



註冊代理人的委任或終止委任通知書

Notification of Appointment or Cessation of Appointment of a Registered Agent

表格
Form **RAG1**

此表格 只適用於沒有在「註冊易」登記個人用戶的自然人。

This form is only applicable to a natural person who has not registered as Individual User of the e-Registry.

(註 Note 1)

A 部 申報委任／終止委任註冊代理人的自然人詳情

Part A Particulars of the Natural Person Notifying the Appointment / Cessation of Appointment of a Registered Agent

自然人詳情 Particulars of the Natural Person

英文姓名
English Name

姓氏 Surname

名字 Other Names

中文姓名
Chinese Name

(註 Note 2)

身分證明文件和號碼 Identification Document and Number

請選擇下列 一類 身分證明文件 Please select **one type** of identification document below

香港身分證
Hong Kong Identity Card

海外護照
Overseas Passport

護照簽發國家 Passport Issuing Country

中華人民共和國身份證
People's Republic of China Identity Card

澳門身份證
Macau Identity Card

身分證明文件號碼
Identification Document Number

電郵地址
Email Address

聯絡電話
Contact Telephone Number

通訊語言
Language for Correspondence

英文 English
 繁體中文 Traditional Chinese

表格
Form **RAG1**

(註 Note 3)

B 部 註冊代理人的委任
Part B Appointment of Registered Agent

1 獲委任的代理人詳情(如屬公司)
Particulars of the appointed agent which is a **Company**

代理人編號
Agent No.

英文名稱
Name in English

中文名稱
Name in Chinese

2 獲委任的代理人詳情(如屬自然人)
Particulars of the appointed agent who is a **Natural Person**

英文姓名
English Name

姓氏 Surname

名字 Other Names

中文姓名
Chinese Name

代理人編號
Agent No.

C 部 終止註冊代理人的委任
Part C Cessation of Appointment of Registered Agent

1 被終止委任的代理人詳情(如屬公司)
Particulars of the agent (which is a **Company**) ceasing to be appointed

代理人編號
Agent No.

英文名稱
Name in English

中文名稱
Name in Chinese

2 被終止委任的代理人詳情(如屬自然人)

Particulars of the agent (who is a **Natural Person**) ceasing to be appointed

英文姓名
English Name

姓氏 Surname

名字 Other Names

中文姓名
Chinese Name

代理人編號
Agent No.

D 部 A 部所述的自然人的簽署

Part D Signature of the Natural Person Named in Part A

簽署 Signature:

姓名 Name:

日期 Date:

日 DD / 月 MM / 年 YYYY

填表須知 — 表格 RAG1

1. 任何自然人可委任一名註冊代理人代表他／她個人身分，以電子形式向公司註冊處處長（「處長」）交付較常提交的指明表格(成立本地公司及註冊非香港公司的申請除外)，以作登記。如該等人士並不是「註冊易」的登記個人用戶，他／她可使用本表格通知處長有關其註冊代理人的委任或終止委任。
2. 如果你是首次委任註冊代理人，請提供身分證明文件的經核證副本，以作查核。
3. 代理人可以是公司或自然人，但必須先在「註冊易」(www.eregistry.gov.hk) 登記成為註冊代理人。
4. 請將填妥的表格連同身分證明文件的經核證副本(如適用的話，見註 2)親自交付或郵寄到香港金鐘道 66 號金鐘道政府合署 29 樓公司註冊處系統管理組。
5. 本通知書於公司註冊處登記後才正式生效。

Notes for Completion of Form RAG1

1. A natural person may appoint a registered agent to deliver commonly filed specified forms, other than applications for incorporation of local companies and registration of non-Hong Kong companies, in electronic form on his/her personal behalf to the Registrar of Companies (“the Registrar”) for registration. If the person is not a registered Individual User of the e-Registry, he/she may use this form to notify the Registrar of the appointment or cessation of appointment of his/her registered agent.
2. For the first appointment of a registered agent, please provide a certified copy of your identification document for verification purpose.
3. An agent, who must first register at the e-Registry (www.eregistry.gov.hk) as a registered agent, can be a company or a natural person.
4. The completed form together with a certified copy of your identification document (if applicable, see Note 2) can be delivered in person or by post to the Systems Administration Section of the Companies Registry on 29th floor, Queensway Government Offices, 66 Queensway , Hong Kong.
5. This notification will only be effective upon registration by the Companies Registry.

收集個人資料聲明

收集目的

任何在本表格向公司註冊處處長（處長）提供的個人資料，處長只會作為下列一項或一項以上的用途：

- (a) 處理註冊代理人的委任或終止委任的通知；及
- (b) 利便註冊代理人代表其委任人以電子形式向處長交付文件。

公告

依據《個人資料(私隱)條例》第 18 和 22 條的規定，任何個人均有權查閱與更正在公司註冊處有關其本人的資料。如須查閱和改正這些資料，可到香港金鐘道 66 號金鐘道政府合署 29 樓公司註冊處，向代表處長辦事的人員提出要求。

Personal Information Collection Statement

Purpose of Collection

Personal data provided to the Registrar of Companies ("the Registrar") contained in this form will be used by the Registrar for one or more of the following purposes:-

- (a) to process notification for appointment or cessation of appointment of a registered agent; and
- (b) to facilitate the registered agent to deliver documents in electronic form to the Registrar on behalf of his/her principal.

Notice

Individuals have a right to request access to and correction of his/her personal data held in the Companies Registry pursuant to Sections 18 and 22 of the Personal Data (Privacy) Ordinance, Cap 486. Any such request for access to and correction of such personal data may be made to any officer acting for or on behalf of the Registrar at the Companies Registry, 29th floor, Queensway Government Offices, 66 Queensway, Hong Kong.