法律程序展開,公司必須根據《公司條例》 第793(1)、(3)及(4)條,將載有清盤詳情的通知,以本表格交付公司註冊處處長(「處長」)登記。本表格須在公司展開清盤法律程序的日期,或在關於該清盤法律程序展開的通知按照展開該法律程序所在地方的法律送達公司的日期(以較遲的日期爲準)後的15日內交付處長。
  - (b)公司亦必須根據該條例第793(6)條,將有關清盤法律程序詳情的更改、清盤人或臨時清盤人的委任、停任或詳情更改的通知,在有關更改的日期後的15日內,以本表格交付處長登記。
- 請劃一以中文或英文申報各項所需資料。如以中文申報,請用繁體字。以手寫 方式填寫的表格或不會被公司註冊處接納。
- 3. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或 親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該 表格不會視作曾爲導從《公司條例》中有關條文的規定而交付處長。

#### 簽署

 本表格必須由一名董事、公司秘書、經理、獲授權代表、清盤人或臨時清盤人 簽署。公司註冊處不接納未簽妥的表格。

#### 公司名稱 (第1項)

在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名稱相同。

#### 委任清ٍ 从 / 臨時清 辯人 (第 3 及 4 項)

- 請提供清盤人或臨時清盤人的電郵地址(如有的話)以方便聯絡。如電郵地址其後 有任何更改,亦請以本表格通知公司註冊處。
- 8. 請申報屬自然人的清盤人或臨時清盤人的香港身分證號碼。如該人並非香港身分證持有人,請申報其所持護照的號碼及簽發國家。如該人並非香港身分證持有人,亦沒有任何國家的護照,則請在有關的空格內填上「無」。

#### 清盤人/臨時清盤人的停任 (第 5 項)

- 請申報停任的屬自然人的清盤人或臨時清盤人在公司註冊處登記的香港身分證 號碼或護照號碼,以方便本處識別身分。如該項資料未曾在本處登記,請在有 關的空格內填上「無」。
- 10. 如清盤人或臨時清盤人去世,請申報其去世日期,作爲停任日期。

### 清盤人/臨時清盤人詳情更改 (第7及8項)

- 11. 請申報屬自然人的清盤人或臨時清盤人在公司註冊處登記的香港身分證號碼或 護照號碼,以方便本處識別身分。如該項資料未曾在本處登記,請在有關的空 格內填上「無」。
- 12. 請在適當的空格內申報清盤人或臨時清盤人的新詳憶,並在相關的空格內註明 生效日期。沒有更改的詳情無需填報。
- 13. 請提供或更新清盤人或臨時清盤人的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,亦請以本表格通知公司註冊處。

# NOTICE OF COMMENCEMENT OF LIQUIDATION AND APPOINTMENT / CESSATION AND CHANGE IN PARTICULARS OF LIQUIDATOR / PROVISIONAL LIQUIDATOR OF REGISTERED NON-HONG KONG COMPANY

For the purposes of section 793 of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN11

#### Introduction

- 1. (a) If proceedings are commenced for the liquidation of a registered non-Hong Kong company, the company must deliver a notice in this form to the Registrar of Companies (the Registrar) for registration, containing the particulars of the liquidation proceedings as required under sections 793(1), (3) and (4) of the Companies Ordinance. This form should be delivered to the Registrar within 15 days after the later of the date of commencement of any proceedings for the liquidation of the company, or the date on which the notice of commencement of such proceedings was served on the company according to the law of the place in which those proceedings were commenced.
  - (b) The company must also deliver a notice of any change in the particulars of the liquidation proceedings, appointment, cessation of the liquidator or provisional liquidator or any change in the particulars of the liquidator or provisional liquidator in this form to the Registrar for registration within 15 days after the date of the change as required under section 793(6).
- Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Signature

This form must be signed by a director, company secretary, manager, authorized representative, liquidator or provisional liquidator. A form which is not properly signed will be rejected by the Companies Registry.

#### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

#### Appointment of Liquidator / Provisional Liquidator (Sections 3 and 4)

- Please provide the email address of the liquidator or provisional liquidator, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing this form.
- The Hong Kong Identity Card number or, in the absence of which, the number and issuing country of the passport of the liquidator or provisional liquidator who is a natural person should be given. If he or she holds neither a Hong Kong Identity Card nor a passport, please state 'Nil' in the boxes provided.

#### Cessation to Act as Liquidator / Provisional Liquidator (Section 5)

- 9. If the liquidator or provisional liquidator who is a natural person has ceased to hold the post has registered the particulars in respect of his or her Hong Kong Identity Card number or passport number with the Companies Registry, please provide such number for identification purposes. If no such particulars have been registered, please state 'Nii' in the boxes provided.
- For a deceased liquidator or provisional liquidator, the date of death should be given as the date of cessation.

#### Change in Particulars of Liquidator / Provisional Liquidator (Sections 7 and 8)

- 11. If the liquidator or provisional liquidator who is a natural person has registered the particulars in respect of his or her Hong Kong Identity Card number or passport number with the Companies Registry, please provide such number for identification purposes. If no such particulars have been registered, please state 'Nil' in the boxes provided.
- 12. Please state only the <u>new particulars</u> of the liquidator or provisional liquidator in the appropriate box(es) provided and specify the effective date of change in the corresponding box. There is no need to state those particulars which remain unchanged.
- 13. Please provide or update the email address of the liquidator or provisional liquidator, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing this form.



## 註冊非香港公司在香港經營業務時 採用的經批准名稱申報表

### Return of Approved Name for Carrying on Business in Hong Kong by Registered Non-Hong Kong Company

表格 NN12

			公司編號 Company Number
± Note			F
<b>0</b>	1	法團名稱 Corporate Name	
	2	在香港經營業務時採用的經批准名稱 Approved Name for Carrying on Business in	Hong Kong
		(請填報A 或B 項 Please complete Section A or B as appropriate,	-
8	A.	根據〈公司條例〉第 782 條經公司註冊處處 Name approved by the Registrar of Companies section 782 of the Companies Ordinance	
6	提:	交人資料 Presentor's Reference	勿填寫本欄 For Official Use
U		名 Name:	/ 分类海平偏 Tol Olliotal Goo
		Address:	
		括 Tel: 傳真 Fax:	
		野 Email:  Reference:	

表格	N	NI	4	7
Form	IN	IV	•	Z

(a)

公司編號	Company Number
F	

2	在香港經營業務時採用的經批准名稱 (續上頁)	
	Approved Name for Carrying on Business in Hong Kong	(cont'd)

經公司註冊處處長批准在香港經營業務時採用的前名稱

B. 根據《公司條例》第 785 條更改經公司註冊處處長批准在香港經營業務時採用的名稱 Change of the name approved by the Registrar of Companies for carrying on business in Hong Kong under section 785 of the Companies Ordinance

		The former name approved by the Registrar of Companies for carrying on business in Hong Kong
8	(b)	根據《公司條例》第 785 條經公司註冊處處長批准在香港經營業務時採用的新名稱
8	(b)	New name approved by the Registrar of Companies for carrying on business in Hong Kong under
8	(b)	
3	(b)	New name approved by the Registrar of Companies for carrying on business in Hong Kong under
8	(b)	New name approved by the Registrar of Companies for carrying on business in Hong Kong under
3	(b)	New name approved by the Registrar of Companies for carrying on business in Hong Kong under
8	(b)	New name approved by the Registrar of Companies for carrying on business in Hong Kong under
3	(b)	New name approved by the Registrar of Companies for carrying on business in Hong Kong under
3	(b)	New name approved by the Registrar of Companies for carrying on business in Hong Kong under

簽署 Signed	:							
姓名 Name	:		日期 Date					
		董事/公司秘書/經理/獲授權代表*	-	<b>H</b> DD	1	月MM	1	年 YYYY
		Director/Company Secretary/Manager/						
		Authorized Representative*						

<sup>\*</sup>請刪去不適用者 Delete whichever does not apply

#### (公司條例) (香港法例第 622 章) 第 782(4)及 785(4)條規定交付的

#### 註冊非香港公司在香港經營業務時採用的經批准名稱申報表

#### 填表須知 — 表格 NN12

#### 附計

#### 引言

- 1. 如註冊非香港公司因爲某法團名稱或因爲相對某法團名稱而言的經批准名稱,獲公司註冊處處長(「處長」)根據第780(1)條送達通知,則該公司可向處長提出書面申請,要求批准另一名稱,作爲該公司在香港經營業務時採用的名稱。註冊非香港公司亦可向處長提出書面申請,要求更改該公司的經批准名稱。該公司獲處長批准名稱/新名稱後,須在本表格內指明該名稱,並將本表格交付處長登記。
- 如以中文申報本表格內的資料,請用繁體字。以手寫方式填寫的表格或不會被公司註冊 處接納。
- 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。公司註冊處會以傳真方式通知提交人親身領取新註冊證明書。如提交人委託他人代領,需簽署授權書。
- 4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到 上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作曾 爲薄從《公司條例》中有關條文的規定而交付處長。

#### 費用

5. 本表格必須連同正確的註冊費用一併交付,否則公司註冊處不會接納。有關所需費用的 詳情,請參閱《主要服務收費表》資料小冊子。如以港幣劃線支票繳付費用,抬頭請註 明「公司註冊處」。請勿郵寄現金。

#### 答署

本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納未簽妥的表格。

#### 法團名稱 (第1項)

7. 請按照公司註冊處發給該註冊非香港公司的最近一份註冊證明書,填報公司的名稱。

#### 在香港經營業務時採用的經批准名稱 (第2項)

- 8. (a) 申報表內指明的名稱必須已獲處長批准。
  - (b) 請參閱《公司條例》第16部第4分部對註冊非香港公司在香港經營業務時採用的 名稱的規管,及公司註冊處發出的《註冊非香港公司法團名稱註冊指引》有關註冊 法團名稱所須注意的事項。

#### RETURN OF APPROVED NAME FOR CARRYING ON BUSINESS IN HONG KONG BY REGISTERED NON-HONG KONG COMPANY

For the purposes of sections 782(4) and 785(4) of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN12

#### Introduction

- 1. If a registered non-Hong Kong company is served with a notice under section 780(1) for a corporate name or for an approved name in relation to a corporate name, the company may apply in writing to the Registrar of Companies (the Registrar) for approval of another name under which the company is to carry on business in Hong Kong. A registered non-Hong Kong company may also apply in writing to the Registrar for change of an approved name. After approval is given by the Registrar, the company should deliver to the Registrar for registration a return in this form specifying the name/new name so approved.
- Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- 3. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required. The Companies Registry will notify the presentor by fax to collect the fresh certificate of registration in person. A written authorization will be required if the presentor sends a representative to collect the certificate.
- 4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Fee

5. This form must be delivered with the correct registration fee. A form which is not delivered with the correct fee will be rejected by the Companies Registry. Please refer to the information pamphlet on 'Price Guide to Main Services' for the correct fee payable. If the fee is paid by cheque, the cheque should be crossed and issued in Hong Kong Dollars payable to 'Companies Registry'. Please do not send cash.

#### Signature

This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

#### Corporate Name (Section 1)

Please state the name of the company as it appeared in the certificate of registration last issued by the Companies Registry.

#### Approved Name for Carrying on Business in Hong Kong (Section 2)

- 8. (a) The name specified in the return must have been approved by the Registrar.
  - (b) Please note the provisions in Division 4 of Part 16 of the Companies Ordinance that regulate the names used by registered non-Hong Kong companies to carry on business in Hong Kong and the 'Guideline on Registration of Corporate Names for Registered Non-Hong Kong Companies' issued by the Companies Registry for the points to note in registration of corporate names for registered non-Hong Kong companies.



## 註冊非香港公司 不再在香港設有營業地點通知書

### Notice of Cessation of Place of Business in Hong Kong of Registered Non-Hong Kong Company

表格 Form NN13

				F		
	Company Name	е				
2 公司不再	在香港設有營業	聚州 駐 的 口 邯				
Date of Co	essation of the C	ompany's				
Place of E	Business in Hong	g Kong		<b>∄</b> DD	月MM	年YY
Art Signed						
簽署 Signed				口切 Data ·		
簽署 Signed 姓名 Name	:	8書/經理/獲担	受權代表*	_ 日期 Date : 日	DD / 月MM	1 / 年
	董事/公司程 Director/Com	B 書/經理/獲書 pany Secretary/ zed Representati	Manager/		DD / 月MM	1 / <b>年</b> 、
姓名 Name	董事/公司程 Director/Com	pany Secretary / ized Representati	Manager/		DD / 月MM	1 / 年
姓名 Name *請酬去不適用者D	董事/公司程 Director/Com Authori	pany Secretary / ized Representati ot apply	Manager/ ve*			1 / 年\
姓名 Name *請酬去不適用者D	董事/公司移 Director/Com Authori	pany Secretary / ized Representati ot apply	Manager/ ve*	В		1 / 年\
<b>姓名</b> Name  *請剛去不適用者 D <b>提交人資料</b> P	董事/公司移 Director/Com Authori	pany Secretary / ized Representati ot apply	Manager/ ve*	В		1 / 年
<b>姓名</b> Name  *請剛去不適用者 D <b>提交人資料 Pi 姓名</b> Name:	董事/公司移 Director/Com Authori	pany Secretary / ized Representati ot apply	Manager/ ve*	В		1 / 年\
姓名 Name  *請剛去不適用者 D  提交人資料 Pi 姓名 Name:	董事/公司移 Director/Com Authori	pany Secretary / ized Representati ot apply	Manager/ ve*	В		1 / 年\

#### (公司條例) (香港法例第 622 章) 第 794(1) 條規定交付的

#### 註冊非香港公司不再在香港設有營業地點通知書

#### 填表須知 — 表格 NN13

#### 附註

#### 引言

- 如註冊非香港公司不再在香港設有營業地點,該公司須在不再在香港設有營業地 點後的 7 日內,以本表格將關於該事實的通知交付公司註冊處處長(「處長」) 登記。
- 如以中文申報本表格內的資料,請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
- 3. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作曾爲遵從《公司條例》中有關條文的規定而交付處長。

#### 签署

 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納 未簽妥的表格。

#### 公司名稱 (第1項)

在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名稱相同。

## NOTICE OF CESSATION OF PLACE OF BUSINESS IN HONG KONG OF REGISTERED NON-HONG KONG COMPANY

For the purposes of section 794(1) of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN13

#### Introduction

- If a registered non-Hong Kong company ceases to have a place of business in Hong Kong, the company must, within 7 days after the cessation, deliver to the Registrar of Companies (the Registrar) a notice of that fact in this form for registration.
- Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- 3. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Signature

This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

#### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.



## 註冊非香港公司解散通知書 **Notice of Dissolution of**

# **Registered Non-Hong Kong Company**

表格 **NN14** Form

									F		Com	pany Numb
									•			
1		司名稱	Compa	iny Nam	е							
2	解	散日期	Date of	f Dissolu	ution							
							B	DD		月MM		年 YYYY
3	使	公司得	以解散	的文書	名稱 Nan	ne of Ins	trument	Effectin	g the	Dissolu	tion	
					須連同本							
	Α.	certified	copy of	the releva	ant instrun	nent mus	st be deliv	ered with	h this 1	form		
1	124	対象の	nfirma	tion								
4	確	認書C	onfirma	tion								
4	本	···一 :人確認1	權代	<b>菱該公司</b>		16	- 641 - 0					
4	本	···一 :人確認1	權代	<b>菱該公司</b>	• ty to act o	n behalf d	of the Con	npany.				
4	本	···一 :人確認1	權代	<b>菱該公司</b>		n behalf d	of the Con	npany.				
	本 I c	···一 :人確認1	權代	<b>菱該公司</b>		n behalf d	of the Con	npany.				
簽	本 I c	大確認? confirm th	權代	<b>菱該公司</b>		n behalf (	of the Con		Date	:		
簽	本 I c	:人確認1 confirm th	權代	受該公司 e authori	ty to act or	<b>事/経理</b> ,	/		Date		/ 月1	MM / 年Y
簽	本 I c	:人確認1 confirm th	ヺ權代表 at I have	き該公司 e authori 董事 獲	ty to act or /公司秘¶ 受權代表/	曹/經理 <sub>/</sub> 〈清盤人*	/	日期	Date		/ 月1	MM / 年Y
簽	本 I c	:人確認1 confirm th	す權代表 at I have	養該公司 authori 董事 獲記 ector/Co	ty to act or	曹/經理/ /清盤人* cretary/N	/ Manager/	日期	Date		/ 月1	MM / 年Y
簽姓	本Ic署名	:人確認1 confirm th	す權代表 at I have Dire	董事 獲j	/公司秘書 /公司秘書 授權代表/ mpany Sec Representa	曹/經理/ /清盤人* cretary/N	/ Manager/	日期	Date		/ 月1	MM / 年Y
<b>簽</b> 姓	本Ic	·人確認在 confirm th Signed : Name :	可權代認 at I have Dire Al	董事 養: tector/Co uthorized	女可秘¶ 受權代表/ mpany Sec Representa not apply	曹/經理/ /清盤人* cretary/N	/ Manager/	日期		<b>H</b> DD	/ 月1	MM / 年Y
<b>簽姓</b> * # _ 提	本Ic	·人確認和 confirm the Signed : Name :	可權代認 at I have Dire Al	董事 養: tector/Co uthorized	女可秘¶ 受權代表/ mpany Sec Representa not apply	曹/經理/ /清盤人* cretary/N	Manager / quidator*	日期		<b>H</b> DD	/ 月1	MM / 年Y
<b>簽姓</b> * #  提姓	本   本   本   文名	:人確認不 confirm th Signed : Name :	可權代認 at I have Dire Al	董事 養: tector/Co uthorized	女可秘¶ 受權代表/ mpany Sec Representa not apply	曹/經理/ /清盤人* cretary/N	Manager / quidator*	日期		<b>H</b> DD	/ 月1	MM / 年Y
<b>簽姓</b> * #  提姓	本   本   本   文名	· 人確認在 confirm th Signed : Name :	可權代認 at I have Dire Al	董事 養: tector/Co uthorized	女可秘¶ 受權代表/ mpany Sec Representa not apply	曹/經理/ /清盤人* cretary/N	Manager / quidator*	日期		<b>H</b> DD	/ 月1	MM / 年Y
<b>簽姓</b> * #  提姓	本   本   本   文名	· 人確認在 confirm th Signed : Name :	可權代認 at I have Dire Al	董事 養: tector/Co uthorized	女可秘¶ 受權代表/ mpany Sec Representa not apply	曹/經理/ /清盤人* cretary/N	Manager / quidator*	日期		<b>H</b> DD	/ 月1	MM / 年Y
簽姓 請 提姓地	本   字名   交名址	Signed: Name:  Address:	可權代認 at I have Dire Al	董事 獲 ** ** ** ** ** ** ** ** **	大公司秘事 受權代表/ mpany Sec Represent not apply	曹/經理/ /清盤人* cretary/N	Manager / quidator*	日期		<b>H</b> DD	/ 月1	MM / 年Y
簽姓 精 提姓地 電	本   写名   一	Signed: Name:  Address:	可權代認 at I have Dire Al	董事 養: tector/Co uthorized	大公司秘事 受權代表/ mpany Sec Represent not apply	曹/經理/ /清盤人* cretary/N	Manager / quidator*	日期		<b>H</b> DD	/ 月1	MM / 年Y

#### (公司條例)(香港法例第 622 章) 第 795(1)條規定交付的

#### 註冊非香港公司解散通知書

#### 填表須知 — 表格 NN14

#### 附計

#### 引言

- 如註冊非香港公司解散,該公司的獲授權代表須在解散日期後的15日內,將關於解散一事的通知,以本表格交付公司註冊處處長(「處長」)登記。
- 請劃一以中文或英文申報各項所需資料。如以中文申報,請用繁體字。以手寫 方式填寫的表格或不會被公司註冊處接納。
- 3. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或 親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該 表格不會視作曾爲導從《公司條例》中有關條文的規定而交付處長。

#### 簽署

 本表格可由一名前董事、公司秘書、經理、獲授權代表或清盤人簽署,公司註 冊處不接納未簽妥的表格。

#### 公司名稱 (第1項)

在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名稱相同。

#### 使公司得以解散的文書名稱 (第3項)

7. 本表格必須連同一份使該公司得以解散的交書的經核證副本一併交付。如該交書既非採用英文亦非採用中交,則只須交付該交書的經核證英交或中交譯本。交付的交書須顯示有關解散的生效日期。

#### NOTICE OF DISSOLUTION OF REGISTERED NON-HONG KONG COMPANY

#### For the purposes of section 795(1) of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN14

#### Introduction

- If a registered non-Hong Kong company is dissolved, an authorized representative of the company must, within 15 days after the date of dissolution, deliver a notice of dissolution in this form to the Registrar of Companies (the Registrar) for registration.
- Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- 3. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Signature

5. This form can be signed by a former director, company secretary, manager, authorized representative or liquidator of the company. A form which is not properly signed will be rejected by the Companies Registry.

#### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

#### Name of Instrument Effecting the Dissolution (Section 3)

This form should be delivered with a certified copy of the instrument effecting the dissolution or, in the case of an instrument not in English or Chinese, a certified translation of the instrument in English or Chinese. The instrument delivered should show the effective date of the dissolution.



## 註冊非香港公司修改帳目陳述書 Statement of Revision of Accounts of Registered Non-Hong Kong Company

表格 NN15

					公司	司編號 Compa	ny Number
					F		
1	公司名稱(	Company Nan	1е				
2			條例》第 790 (1)條修改公			- 公司的	董事決定根
	In accorda	ance with s	ection 790(4) en that the d	of the	Companies	Ordinance,	a warning
	following	accounts of	the compar	y under	section 790	)(1) of the	Companies
	Ordinance.						
	涵蓋以下會	計期的帳目	Accounts Co	vering the I	Period		
				至			
				To			
	<b>∃</b> DD	月MM	年 YYYY	-	<b>∃</b> DD	月MM	年 YYYY
	<b>4</b> 55	/1	4		<b>4</b> 55	74	Ŧ
簽署	Signed:						
姓	名 Name :_				日期 Date:		
			B書/經理/獲 pany Secretary/			<b>日</b> DD / 月 N	IM / 年YYYY
			zed Representat				
*請	删去不適用者 Dele	te whichever does i	not apply				
				請勿塡	寫本欄 For C	Official Use	
提		sentor's Refere		請勿塡	寫本欄 For C	Official Use	
提生	交人資料 Pres			請勿塡	寫本欄 For C	Official Use	
提注	交人資料 Pres 名 Name:			請勿塡	寫本欄 For C	Official Use	
提姓地	交人資料 Pres 名 Name:		nce	請勿塡	寫本欄 For C	Official Use	

檔號 Reference:

#### (公司條例) (香港法例第 622 章) 第 790(4) 條規定交付的

#### 註冊非香港公司修改帳目陳述書

#### 填表須知 — 表格 NN15

#### 附註

#### 引言

- 如註冊非香港公司的董事決定根據《公司條例》第790(1)條修改帳目,該公司 須在該決定作出後的15日內,將一份並明該帳目將會根據該條款修改的預警陳 述,以本表格交付公司註冊處處長(「處長」)登記。
- 如以中文申報本表格內的資料,請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
- 3. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。
- 4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或 親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該 表格不會視作曾爲邊從《公司條例》中有關條文的規定而交付處長。

#### 簽署

本表格必須由一名董事、公司秘書、經理或獲授權代表簽署,公司註冊處不接納未簽妥的表格。

#### 公司名稱 (第1項)

在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名稱相同。

#### STATEMENT OF REVISION OF ACCOUNTS OF REGISTERED NON-HONG KONG COMPANY

#### For the purposes of section 790(4) of Companies Ordinance (Cap. 622)

#### Notes for Completion of Form NN15

#### Introduction

- If the directors of a registered non-Hong Kong company decide to revise any accounts of the company under section 790(1) of the Companies Ordinance, the company must, within 15 days after the decision, deliver to the Registrar of Companies (the Registrar) for registration a warning statement, in this form, that the accounts will be so revised.
- Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
- Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
- 4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

#### Signature

This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

#### Company Name (Section 1)

The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.



## 法團成立表格 (股份有限公司)

# Incorporation Form (Company Limited by Shares)

表格 NNC1

<b></b>		
± Note <b>8</b>		建議採用的公司名稱 Proposed Company Name
		建議採用的公司英文名稱 Proposed English Company Name
		是最好用的女司头人看得 Tropocod English Company Name
		**************************************
		建議採用的公司中文名稱 Proposed Chinese Company Name
9	2	公司類別 Type of Company
		請在適用的空格內加上 ✓ 號 Please tick the relevant box
		□ 私人 Private □ 公眾 Public
1	3	公司在香港的註冊辦事處的建議地址
		Proposed Address of the Company's Registered Office in Hong Kong
		<b>季</b> ₩ /HONG VONG
		香港 / HONG KONG  (本處不接納「轉文,地址或郵政信箱號碼 "Care of addresses or post office box numbers are not acceptable)
Œ	4	電郵地址 Email Address ┌───────────────────────────────────
4		人資料 Presentor's Reference 請勿塡寫本欄 For Official Use
		Name: Address:
	-U-1L	

傳真 Fax:

電話 Tel:

電郵 Email: 檔號 Reference:

### ② 5 公司組成時的股本及最初的股份持有情况 Share Capital and Initial Shareholdings on the Company's Formation

股份的類別 (如普通股/優先股等) Class of Shares (e.g. Ordinary/ Preference etc.)	建職發行的 股份總數 Total Number of Shares Proposed to be Issued	貨幣 Currency	創辦成員認購的 股本總額 Total Amount of Share Capital to be Subscribed by Founder Members	建職發行的股份的 將要繳付或視為 已繳付的總款額 Total Amount to be Paid Up or to be Regarded as Paid Up on the Shares Proposed to be Issued	建職發行的股份的 尙未撤付或視爲 尙未撤付的總數額 Total Amount to Remain Unpaid or to be Regarded as Unpaid on the Shares Proposed to be Issued
			(a)	(b)	(a) - (b)
總值 Total					

### ⚠ 5A 股份所附帶的權利的詳情 Particulars of Rights Attached to Shares

(只適用於發行超過一類股份的公司 Only applicable to company issuing more than 1 class of shares)

股份的類別 (如普通股/ 優先股等) Class of Shares (e.g. Ordinary/ Preference etc.)	附帶的權利的群情 (包括表決權:在分派股息時參與該項分派的權利: 在分派股本時參與該項分派的權利:該類別股份是否屬可贖回股份等) Particulars of Rights Attached (Including voting rights; rights to participate in a distribution as respects dividends; rights to participate in a distribution as respects capital; whether the shares are redeemable etc.)

### ■ 6 創辦成員 Founder Members

(如超過兩名創辦成員,請用續頁 A 填報 Use Continuation Sheet A if more than 2 founder members)

1 中文姓名/名稱 Name in Chinese	THE STATE OF			
英文姓名/名稱 Name in English				
地址 Address				
國家/地區 Country/Region	1			
認購的股本	股份的類別		核成員發行的股	
Share Capital to be Subscribed	(如普通股/優先股等) Class of Shares	Shares Propo 總數	sed to be Issued to	the Member 總數額
<b>G</b>	(e.g. Ordinary / Preference etc.)	Total Number	Currency	Total Amount
	總值 Total			
2 中文姓名/名稱 Name in Chinese				
英文姓名/名稱 Name in English				
地址 Address				
國家/地區 Country / Region				
認購的股本	股份的類別		核成員發行的股 sed to be Issued to	
Share Capital to be Subscribed	(如普通股/優先股等) Class of Shares (e.g. Ordinary/Preference etc.)	新書客 Propo 總數 Total Number	貨幣 Currency	the Member 總數額 Total Amount
	to to Table			
	總值 Total			第三頁 Page 3

**1**5 7

首任公司秘書 First Company Secretary (如超過一名公司秘書編白然人或法人團體,請用練頁 B 填報 Use Continuation Sheet B If more than 1 company secretary is a natural person or a body corporate)

Α.	公司秘書(自ź	然人) Company Sec	cretary (Natu	ral Person)	)					
	中文姓名 Name in Chinese									
	英文姓名 Name i	n English								
	姓氏 Surname									
	名字 Other Names									
	前用姓名 Previous Names									
	別名	中文 Chin	ese	1		英文	English			
	Alias	中文 Chine	929			英文	English			
<b>1</b> 6	香港通訊地址 Hong Kong Correspondence Address					***				
		香港/HONG 1	KONG							
			處不接納郵政信仰	箔號碼 Post of	fice box nur	nbers are n	ot accep	otable)		
<b>①</b>	電郵地址 Email Address									
<b>1</b> 3	身分證明 Ident									( )
	(b) 護照 Passport	and rumbor								
	rassport		簽發國	家 Issuing Co	ountry		號	碼 Num	ber	
20 B.	公司秘書(法/	人團體) Company S	Secretary (Bo	ody Corpor	ate)					
	中文名稱 Name in Chinese									
	英文名稱 Name in English									
19	香港地址 Hong Kong Address									
		香港/HONG I								
_	<b>₩</b> ₩ ₩ ₩	(本處不接納「轉交」」	也址或郵政信箱號	態 'Care of' a	ddresses or	post office	box nur	nbers are	not acc	:eptable)
Ø	電郵地址 Email Address									
	公司編號 Compa	any Number								

## 15 8 首任董事 First Directors

Α.	董事(自然人) Director (Natural Person)
	(如超過一名董事屬自然人,請用續頁 C 塡報 Use Continuation Sheet C if more than 1 director is a natural person)

	中文姓名 Name in Chinese										
	英文姓名 Name in	English									_
	<b>姓氏</b> Surname										
	名字 Other Names										
	前用姓名 Previous Names										
	別名 Alias	中文 Chinese	9			英文	English				
	n.u [	中文 Chinese	9			英文	English				$\equiv$
<b>a</b>	住址 Residential Address									_	
	國家/地區 Country / Region	(本處不接納「轉交」地	址或郵政信箱號	號碼 'Care of' a	addresses (	or post offic	ce box nui	mbers are	not acc	ceptable	e)
22	電郵地址 Email Address										
<b>3</b>	身分證明 Identi (a) 香港身分證號 Hong Kong Ider									(	)
	(b) 護照										一
	Passport		簽發圖	家 Issuing Co	ountry		951	碼 Numi	ber		
25			提力	Advisory	Note						
•	All directors	事均應閱讀公司註冊處 of the company are Registry and acquaint t	advised to	read 'A Gu	ide on [	Directors'	Duties'	publis	hed by	y the	
26		同意書 Consent to A		ctor							
		在公司成立爲法團 to be a director of t 18 years.							l have	attai	ned
	簽署 Signe	ed :									_
	The Conse	職位同意書會於公 ent to Act as Directo corporation of the co	r will be d						days	after	the

- 8 首任董事 First Directors (續上頁 cont'd)
- B. 董事(法人團體) Director (Body Corporate) (如超過一名董事屬法人團體,請用續頁D 填報 Use Continuation Sheet D if more than 1 director is a body corporate)

中文名稱 Name in C	hinese
英文名稱 Name in E	nglish
地址 Address	
-	
	Region  (本處不接對「轉交」批址或郵政信箱號碼"Care of addresses or post office box numbers are not acceptable)
電郵地址	(子書・「京和 等入」 PEAL 米別以旧相別以 Gare of addresses of post affect box numbers are not deceptable
Email Add	ress
	Company Number 香港註冊的法人團體 Only applicable to body corporate registered in Hong Kong)
	提示 Advisory Note
All d	公司董事均應閱護公司註冊處編製的(董事責任指引),並熟悉該指引所衞述的董事一般責任。 rectors of the company are advised to read 'A Guide on Directors' Duties' published by the panies Registry and acquaint themselves with the general duties of directors outlined in the Guide.
	F職位同意書 Consent to Act as Director 李栋丹加上 〈 號 Please tick the relevant box
□ 本	人獲上述法人團體授權確認上述法人團體同意在公司成立爲法團時擔任其董事。
l,	being authorized by the above body corporate, confirm that the body corporate consents to a director of this company on its incorporation.
簽	署 Signed :  法人團體的董事/公司秘書/獲授權人士*  Director/Company Secretary/Authorized Person of the Body Corporate*
TI	任董事職位同意書會於公司成立爲法團的日期後 15 日內交付登記。 ne Consent to Act as Director will be delivered for registration not later than 15 days after the te of incorporation of the company.
* state mast -+	常用学 Delete whichever does not apply

#### 創辦成員陳述書 Statement of Founder Member

#### 本人現核讚 I certify that:

(a) 本人爲公司的創辦成員或獲其授權人士(如創辦成員爲法人團體)並獲其他創辦成員(如有的話)授權簽署本表格。

I am a founder member of this company or an authorized person of a founder member, which is a body corporate (if applicable) and am authorized by the other founder members (if any) to sign this incorporation form.

(b) 名列本表格內的每一名屬自然人的公司秘書誦常居於香港。

Each of the company secretaries named in this form who is a natural person ordinarily resides in Hong Kong.

(c) 名列本表格內但未簽署「出任董事職位同意書」的每一名董事已同意在公司成立爲法團 時擔任其董事,每一名屬自然人的董事並且已年滿 18 歲。

Each of the directors named in this form who has not signed the 'Consent to Act as Director' has consented to be a director of this company on its incorporation and each director who is a natural person has attained the age of 18 years.

(d) 所有創辦成員已爲《公司條例》第 67(1)(a) 條的目的而簽署公司的章程細則,並確認連 同本表格交付的公司章程細則的文本的內容,與由所有創辦成員簽署的該等章程細則的 內容相同。

The company's articles have been signed by all founder members for the purposes of section 67(1)(a) of the Companies Ordinance. The contents of the copy of the company's articles delivered together with this form are the same as those of the articles signed by all founder members.

(e) 本表格所載的資料、陳述及詳情均屬準確,並與公司的章程細則內的資料、陳述及詳情相符。

The information, statements and particulars contained in this form are accurate and consistent with those contained in the company's articles.

(f) 公司已遵守(公司條例)中就有關公司註冊的所有規定。

All the requirements of the Companies Ordinance in respect of the registration of the company have been complied with.

#### 本表格包括下列續頁 This Form includes the following Continuation Sheet(s)

續頁 Continuation Sheet(s)	A	В	С	D
頁數 Number of pages				

簽署	Signed:			
姓名	Name :		日期 Date:	
		創雑成員 Founder Member	-	日DD / 月MM / 年YYYY

## 續頁 A Continuation Sheet A

## 4 創辦成員詳情 (第 6 項) Details of Founder Members (Section 6)

1	中文姓名/名稱				
	Name in Chinese				
	'				
	英文姓名/名稱				
	Name in English				
	'				
	地址				
	Address				
	国会 /地方				
	國家/地區 Country/Region				
	認購的股本	股份的類別	建業	6向該成員發行	的股份數目
	Share Capital to be	(如普通股/優先股等) Class of Shares	Shares F		sued to the Member
	Subscribed	Class of Shares	總數	貨幣	總款額
		(e.g. Ordinary / Preference etc.)	Total Number	Currency	Total Amount
		March Total			
		總值 Total			
		L			
2	中文姓名/名稱				
-	Name in Chinese				
	英文姓名/名稱				
	Name in English				
	'				
	地址				
	Address				
	國家 / 物区				
	國家/地區 Country/Region				
	認購的股本	股份的類別		自向該成員發行	
	Share Capital to be	(如普通股/優先股等)			sued to the Member
	Subscribed	Class of Shares (e.g. Ordinary / Preference etc.)	總數 Total Number	貨幣 Currency	總數額 Total Amount
		(2.g. 2.amary) 1.amaranae etc.)	TOTAL INCLINE	Guilency	Total Amount
		總值 Total			
		AND HE FOLLI		<b>—</b>	

### 續頁 B Continuation Sheet B

## ⑤ <u>首任公司秘書詳情 (第 7 項)</u> Details of First Company Secretary (Section 7)

A	公司秘書(自然	∜人)Company Secre	tary (Natura	al Person)							
	中文姓名 Name in Chinese										
	英文姓名 Name in	ı English									_
	<b>姓氏</b> Surname										
	名字 Other Names										
	前用姓名 Previous Names										ヿ
	別名 Alias	中文 Chinese				英文	English				_
<b>1</b> 6	香港通訊地址 Hong Kong Correspondence Address	中文 Chinese				英文	English				
		香港/HONG KO	ONG ②不接納郵政信箱	海鲼碼 Post offic	e box num	bers are	not accei	otable)			
<b>①</b>	電郵地址 Email Address		7.23/1/2/3/12/3								
<b>1</b> 8	身分證明 Identi (a) 香港身分證¶ Hong Kong Ide									(	)
	(b) 護照 Passport		Art We Last	Mr. Innuina Co.				h vist hi			
<b>20</b> E	3. 公司秘書(法/	(團體) Company Se		家 Issuing Corly Corporat	-		5	碼 Num	iber		
	中文名稱 Name in Chinese										
	英文名稱 Name in English										
19	香港地址 Hong Kong Address										
		香港/HONG KO		III 'Care of' add	draceae or	nost offic	e hov ru	nhers am	not acce	antah/a	
<b>①</b>	電郵地址 Email Address	(平)絕个按索》:釋父」和法	业实野以1日相筑制	Gare or add		JUST DITIC	e bux ilui	nuers are	not acce	;ptable,	
	公司編號 Compa	ny Number				Г					$\overline{}$

## 續頁 C Continuation Sheet C

	中文姓名 Name in Chinese									
	英文姓名 Name in	L English								
	<b>姓氏</b> Surname									
	名字 Other Names									
	前用姓名 Previous Names									
	別名 Alias	中文 Chinese				<b>英文</b> E	nglish			
_		中文 Chinese				英文 E	nglish			
21	住址 Residential									
	Address									
	國家/地區									
	Country / Region	(本處不接納「轉交」地址或數	<b>『政信箱號</b> 編	馬 'Care of' a	ddresses or p	ost office b	ox numbe	ers are no	t accepta	ble)
2	電郵地址 Email Address									
23	身分證明 Identi									
	(a) 香港身分證報 Hong Kong Ide	<b>死码</b> ntity Card Number								( )
	(b) 護照					Ť				
	Passport		答品	國家 Issui	na Country			克爾 Num	nber	
_										
25	All direct	董事均應閱讀公司註冊處編 ors of the company are advi es Registry and acquaint them	以的《董事 sed to r	ead 'A Gu	<b>)</b> ,並熟悉    ide on Dire	ctors' D	uties' p	ublished	by th	e
26		同意書 Consent to Act as 江上 ✓ 號 Please tick the relevant bo								
		t在公司成立爲法團時擔 t to be a director of the co gyears.						at I ha	ve atta	ined the
	Arr 100 Oi	and .								
	簽署 Sigr	ieu :								
	The Cons	F職位同意書會於公司成: sent to Act as Director will poration of the company.						15 days	s after	the date
	#50H(d)Bib 1/2014 /2014	年 2 日) Consideration No. 1/2014 (March	2014)							

⑤ 首任董事(自然人)詳情 (第 8A 項) Details of First Directors (Natural Person) (Section 8A)

續頁 D Continuation Sheet D

	~	11 7	[212	4,74
	Form NN			
Œ	首任董事(法	人團體)詳情 (第8B項)	Details of First Director	rs (Body Corporate) (Section 8B)
	董事(法人團體	Director (Body Corporate)		
	中文名稱 Name in Chinese			
	英文名稱 Name in English			
24	地址 Address			
	國家/地區 Country/Region		im∕dallariii (Coro of oddroooo or n	ost office box numbers are not acceptable)
22	電郵地址	(平處小寶幣) 特又」地址或對以	THE OF AUDIESSES OF PA	ost office box frumbers are not acceptable)
_	Email Address			
	公司繼號 Compa (只適用於在香港註析	ny Number 冊的法人團體 Only applicable to body co	rporate registered in Hong Kong)	
25			提示 Advisory Note	
	All direct	董事均應閱讀公司註冊處編製的		談指引所概述的董事一般責任。 ectors' Duties' published by the directors outlined in the Guide.
26	請在適用的空格內加 本人獲」 I, being a	同意書 Consent to Act as Dir 中 / 號 Please tick the relevant box 上述法人團體授權確認上述 authorized by the above body of this company on its incorpo	去人團體同意在公司成立 corporate, confirm that th	Z.爲法團時擔任其董事。 e body corporate consents to be a
	AST SEE Sign	ned :		

法人團體的董事/公司秘書/獲授權人士\*
Director/Company Secretary/Authorized Person of the Body Corporate\*

The Consent to Act as Director will be delivered for registration not later than 15 days after the date

of incorporation of the company.

出任董事職位同意書會於公司成立爲法團的日期後 15 日內交付登記。

\*請刪去不適用者 Delete whichever does not apply

#### (公司條例) (香港法例第 622 章) 第 67(1)(b)條規定交付的

#### 法團成立表格 (股份有限公司)

#### 道表須知 — 表格 NNC1

#### 附註

#### 引言

- 本表格是用以向公司註冊處處長(「處長」)申請成立一間具法團地位的股份有限公司,並 必須達同公司的章程細則的文本一併交付。
- 2. 根據《商業登記條例》(香港法例第 310 章) 第 5A(1) 及 5D(2) 條的規定,提出成立法團的申請人須把「致商業登記署通知書」(IRBR1)和訂明的商業登記費及徵費連同本表格一件交付,否則公司註冊處不會接納其申請。
- 3. 請劃一以中文或英文填報各項所需資料。如以中文填報,請用繁體字。以手寫方式填寫的 表格或不會被公司註冊處接納。
- 4. 請提供提交人資料。除非有特別事項需要公司註冊處注意,否則無須另加附函。公司註冊處會以傅真方式通知提交人親身領取「公司註冊證書」及「商業登記證」。如提交人委託他人代領,需簽署授權書。
- 5. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」,或親身到上 址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話,則該表格不會視作曾爲遵 從《公司條例》中有關條文的規定而交付處長。

#### 費用

6. 本表格必須連同正確的註冊費用一併交付,否則公司註冊處不會接納。有關所需費用的詳情,請參閱《主要服務收費表》資料小冊子及《商業登記費及徵費收費表》。如以港幣劃線支票繳付費用,抬頭請註明「公司註冊處」。請勿郵寄現金。

#### 签署

7. 本表格必須由一名名列本表格內的創辦成員簽署**並核證第9項「創辦成員陳述書」內的各項陳述**。如創辦成員屬法人團體,本表格必須由該法人團體的董事、公司秘書或獲該法人團體授權的人士簽署。公司註冊處不接納未簽妥的表格。

#### 建議採用的公司名稱 (第1項)

- 8. (a)公司名稱可用英文或中文註冊。公司亦可同時註冊一個英文名稱和一個中文名稱。有關報訂公司名稱須注意的事項,請參閱《香港公司名稱註冊指引》。
  - (b) 在本項填報的建議採用的公司名稱,必須與《公司條例》第81條所規定的公司章程細則的**名稱條款**所述的公司名稱相同。如建議採用的公司名稱有任何錯誤,公司註冊處可拒絕該註冊成立公司的申請,而所繳交的存放文件費用亦不會獲得退還。

#### 公司類別 (第2項)

9. 如公司的章程細則限制成員轉讓股份的權利、將成員最高人數限於50人及禁止邀請公眾人士認購該公司的任何股份或債權證;而公司亦不屬擔保有限公司,該公司即屬「私人公司」。如公司既不屬私人公司亦不屬擔保有限公司,則公司即屬「公眾公司」。如有需要,請就選擇合讀的公司類別尋求獨立的法律意見。

#### 公司在香港的註冊辦事處的建議地址 (第3項)

10. 請在本項填報公司在香港的註冊辦事處的建議地址的詳細地址。本處不接納非香港地址、 「轉交」地址或郵政信箱號碼。建議的地址須自公司成立爲法團的日期起,作爲其註冊辦 事處地址,直至公司根據《公司條例》第658(3)條向處長交付有關該地址的更改通知書(表 核NR1)爲止。

#### 電郵地址 (第4項)

11. 請提供公司的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,請以表格 NR1 通知公司註冊處。

#### 公司組成時的股本及最初的股份持有情況 (第5項)

12. 股份有限公司必須填報其組成時的股本及最初的股份持有情況。以下例子只供參考。

例: 甲乙丙有限公司建議在組成時發行 10,000 股普通股,而創辦成員將會認購的股本 總額爲 20,000 元,將會繳付或混爲已繳付的款額爲 10,000 元。

股份的類別 (如普通股/優先股等) Class of Shares (e.g. Ordinary/ Preference etc.)	建議發行的 股份総數 Total Number of Shares Proposed to be Issued	貨幣 Currency	創辦成員認購的 股本總額 Total Amount of Share Capital to be Subscribed by Founder Members	建議發行的股份的 將要繳付或視爲 已繳付的總數額 Total Amount to be Paid Up or to be Regarded as Paid Up on the Shares Proposed to be Issued (b)	建議發行的股份的 尚未繳付可說關為 尚未繳付的總數額 Total Amount to Remain Unpaid or to be Regarded as Unpaid on the Shares Proposed to be Issued
普通股	10,000	港元	20,000	10,000	10,000
總值 Total		港元	20,000	10,000	10,000
	10,000				

#### 股份所附帶的權利的詳情 (第 5A 項)

- 13. 如公司的股本分爲不同類別的股份,請就每一類股份述明該類別股份一
  - (a) 所附帶的表決權的詳情,包括只在某些情況下產生的權利;
  - (b) 所附帶的、在分派股息時參與該項分派的權利的詳情;
  - (c) 所附帶的、在分派股本時(包括清盤時進行的分派)參與該項分派的權利的詳情;及
  - (d) 是否屬可贖回股份。

#### 創辦成員 (第6項)

14. 請填報每名創辦成員的資料、公司建議在其組成時向該成員發行的股份數目,及該成員將會在該公司組成時認購的股本總額。

#### 首任公司秘書及董事 (第7及8項)

- 15. (a)公司的首任公司秘書及董事的詳情,必須在本表格第7及8項填報。
  - (b)每間在香港成立爲法團的私人公司必須有一名公司秘書及最少一名屬自然人的董事,公司秘書職位<u>不得</u>同時由公司的唯一董事兼任。只有一名董事的私人公司<u>不得</u>委任一個以該董事爲唯一董事的法人團體作爲公司秘書。
  - (c)每間在香港成立爲法團的公眾公司必須有一名公司秘書及最少兩名董事,公司秘書職位可由其中一名董事兼任。法人團體*不穩*出任公眾公司的董事。

#### 首仟公司秘書 (第7A及7B項)

- 16. 如公司秘書屬自然人,必須通常居於香港,但只須填報其在香港的通訊地址。本處不接納 非香港地址或郵政信箱號碼。
- 17. 請提供公司秘書的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,請以表格 ND2B 通知公司註冊處。
- 18. 請填報屬自然人的公司秘書的香港身分證號碼。如該人並非香港身分證持有人,請填報其所持護照的號碼及簽發國家。如該人並非香港身分證持有人,亦沒有任何國家的護照,則請在有關的空格內填上「無」。
- 19. 如公司秘書屬法人團體,請註明其在查費的註冊辦事處或主要辦事處的地址。本處不接納非香港地址、「轉交」地址或郵政信箱號碼。
- 20. 如某商號的所有合夥人爲公司的聯名秘書,請在供公司秘書(法人團體)填報的空格內(第 7B項)填報商號名稱及其在查攤的主要辦事處的地址。本處不接納非香港地址、「轉交」 地址或郵政信箱號碼。

#### 首任董事 (第8A及8B項)

- 21. 請填報屬自然人的董事的<u>邇僧住址</u>。如屬非香港地址,請同時填報「國家/地區」一欄。本處不接納「轉交」地址或郵政信箱號碼。
- 22. 請提供董事的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改,請以表格 ND2B通知公司註冊處。
- 23. 請填報屬自然人的董事的香港身分證號碼。如該人並非香港身分證持有人,請填報其所持 護照的號碼及簽發國家。如該人並非香港身分證持有人,亦沒有任何國家的護照,則請在 有關的空格內填上「無」。
- 24. 如董事屬法人團體,請註明其註冊辦事處或主要辦事處的地址。如屬非香港地址,請同時 填報「國家/地區」一欄。本處不接納「轉交」地址或郵政信箱號碼。
- 25. 所有公司董事均應閱讀公司註冊處編製的《董事責任指引》,並熟悉該指引所概述的董事一般責任。公司應把該指引發給董事參考。該指引可於公司註冊處網頁(www.cr.gov.hk) 閱覽或下載,印文本亦可於香港金鐘道 66 號金鐘道政府合署 13 和 14 樓公司註冊處的詢問處索取。
- 26. 每一名董事均須作出陳述,同意在公司成立爲法團時擔任其董事。董事可以在本表格的「出任董事職位同意書」上簽署,或在公司成立爲法團的日期後 15 日內向處長交付已填妥及簽署的表格 NNC3 一「出任首任董事職位同意書」。如董事屬法人團體,同意書必須由該法人團體的董事、公司秘書或獲該法人團體授權的人土簽署。