

指明表格（印文本/唯讀光碟）價目表
Price List of Specified Forms (Hard Copies / CD-ROM)

A. 《公司條例》(第 622 章) 下使用的表格
For use under the Companies Ordinance (Cap. 622)

(I) 交付公司註冊處所用的指明表格
Specified Forms for delivery to the Companies Registry

	表格編號 Form Number	表格的描述 Description of Form	單價 (港元) Unit Price (HK\$)
合併 Amalgamation			
1.	NAMA1	獲批准的合併建議 Approved Amalgamation Proposal	4
2.	NAMA2	合併的公司的董事就償付能力陳述發出的證明書 Certificate on Solvency Statement by Directors of Amalgamating Company	4
3.	NAMA3	合併的公司的董事發出批准合併的證明書 Certificate of Approval of Amalgamation by Directors of Amalgamating Company	4
4.	NAMA4	委任合併後的公司的董事通知書 Notice of Appointment of Directors of Amalgamated Company	7
5.	NAMA5	合併後的公司的董事發出有關債權人申索的證明書 Certificate on Claims of Creditors by Directors of Amalgamated Company	4
6.	NAMA6	向原訟法庭申請要求介入合併建議的通知書 Notice of Application to Court to Intervene in Amalgamation Proposal	4
周年申報表／財務報告 Annual Return／Financial Statements			
7.	NAR1	周年申報表 Annual Return	7
8.	NAC3	修改財務報表陳述書 Statement of Revision of Financial Statements	4
9.	NAC4	更改會計參照日通知書 Notice of Alteration of Accounting Reference Date	4
申請披露受保護資料 Application for Disclosure of Protected Information			
10.	PS1	申請披露受保護資料 (由資料當事人／獲資料當事人書面授權 取得該等資料的人／有關公司的成員提出) Application for Disclosure of Protected Information (By data subject/person authorized in writing by a data subject to obtain the information/member of the company)	7
11.	PS2	申請披露受保護資料 (由清盤人／破產案受託人／公職人員或公共機構／表列人士提出) Application for Disclosure of Protected Information (By liquidator/trustee in bankruptcy/public officer or public body/scheduled person)	7

	表格編號 Form Number	表格的描述 Description of Form	單價 (港元) Unit Price (HK\$)
12.	PS3	申請披露受保護資料 (由律師或外地律師／執業會計師／金融機構或指定非金融業人士提出) Application for Disclosure of Protected Information (By solicitor or foreign lawyer / certified public accountant (practising) / financial institution or DNFBP)	7
13.	MPI	申請不提供住址或身分識別號碼讓公眾查閱 Application to Withhold Residential Address or Identification Number from Public Inspection	4
章程細則／成員 Articles of Association／Members			
14.	NAA1	公司章程細則修改通知書 Notice of Alteration of Company's Articles	4
15.	NAA2	公司宗旨修改通知書 Notice of Alteration of Company's Objects	4
16.	NAA3	原有公司對某些章程細則修改通知書 Notice of Alteration of Certain Articles by Existing Company	4
17.	NAA4	公司地位更改通知書 Notice of Change of Company Status	4
18.	NMEM1	擔保有限公司成員人數增加通知書 Notice of Increase in Number of Members of Company Limited by Guarantee	4
核數師 Auditors			
19.	NA1	免任核數師通知書 Notice of Removal of Auditor	4
20.	NA2	核數師辭職通知書 Notification of Resignation of Auditor	4
更改公司名稱 Change of Company Name			
21.	NNC2	更改公司名稱通知書 Notice of Change of Company Name	4
22.	NNC4	法院命令禁制公司使用名稱通知書 Notice of Court Order Restraining Company from Use of Name	4
撤銷註冊 Deregistration			
23.	NDR1	私人公司或擔保有限公司撤銷註冊申請書 Application for Deregistration of Private Company or Company Limited by Guarantee	4
董事及公司秘書 Directors and Company Secretary			
24.	ND2A	更改公司秘書及董事通知書(委任／停任) Notice of Change of Company Secretary and Director (Appointment／Cessation)	7
25.	ND2B	更改公司秘書及董事詳情通知書 Notice of Change in Particulars of Company Secretary and Director	7
26.	ND4	公司秘書及董事辭職通知書 Notice of Resignation of Company Secretary and Director	4
27.	ND5	更改備任董事通知書(提名／停任) Notice of Change of Reserve Director (Nomination／Cessation)	4

	表格編號 Form Number	表格的描述 Description of Form	單價 (港元) Unit Price (HK\$)
28.	ND7	更改備任董事詳情通知書 Notice of Change in Particulars of Reserve Director	4
29.	ND8	備任董事辭職通知書 Notice of Resignation of Reserve Director	4
本地公司註冊 Incorporation of Local Companies			
30.	NNC1	法團成立表格(股份有限公司) Incorporation Form (Company Limited by Shares)	7
31.	NNC1G	法團成立表格(股份有限公司以外的公司) Incorporation Form (Company Not Limited by Shares)	7
32.	NNC3	出任首任董事職位同意書 Consent to Act as First Director	4
審查員 Inspectors			
33.	NIN1	委任審查員通知書 Notice of Appointment of Inspector	4
34.	NIN2	審查員交付最終報告通知書 Notice of Delivery of Final Report by Inspector	4
35.	NIN3	審查員交付中期報告通知書 Notice of Delivery of Interim Report by Inspector	4
按揭及押記 Mortgage & Charges			
36.	NM1	押記詳情的陳述 Statement of Particulars of Charge	4
37.	NM2	償付／清償債項或解除押記等的通知書 Notification of Payment／Satisfaction of Debt, Release from Charge, etc.	4
38.	NM3	承按人行使財產管有權通知書 Notice of Mortgagee Entering into Possession of Property	4
39.	NM4	承按人不再管有財產通知書 Notice of Mortgagee Going out of Possession of Property	4
40.	NM5	委任接管人或經理人通知書 Notice of Appointment of Receiver or Manager	4
41.	NM6	停任接管人或經理人通知書 Notice of Cessation of Appointment of Receiver or Manager	4
42.	NM7	更改接管人、經理人或管有財產的承按人的詳情通知書 Notice of Change in Particulars of Receiver, Manager or Mortgagee in Possession of Property	4
43.	NM8	押記詳情的陳述(屬一個債權證系列的組成部分的債權證) Statement of Particulars of Charge (For Debenture Forming Part of a Series)	4
44.	NM9	債權證系列的發行詳情的陳述 Statement of Particulars of Issue of Debentures of a Series	4

	表格編號 Form Number	表格的描述 Description of Form	單價 (港元) Unit Price (HK\$)
註冊非香港公司 Registered Non-Hong Kong Companies			
45.	NN1	註冊非香港公司的註冊申請書 Application for Registration as Registered Non-Hong Kong Company	7
46.	NN2	註冊非香港公司終止授權獲授權代表的通知 Notification of Termination of Authorization of Authorized Representative of Registered Non-Hong Kong Company	4
47.	NN3	註冊非香港公司周年申報表 Annual Return of Registered Non-Hong Kong Company	7
48.	NN5	註冊非香港公司更改憲章、法規或章程大綱等的申報表 Return of Change in the Charter, Statutes or Memorandum etc. of Registered Non-Hong Kong Company	4
49.	NN6	註冊非香港公司更改公司秘書及董事申報表(委任／停任) Return of Change of Company Secretary and Director of Registered Non-Hong Kong Company (Appointment／Cessation)	7
50.	NN7	註冊非香港公司更改公司秘書及董事詳情申報表 Return of Change in Particulars of Company Secretary and Director of Registered Non-Hong Kong Company	7
51.	NN8	註冊非香港公司更改獲授權代表申報表(委任／停任) Return of Change of Authorized Representative of Registered Non-Hong Kong Company (Appointment／Cessation)	7
52.	NN8C	註冊非香港公司更改獲授權代表詳情申報表 Return of Change in Particulars of Authorized Representative of Registered Non-Hong Kong Company	7
53.	NN9	註冊非香港公司更改地址申報表 Return of Change of Address of Registered Non-Hong Kong Company	4
54.	NN10	註冊非香港公司變更法團名稱申報表 Return of Alteration of Corporate Name of Registered Non-Hong Kong Company	4
55.	NN11	註冊非香港公司開始清盤及清盤人／臨時清盤人的委任、停任或更改詳情通知書 Notice of Commencement of Liquidation and Appointment／Cessation and Change in Particulars of Liquidator／Provisional Liquidator of Registered Non-Hong Kong Company	7
56.	NN12	註冊非香港公司在香港經營業務時採用的經批准名稱的申報表 Return of Approved Name for Carrying on Business in Hong Kong by Registered Non-Hong Kong Company	4
57.	NN13	註冊非香港公司不再在香港設有營業地點通知書 Notice of Cessation of Place of Business in Hong Kong of Registered Non-Hong Kong Company	4
58.	NN14	註冊非香港公司解散通知書 Notice of Dissolution of Registered Non-Hong Kong Company	4
59.	NN15	註冊非香港公司修改帳目陳述書 Statement of Revision of Accounts of Registered Non-Hong Kong Company	4

	表格編號 Form Number	表格的描述 Description of Form	單價 (港元) Unit Price (HK\$)
註冊辦事處及登記冊備存地點 Registered offices and Location of Registers			
60.	NR1	註冊辦事處地址更改通知書 Notice of Change of Address of Registered Office	4
61.	NR2	登記冊及公司紀錄備存地點通知書 Notice of Location of Registers and Company Records	4
62.	NR3	有關債權證持有人登記支冊的通知書 Notice Relating to Branch Register of Debenture Holders	4
63.	NR4	有關成員登記支冊的通知書 Notice Relating to Branch Register of Members	4
合資格公司的註冊 Registration of Eligible Companies			
64.	NNC5	合資格公司的註冊申請書 Application for Registration of Eligible Company	7
重新註冊 Re-Registration			
65.	NU1	重新註冊為股份有限公司申請書 Application for Re-registration as Company Limited by Shares	4
股份資本 Share Capital			
66.	NSC1	股份配發申報書 Return of Allotment	7
67.	NSC2	贖回或回購股份申報表 Return of Share Redemption or Buy-back	4
68.	NSC3	向原訟法庭申請撤銷從資本中撥款作付款的特別決議通知書 Notice of Application to Court for Cancellation of Special Resolution for Payment out of Capital	4
69.	NSC6	支付獲批准的佣金通知書 Notice of Permitted Share Commission	4
70.	NSC9	向原訟法庭申請限制為購入股份而提供資助的通知書 Notice of Application to Court for Restraining the Giving of Financial Assistance for Acquisition of Shares	4
71.	NSC11	更改股本通知書 Notice of Alteration of Share Capital	4
72.	NSC13	股本幣值重訂通知書 Notice of Redenomination of Share Capital	4
73.	NSC14	股額再轉換為股份通知書 Notice of Reconversion of Stock into Shares	4
74.	NSC15	更改股份所附帶的權利通知書 Notice of Variation of Rights Attached to Shares	4
75.	NSC16	更改某類別成員的權利通知書(無股本的公司) Notice of Variation of Rights of a Class of Members (Company Without a Share Capital)	4

	表格編號 Form Number	表格的描述 Description of Form	單價 (港元) Unit Price (HK\$)
76.	NSC17	償付能力陳述書 Solvency Statement	4
77.	NSC18	向原訟法庭申請撤銷議決減少股本的特別決議通知書 Notice of Application to Court for Cancellation of Special Resolution for Reduction of Share Capital	4
78.	NSC19	股本減少申報表(藉著以償付能力陳述支持的特別決議) Return of Reduction of Share Capital (by Special Resolution Supported by Solvency Statement)	4
79.	NSC20	股本減少申報表(經原訟法庭確認) Return of Reduction of Share Capital (Confirmed by Court)	4
80.	NSC22	出售或轉讓庫存股份申報表(上市公司適用) Return of Sale or Transfer of Treasury Shares (For Listed Company Only)	7
81.	NSC23	註銷庫存股份申報表(上市公司適用) Return of Cancellation of Treasury Shares (For Listed Company Only)	4
82.	NDB1	債權證或債權股證配發申報書 Return of Allotment of Debentures or Debenture Stock	4

(II) 非交付公司註冊處的指明表格
Specified Forms not for delivery to the Companies Registry

	表格編號 Form Number	表格的描述 Description of Form	單價 (港元) Unit Price (HK\$)
1.	NRE1	向少數股東發出的通知－全面收購(要約人全面收購少數股東的股份的權利) Notice to Minority Shareholders – Takeover (Right of Offeror to Buy out Minority Shareholders)	4
2.	NRE2	向少數股東發出的通知－全面收購(少數股東要求要約人全面收購股份的權利) Notice to Minority Shareholders – Takeover (Right of Minority Shareholders to be Bought out by Offeror)	4
3.	NRE3	向少數股東發出的通知－全面回購(回購公司全面回購少數股東的股份的權利) Notice to Minority Shareholders – General Offer for Share Buy-back (Right of Repurchasing Company to Buy out Minority Shareholders)	4
4.	NRE4	向少數股東發出的通知－全面回購(少數股東要求回購公司全面回購股份的權利) Notice to Minority Shareholders – General Offer for Share Buy-back (Right of Minority Shareholders to be Bought out by Repurchasing Company)	4
5.	NS1	申請新股份證明書 Application for New Share Certificate	4
6.	NS3	擬發出新股份證明書的公告 Notice of Intention to Issue New Share Certificate	4
7.	NS4	有關取消原有股份證明書及發出新股份證明書的公告 Notice of Cancellation of Original Share Certificate and Issue of New Certificate	4

B. 《公司(清盤及雜項條文)條例》(第 32 章)下使用的表格**For use under the Companies (Winding Up and Miscellaneous Provisions) Ordinance (Cap. 32)****(I) 交付公司註冊處所用的指明表格****Specified Forms for delivery to the Companies Registry**

	表格編號 Form Number	表格的描述 Description of Form	單價 (港元) Unit Price (HK\$)
接管 Receivership			
1.	NRC2	資產負債狀況說明書 Statement of Affairs	7
2.	NRC3	接管人或經理人的收支摘要 Receiver or Manager's Abstract of Receipts and Payments	4
清盤 Winding Up			
3.	NW1	有償債能力證明書 Certificate of Solvency	4
4.	NW2	因無能力繼續業務而依循特別程序自動清盤的陳述書 Statement of Voluntary Winding Up under Special Procedure in Case of Inability to Continue Business	4
5.	NW3	委任清盤人或臨時清盤人通知書 Notice of Appointment of Liquidator or Provisional Liquidator	4
6.	NW4	更改清盤人或臨時清盤人詳情通知書 Notice of Change in Particulars of Liquidator or Provisional Liquidator	4
7.	NW5	清盤人或臨時清盤人停任通知書 Notice of Cessation to Act as Liquidator or Provisional Liquidator	4
8.	NW6	免除清盤人職務證明書 Certificate of Release of Liquidator	4

(II) 非交付公司註冊處的指明表格**Specified Forms not for delivery to the Companies Registry**

	表格編號 Form Number	表格的描述 Description of Form	單價 (港元) Unit Price (HK\$)
1.	NRC1	向公司發出的委任接管人或經理人的通知書 Notice to Company of Appointment of Receiver or Manager	4

C. 唯讀光碟 CD-ROM

光碟內容 Contents of CD-ROM	單價 (港元) Unit Price (HK\$)
光碟載有全套公司註冊處處長指明格式的表格。 表格以 MS Word 格式及可輸入資料的 Adobe pdf 格式製備。 The CD-ROM contains a full set of the forms specified by the Registrar of Companies. The forms are prepared in MS Word format and Adobe fillable pdf format.	30