



# Regulation of Trust or Company Service Providers

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Registrar of Companies  
30.4.2018



公司註冊處  
COMPANIES REGISTRY



## Introduction



- The Financial Action Task Force (“FATF”), which is an inter-governmental body established in 1989, sets international standards on combating money laundering and terrorist-financing.
- The FATF has made 40 Recommendations.
- Hong Kong has been a member of the FATF since 1991.



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## The FATF Recommendations (1)

Recommendations 22, 28 and 35 are relevant to designated non-financial businesses and professions (“DNFBPs”). DNFBPs includes legal professionals, accounting professionals, estate agents and trust or company service providers (“TCSPs”).



### Recommendation 22

- DNFBPs should be subject to customer due diligence (“CDD”) and record-keeping requirements when they engage in specified transactions.



## The FATF Recommendations (2)

### Recommendation 28

- DNFBPs should be subject to effective systems for monitoring and ensuring compliance with anti-money laundering and countering the financing of terrorism (AML/CFT) requirements.

### Recommendation 35

- There should be a range of effective, proportionate and dissuasive sanctions, whether criminal, civil or administrative, to deal with any non-compliance with AML/CTF requirements by DNFBPs.



## 《 Anti-Money Laundering and Counter-Terrorist Financing Ordinance (“AMLO”) 》 (1)

- The Anti-Money Laundering and Counter-Terrorist Financing (Financial Institutions) (Amendment) Bill 2017 ("the AML Bill") received its First Reading at the Legislative Council meeting of 28 June 2017.
- The AML Bill was passed on 24 January 2018.

## 《 Anti-Money Laundering and Counter-Terrorist Financing Ordinance 》 (2)

- To prescribe statutory CDD and record-keeping requirements to DNFBPs when these professionals engage in specified transactions.

<p><b>Legal Professionals</b></p>  <p>⚖️ 《 Legal Practitioners Ordinance 》 (Chapter 159)</p> <p>The Law Society of Hong Kong</p>	<p><b>Accounting Professionals</b></p>  <p>📊 《 Professional Accountants Ordinance 》 (Chapter 50)</p> <p>Hong Kong Institute of Certified Public Accountants</p>	<p><b>Estate Agents</b></p>  <p>🏠 《 Estate Agents Ordinance 》 (Chapter 511)</p> <p>Estate Agents Authority</p>	<p><b>Trust or Company Service Providers</b></p>  <p>📄 《 Anti-Money Laundering and Counter-Terrorist Financing Ordinance 》 (Chapter 615)</p> <p>Companies Registry</p>
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## 《 Anti-Money Laundering and Counter-Terrorist Financing Ordinance 》 (3)

- The licensing regime for TCSPs came into operation on 1 March 2018
- Introduce a licensing regime for TCSPs to require them to apply for a licence from the Registrar of Companies (“the Registrar”) and satisfy a “fit-and-proper” test before they can provide trust or company services as a business in Hong Kong.  
(AMLO sections 53F, 53G and 53H)
- The Registrar keeps a register of all TCSP licensees, which is open for public inspection.  
(AMLO section 53D)



## “Fit and Proper” Test (1)



- Applicants, and their directors / partners / ultimate owners (where applicable), will be subject to a “fit and proper” test.
- In determining whether a person is fit and proper to carry on, or be associated with, a TCSP business, the Registrar will have regard to any matter that the Registrar considers relevant.

## “Fit and Proper” Test (2)

Other matters to be taken into account include :-



- whether the person has any criminal conviction, in particular, those relating to money laundering or terrorist financing or involving fraud or dishonesty
- whether the person is an undischarged bankrupt/ in liquidation or receivership (AMLO sections 53H and 53I)



## Licensing Regime for TCSPs

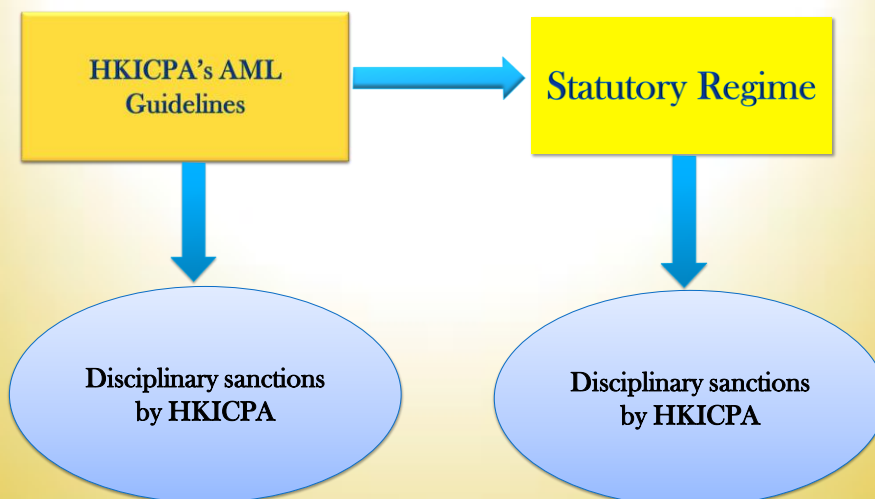
The TCSP licensing requirement (including the fit and proper test) does not apply to:

- an authorized institution;
  - a licensed corporation that operates a TCSP business that is ancillary to the corporation's principal business;
  - an accounting professional;
  - a legal professional.
- (AMLO section 53B)



## HKICPA's Guidelines on Anti-Money Laundering and Counter-Terrorist Financing for Professional Accountants

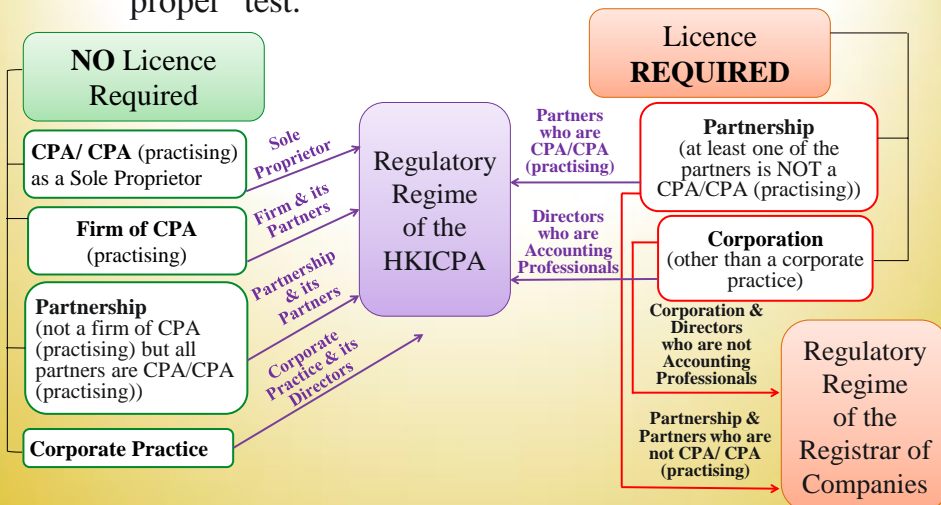
- HKICPA has issued AML / CTF guidelines, which form part of the Code of Ethics for Professional Accountants, and non-compliance with them may result in disciplinary proceedings against the members and / or CPA practices concerned.
- Under the Ordinance, there is no criminal penalty for the statutory CDD and record-keeping requirements, and breaches by accountants will continue to be subject to the disciplinary regime of HKICPA.





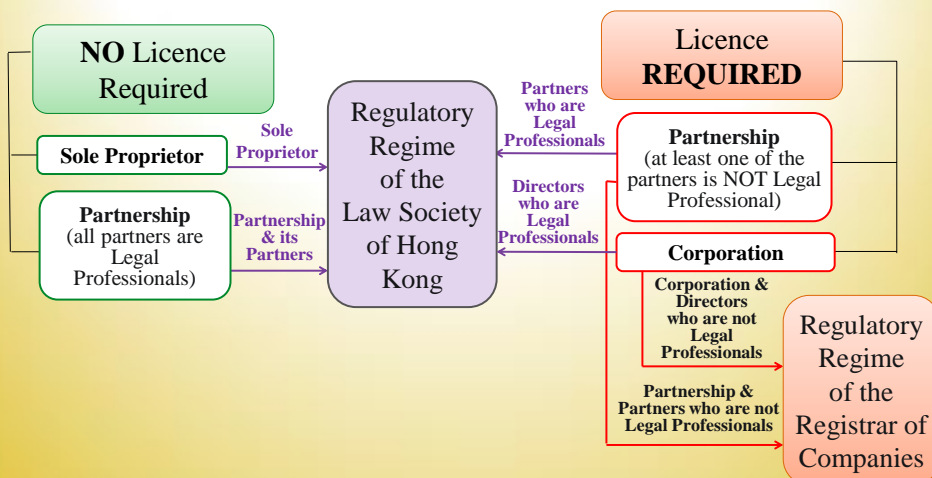
## Licensing Regime and Accounting Professional

- Certified Public Accountant and Certified Public Accountant (Practising) are not subject to the “fit and proper” test.



## Licensing Regime and Legal Professional

- Legal Professionals are not subject to the “fit and proper” test.



## Validity Period and Renewal of Licence

- In usual circumstances, a licence, once granted, will last for 3 years.
- A licensee may apply to the Registrar for a renewal of the licence.
- Applicants for renewal of a licence will be subject to the same “fit and proper” test applicable to an application for a new licence.

(AMLO sections 53K and 53O)



## Revocation or Suspension of Licence

- The Registrar may revoke a licence or suspend a licence for a specified period if the Registrar considers that an individual licensee, any partner, director or ultimate owner of a licensee is no longer a fit and proper person to carry on, or be associated with, a trust or company service business. (AMLO section 53Q)
- The Registrar must inform the licensee of the revocation or suspension by notice in writing.
- The revocation or suspension of licence takes effect at the time specified in the notice.  
(AMLO section 53R)





## Registrar's Approval to Become a Partner/ Director/ Ultimate Owner of a TCSP Licensee

- Any person proposing to become a partner, director or an ultimate owner of a licensee is required to obtain the Registrar's prior written approval.
- The application for the approval is to be made by the licensee.
- The Registrar will apply the same "fit and proper" test.

(AMLO sections 53S, 53T & 53U)



## Licensee's Duty to Give Notifications

- A licensee has the duty to notify the Registrar if :-
  - There is any change in the particulars previously provided in connection with the licensee's application for the grant or renewal of a licence;
  - The licensee intends to cease to carry on the trust or company service business.

(AMLO sections 53W and 53X)

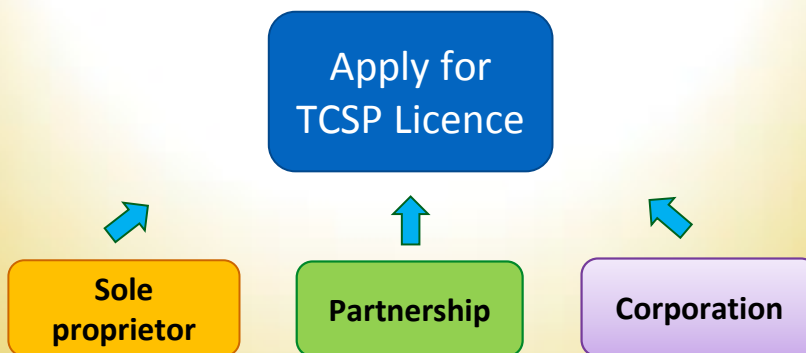


## Power of Inspection and Discipline

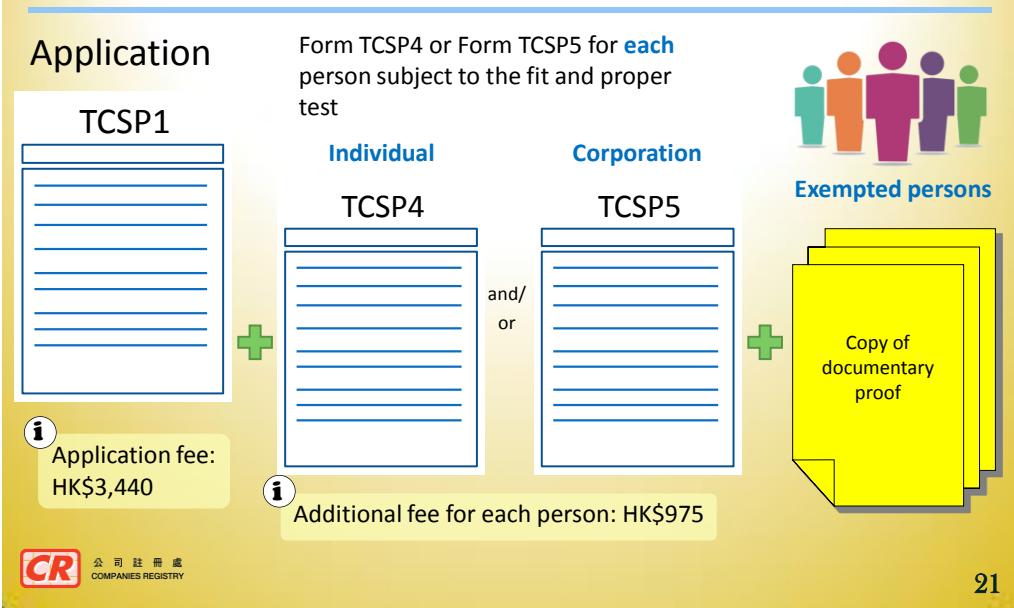
- Site inspections will be carried out to ensure compliance with the CDD and record-keeping requirements.
- Licensees will be subject to disciplinary sanctions to be imposed by the Registrar as follows:-
  - Public reprimand;
  - Remedial order to remedy the contravention;
  - Payment of a pecuniary penalty not exceeding \$500,000.(AMLO section 53Z)



## Application for TCSP Licence (1)

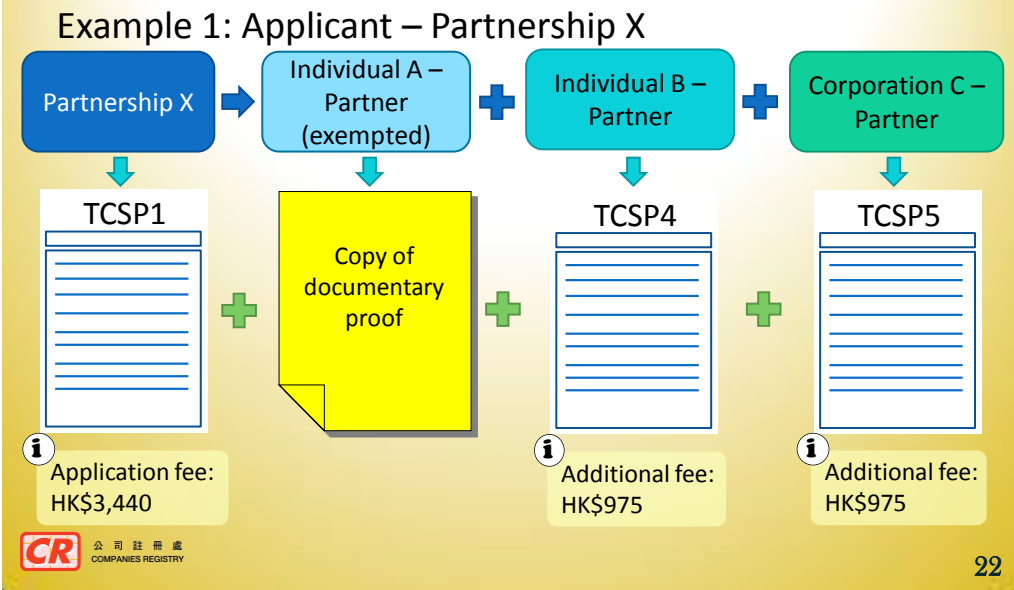


## Application for TCSP Licence (2)



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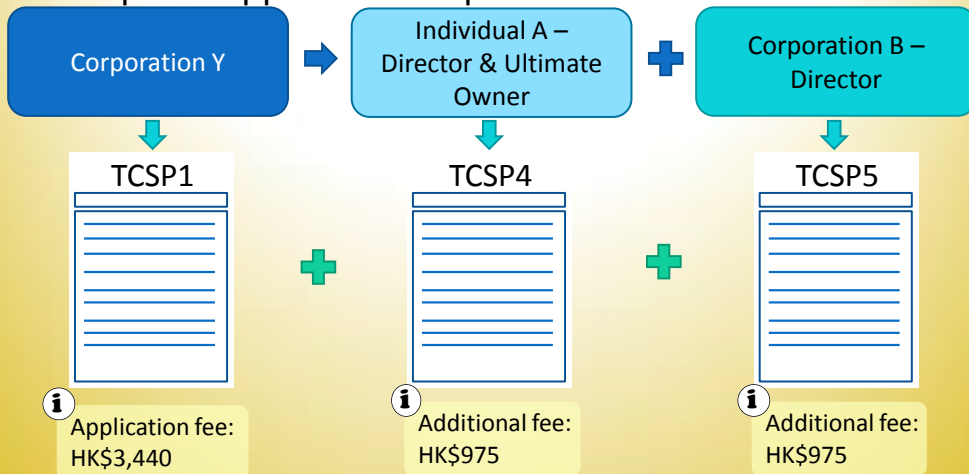
## Application for TCSP Licence (3)



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## Application for TCSP Licence (4)

### Example 2: Applicant – Corporation Y



## Application for TCSP Licence (5)

- The Registrar may grant a TCSP licence if the Registrar is satisfied that the applicant and each relevant person is fit and proper
- If a licence is granted, applicant will be notified to collect the TCSP licence



Application in hard copy form

- Collect TCSP licence at our office

Application submitted electronically

- Download TCSP licence at our website

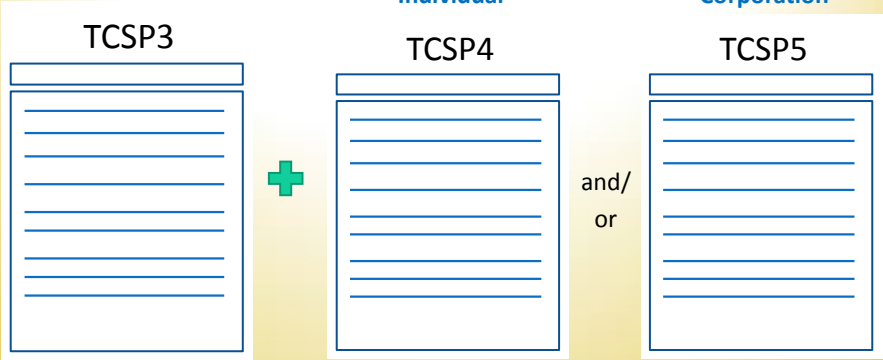
# Application for Approval to Become a TCSP Licensee's Ultimate owner / Partner/ Director (1)

Application

For **each** person whom approval is required

Individual

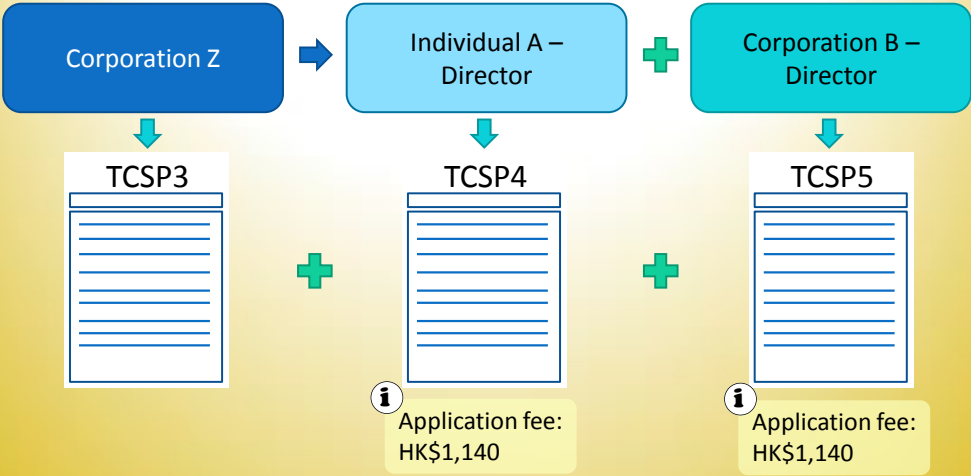
Corporation



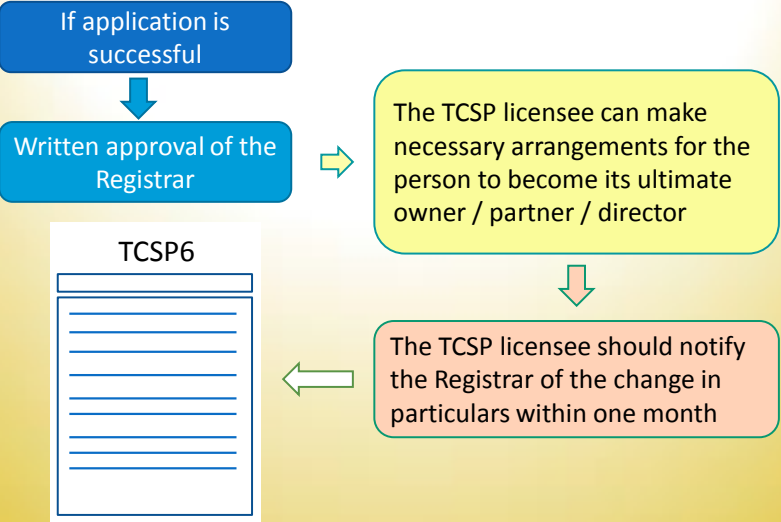
Application fee: HK\$1,140  
for each person

# Application for Approval to Become a TCSP Licensee's Ultimate owner / Partner/ Director (2)

Example: Applicant – TCSP Licensee Corporation Z



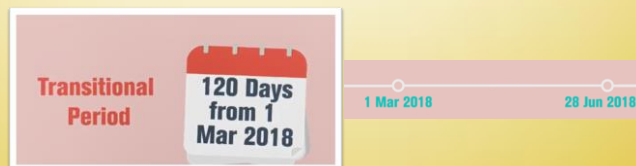
# Application for Approval to Become a TCSP Licensee's Ultimate owner / Partner/ Director (3)





## Transitional Arrangements (1)

- When the licensing requirement comes into effect, a person is deemed to have been granted a licence if the person is at the time:-
  - carrying on a TCSP business; and
  - holding a valid business registration certificate.
- There will be a transitional period of 120 days.



## Transitional Arrangements (2)

- A deemed licence will cease to have effect in certain events, such as when:-
    - no application for a licence is made within the transitional period, and the transitional period ends;
    - an application for a licence is made within the transitional period and the licence is granted or not granted;
    - the deemed licensee ceases to hold a valid business registration certificate;
    - the deemed licensee ceases to carry on the TCSP business.
- (AMLO section 53ZQ)

## Applications for TCSPs licences

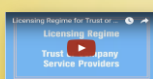
➤ Up to 31 March 2018

- Number of applications  
> 1,700
- Number of enquiries  
> 6,000
- Number of visits on TCSP website  
> 78,000



## Guidelines and Reference Materials

- The Registrar has published the following guidelines:-
  - Guideline on Licensing of Trust or Company Service Providers;
  - Guideline on Compliance of Anti-Money Laundering and Counter-Terrorist Financing Requirements for Trust or Company Service Providers;
  - Guideline for Imposition of Pecuniary Penalty.
- External circulars, pamphlets, demonstration videos, hotline, FAQs, etc.



# THANK YOU

**Registry for Trust and Company Service Providers**  
**<https://www.tcsp.cr.gov.hk>**