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COMPANIES REGISTRY

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## Companies Registry External Circular No. 5 / 2017

### “CR eFiling” Mobile Application – Launch of New Services

This circular announces the launch of new services by the Companies Registry for electronic company incorporation and submission of more e-forms using the “CR eFiling” Mobile Application.



### “CR eFiling” Mobile Application

2. Since February 2017, the Companies Registry has provided a free **CR eFiling** mobile application to facilitate the submission of the more commonly filed e-forms (namely, Forms NNC2, NR1 and ND2B) by registered users of e-Registry ([www.eregistry.gov.hk](http://www.eregistry.gov.hk)) (“Users”) anytime anywhere using smartphones and mobile devices.

3. With immediate effect, Users may also submit the following e-forms using **CR eFiling** to incorporate a company or report changes of directors /company secretaries:

<u>Form No.</u>	<u>Name of Form</u>
NNC1	Incorporation Form (Company Limited by Shares)
NNC1G	Incorporation Form (Company Not Limited by Shares)
NNC3	Consent to Act as First Director
ND2A	Notice of Change of Company Secretary and Director (Appointment/ Cessation)
ND4	Notice of Resignation of Company Secretary and Director

4. The salient features of CR eFiling are as follows:-

- (a) Users can login CR eFiling using the same user ID and password which they use at the e-Registry;
- (b) There is a simple wizard to provide guidance on how to generate and complete e-forms;
- (c) E-forms can be generated and submitted online;
- (d) The service allows offline retrieval, editing and submission of e-forms saved on mobile devices;
- (e) Individual Users can sign the e-forms by using the User ID and password or a digital certificate which has been registered in their user accounts and saved as PKCS#12 file in the mobile device;
- (f) Users may make payments through their deposit accounts at the e-Registry or by VISA or Master Card; and
- (g) Functions on “User account maintenance” and “Deposit services” are available.

5. CR eFiling supports smartphones and tablets with iOS 9.0 or above and Android 5.0 or above. You can download the mobile application free of charge from App Store or Google Play by clicking the links or scanning the QR codes below. If you have already downloaded CR eFiling before, please update the version to enjoy the mobile submission of the above-mentioned five new forms.

**iOS version :**

<https://itunes.apple.com/hk/app/id1180899953&l=en>



**Android version :**

<https://play.google.com/store/apps/details?id=hk.gov.eregistry.eform&hl=en>



6. Further information on CR eFiling, including frequently-asked-questions and information pamphlet, is available in the “Electronic Services – CR eFiling Mobile Application” section of the Registry’s website at [www.cr.gov.hk](http://www.cr.gov.hk).

### **Enquiries**

7. For enquiries relating to CR eFiling, our Help Desk Support Service Team stands ready to provide assistance round the clock. The Help Desk Team can be contacted at (852) 8201 8273 or via email at [crenq@cr.gov.hk](mailto:crenq@cr.gov.hk).

8. Enquiries concerning this circular can be directed to Ms Veronica CHEUNG, Assistant Registry Manager (Development), at (852) 2867 2618 or [veronicacheung@cr.gov.hk](mailto:veronicacheung@cr.gov.hk).

**Ms Ada LL CHUNG**  
**Registrar of Companies**

c.c.: CR HQ/13-30/10