



# 免任核數師通知書 Notice of Removal of Auditor

公司註冊處  
Companies Registry

表格  
Form **NA1**

公司編號 Company Number

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註 Note

## 1 公司名稱 Company Name

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## 2 被免任核數師的資料 Particulars of Auditor being Removed

姓名／名稱 Name

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地址 Address

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## 3 免任上述核數師的決議日期 Date of Resolution Removing the above Auditor

日 DD	月 MM	年 YYYY

## 4 免任日期 Date of Removal

日 DD	月 MM	年 YYYY

## 5 簽署 Signed :

姓名 Name : \_\_\_\_\_ 日期 Date : \_\_\_\_\_  
                     董事 Director／公司秘書 Company Secretary \*                  日 DD / 月 MM / 年 YYYY

\*請刪去不適用者 Delete whichever does not apply

## 3 提交人資料 Presentor's Reference

姓名 Name:  
地址 Address:

電話 Tel:                                傳真 Fax:  
電郵 Email:  
檔號 Reference:

## 請勿填寫本欄 For Official Use

**《公司條例》(香港法例第 622 章)  
第 419(4) 條規定交付的**

**免任核數師通知書**

**填表須知 — 表格 NA1**

**附註**

**引言**

1. 儘管公司與其核數師之間有任何協議，或公司的章程細則有任何規定，公司仍可藉在成員大會上通過普通決議，免除該核數師的職位。如免任的普通決議獲通過，公司須在自通過該決議的日期起計的15日內，以本表格將述明該事實的通知，交付公司註冊處處長(「處長」)登記。
2. 請劃一以中文或英文申報各項所需資料。如以中文申報，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
3. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。
4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾為遵從《公司條例》中有關條文的規定而交付處長。

**簽署**

5. 本表格必須由一名董事或公司秘書簽署，公司註冊處不接納未簽妥的表格。

**NOTICE OF REMOVAL OF AUDITOR**

**For the purposes of section 419(4) of Companies Ordinance (Cap. 622)**

**Notes for Completion of Form NA1**

**Introduction**

1. A company may by an ordinary resolution passed at a general meeting remove a person from the office of auditor despite any agreement between the company and the person or anything in the company's articles of association. If an ordinary resolution for the removal is passed, the company must deliver a notice in this form of that fact to the Registrar of Companies (the Registrar) for registration within 15 days beginning on the date on which it is passed.
2. Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
3. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

**Signature**

5. This form must be signed by a director or the company secretary. A form which is not properly signed will be rejected by the Companies Registry.