**持牌放債人為批出貸款而委任的第三方詳情通知書**

**Notice of Particulars of Third Party Appointed by**

**Licensed Money Lenders in relation to Granting of Loans**

|  |  |  |  |
| --- | --- | --- | --- |
|  | | **放債人檔案號碼 MLR Number** | |
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|  | |  | | |
| **1 持牌人姓名／名稱 Name of Money Lender Licensee** | | | | | |
|  | | | | |
|  | | |
| 1. **持牌人提供的電話查詢號碼 Licensee’s Enquiry Telephone Number** | | | | | |
|  | | | | | | |
|  | | | | | |
| 1. **持牌人委任的第三方的詳情**   **Particulars of the third party appointed by the Licensee** | | | | | |
| **姓名／名稱 Name** | | |
|  | | | | |
| **地址 Address** | | | | |
|  | | | | |
|  | | |
| **身分證明 Identification** | | |
| 1. **適用於個人 For Individual**   **(**香港身分證／護照副本必須連同本表格一併交付A copy of Hong Kong Identity Card / Passport must be delivered with this Form**)** | | | | | |
|  | | | | | |
| 1. 香港身分證號碼Hong Kong Identity Card Number   **OR** |  |  | | | |
|  |  |  | | | |
| 1. 護照簽發國家／地區及號碼   Passport Issuing Country/Region and Number |  |  | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **(B) 適用於獨資、合夥或其他非法人團體**  **For Sole-proprietorship, Partnership and unincorporated body of persons** | | | | | | | | | | | | |
|  | | | | | | |  |  | | | | |
| 商業登記證號碼Business Registration Certificate Number | | | | | | |  |  | | | | |
| **(C)** **適用於法人團體For Body Corporate** | | | | | | |  |  | | | | |
| 公司編號Company Number | | | | | | |  |  | | | | |
|  | |  |  | | |  | | | | |
| 簽署Signed:  姓名Name: | |  | | | 日期Date: | | | |  | | |
| 持牌放債人Money Lender Licensee／  持牌放債人的授權代表Authorised Person of Licensee\* \* | | | |  | | | | **日**DD / **月**MM / **年**YYYY |
| ***\*****請刪去不適用者Delete whichever does not apply* | | | | |  | | | | | | |
| **提交人資料Presentor’s Reference**  姓名 Name :  電話Telephone :  傳真 Fax No. : | | | | | | | | | | | |

**持牌放債人為批出貸款**

**而委任的第三方詳情通知書**

**附註**

**引言**

1. 本表格是用以通知放債人註冊處處長(「處長」)有關持牌放債人為批出貸款而委任的第三方的詳情。
2. 持牌放債人委任的第三方，是指持牌放債人為向任何擬借款人或任何指明類別的擬借款人批出貸款，或與該等事務有關（無論是促致、洽商、取得或申請貸款，或是擔保或保證該筆貸款的償還）而委任的人士。

**3.** 請使用適當的表格申報下列更改—

|  |  |
| --- | --- |
| **更改事項** | **表格** |
| 持牌放債人委任的第三方更改詳情 | 表格ML-ATP2 |
| 持牌放債人終止委任第三方 | 表格ML-ATP3 |

1. 請提供提交人資料，以方便放債人註冊辦事處與提交人聯絡。
2. 你可郵寄本表格到「香港金鐘道66號金鐘道政府合署13樓公司註冊處放債人註冊辦事處」，或親身到上址交付。

**簽署**

**6.** 本表格必須由持牌放債人或其授權代表簽署，公司註冊處不接納未簽妥的表格。

**獲委任的第三方**

**7.** 請提供獲委任的第三方的名稱、地址及身分證明。

**8.** 如獲委任的第三方是個人，請提供其香港身分證號碼。如該人並非香港身分證持有人，請申報其所持護照的號碼及簽發國家／地區，**其香港身分證或所持護照的副本須連同本表格一併交付**。

1. 如獲委任的第三方是獨資、合夥或其他非法人團體，請提供其商業登記證號碼。
2. 如獲委任的第三方是法人團體，請提供其公司編號。

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### Notes for Completion of Form ML-ATP1

**Introduction**

**1.** This form should be used to notify the Registrar of Money Lenders (the Registrar) of the appointment of third party.

1. An appointed third party of a licensed money lender is a person appointed by the licensed money lender for or in relation to granting a loan to any intending borrower or any specified class of intending borrowers, whether as to the procuring, negotiation, obtaining, application, guaranteeing or securing the repayment of such a loan.
2. Please use the appropriate form to report the following changes—

|  |  |
| --- | --- |
| **Types of changes** | **Forms** |
| Changes in particulars of appointed third party | Form ML-ATP2 |
| Termination of appointment of appointed third party | Form ML-ATP3 |

**4.** Please complete the Presentor’s Information for communication with the Money Lenders Section.

**5.** This form can be delivered by post or in person to "Money Lenders Section, Companies Registry, 13th floor, Queensway Government Offices, 66 Queensway, Hong Kong”.

**Signature**

**6.** This form must be signed by the licensed money lender or an authorised person of the licensee. A form which is not properly signed will be rejected by the Companies Registry.

**Appointment of third party**

**7.** Please provide the name, address and identification number of the appointed third party.

**8.** For an appointed third party who is an individual, his Hong Kong Identity Card number or, in the absence thereof, the number and issuing country/region of the passport of the appointed third party should be given. A **copy of the Hong Kong Identity Card** **or passport of the appointed third party must be provided together with this form**.

**9.** Please provide the Business Registration Certificate number of the appointed third party who / which is a sole-proprietor, a partnership or an unincorporated body of persons.

**10.** For an appointed third party which is a body corporate, please provide its company number.

**收集個人資料聲明**

**收集目的**

1. 於本表格內向放債人註冊處處長(「處長」)提供的個人資料，處長會作為下列一項或一項以上用途：

(a) 根據《放債人條例》及《放債人規例》處理有關放債人牌照的申請及牌照續期的申請；

(b) 實施《放債人條例》；

(c) 執行《放債人條例》的有關條文(包括放債人牌照的有關條件)；

(d) 讓公眾查閱根據《放債人條例》登記的個人資料；及

(e) 在收取費用後為任何人提供載有這些個人資料的文件副本。

**公告**

1. 《個人資料(私隱)條例》(第486章)的條文，適用於如何使用從處長備存的公眾登記冊取得的個人資料。任何使用個人資料的人士，如將資料作為並非「收集個人資料聲明」所述的用途，或違反《個人資料(私隱)條例》的規定，均須支付補償，並可能遭受根據該條例而提出的訴訟。
2. 依據《個人資料(私隱)條例》第18和22條規定，任何個人均有權查閱與改正處長備存的公眾登記冊內有關其本人的資料。如須查閱和改正這些資料，可到香港金鐘道66號金鐘道政府合署15樓公司註冊處，向代表處長辦事的人員提出要求。

**Personal Information Collection Statement**

**Purpose of Collection**

1. Personal data provided in this form to the Registrar of Money Lenders (“the Registrar”) will be used by the Registrar for one or more of the following purposes:

(a) to process applications for money lenders licences or their renewals under the Money Lenders Ordinance and the Money Lenders Regulations;

(b) to administer the Money Lenders Ordinance;

(c) to enforce relevant provisions of the Money Lenders Ordinance (including relevant conditions of the money lenders licences);

(d) to make available for public inspection information (containing personal data) registered under the Money Lenders Ordinance; and

(e) to provide copies of any documents containing such personal data to any person subject to payment of a fee.

**Notice**

1. The provisions of the Personal Data (Privacy) Ordinance, Cap 486 (“PDPO”), apply to the use of personal data obtained from the public registers maintained by the Registrar. Any person who uses personal data for any purpose other than the purposes stated in the Personal Information Collection Statement or in contravention of the requirements under the PDPO is liable to pay compensation and may be subject to action under the PDPO.

2. Individuals have a right to request access to and correction of his/her personal data held in the public registers maintained by the Registrar pursuant to Sections 18 and 22 of the PDPO. Any such request for access to and correction of such personal data may be made to any officer acting for or on behalf of the Registrar at the Companies Registry, 15th Floor, Queensway Government Offices, Hong Kong.