

Phase 2 of the New Inspection Regime

Public Search Services and Applications for Disclosure of Protected Information

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Assistant Registry Manager (Public Search)
Companies Registry
25 November 2022

- Public Search Services

- Searches on registered documents
- Searches on Index of Directors

- Application for Disclosure of Protected Information

Public Search Services

- Under Phase 2 of the New Inspection Regime, the Protected Information on the Index of Directors on the Companies Register will be replaced with **correspondence address** and **partial identification numbers** for public inspection.
- Protected Information contained in documents filed for registration **on or after 24 October 2022** will not be provided for public inspection.



The New Inspection Regime covers the Companies Register only. It does not cover other registers such as the LPF register and the register of open-ended fund companies.

Public Search Services

Searches on registered documents

- Protected Information contained in documents filed for registration on or after 24 October 2022 will **NOT** be provided for public inspection

表格 **NNC1**
Form

8 首任董事 First Directors

A. 董事(自然人) Director (Natural Person)
(如超過一名董事屬自然人, 請用續頁 C 填報 Use Continuation Sheet C if more than 1 director is a natural person)

22 中文姓名 Name in Chinese

英文姓名 Name in English

姓氏 Surname

名字 Other Names

前用姓名 Previous Names

別名 Alias

通訊地址 Correspondence Address

國家/地區 Country/Region

電郵地址 Email Address

身分識別 Identification

(a) 香港身分證分號號 Partial Number of Hong Kong Identity Card

(b) 護照 Passport

簽發國家/地區 Issuing Country/Region

部分號碼 Partial Number

提示 Advisory Note

所有公司董事均應閱讀公司註冊處編製的《董事責任指引》, 並熟悉該指引所概述的董事一般責任。
All directors of the company are advised to read 'A Guide on Directors' Duties' published by the Companies Registry and acquaint themselves with the general duties of directors outlined in the Guide.

出任董事職位同意書 Consent to Act as Director

請在適用空格內加上「對」 Please tick the relevant box

☐ 本人同意在公司成立為法團時擔任其董事, 並確認本人已年滿 18 歲。
I consent to be a director of the company on its incorporation and confirm that I have attained the age of 18 years.

簽署 Signed

☐ 出任董事職位同意書會於公司成立為法團的日期後 15 日內交付登記。
The Consent to Act as Director will be delivered for registration not later than 15 days after the date of incorporation of the company.

明用編號 1/2022 (2022 年 10 月) Specification No. 1/2022 (October 2022)

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The main form **does NOT** contain Protected Information and is for public inspection

PI-NNC1
建議採用的公司英文或中文名稱 Proposed English OR Chinese Company Name

首任公司秘書/董事(自然人) - 受保護資料
First Company Secretary/Director (Natural Person) - Protected Information

公眾紀錄不會顯示此頁
This page will not be shown on the public record

請於本頁申報首任公司秘書的香港身分證或護照的完整號碼。
The full number of Hong Kong Identity Card or passport of the first company secretary should be reported on this page.

請於本頁申報首任董事的香港身分證或護照的完整號碼及通常住址。
The full number of Hong Kong Identity Card or passport and usual residential address of the first director should be reported on this page.

(每一頁 PI-NNC1 只可填報一名自然人的受保護資料。如超過一名自然人資料, 請另加 PI-NNC1 頁填報。
Each PI-NNC1 sheet can only report the protected information of 1 natural person. If there is information for more than 1 natural person, please report separately on additional PI-NNC1 sheet(s).)

請在適用的空格內加上「對」 Please tick the relevant box(es)

身分 Capacity

☐ 公司秘書 Company Secretary ☐ 董事 Director

22 中文姓名 Name in Chinese

英文姓名 Name in English

姓氏 Surname

名字 Other Names

身分識別 Identification

(a) 香港身分證(完整號碼) Hong Kong Identity Card (Full Number)

(b) 護照 Passport

簽發國家/地區 Issuing Country/Region

完整號碼 Full Number

董事的通常住址 Usual Residential Address of Director

國家/地區 Country/Region

請勿覆蓋此頁內的條碼
DO NOT COVER THE BARCODES ON THIS PAGE

(交付表格 NNC1 時, 請將所有 PI-NNC1 頁置於最後。
Please place all PI-NNC1 sheets at the end when delivering the Form NNC1.)

明用編號 1/2022 (2022 年 10 月) Specification No. 1/2022 (October 2022)

The **PI sheet** containing Protected Information is **NOT** for public inspection

Public Search Services

Searches on Index of Directors Company-based Directors Index Search

網上查冊中心 ICRIS Cyber Search Centre

Search Product Shopping About e-Search Logout

Welcome! System Clock: 20-MAY-2022 10:12:45 GMT +0800

Directors Index Search (Company-based)

Your Search: CR No.: = 1734925

CR No.: 1734925
Company Name: Eighteenth of June System Check Limited
六月十八號系統檢查有限公司

Director

No.	Name in English	Name in Chinese	HKID No./ CR No.	Passport No. / China ID No.	Passport Issuing Country/Region	Director Type	Director Particulars	All Directorships
1	LEE, PAK	李伯	K334***(*)	K7706***	中國 CHINA	Natural Person		
2	PAK, WING YEE	柏詠兒	D443***(*)	D1485***	中國 CHINA	Natural Person		
3	TIN, PO SHAN	田保新	-	7755****	澳門 MACAU	Natural Person		
4	TSANG, CHI SHING	曾志城	G388***(*)	-	-	Natural Person		

Displaying: Record 1 to 4 of 4 records.
Jump to page 1 of 1

Please select the Order Type

Order certified report HK\$141.00 plus additional handling charges for different delivery mode(*)

Note 1: (*) Additional handling charges for different delivery mode will be shown when check out shopping cart.
Note 2: "China ID No." means "People's Republic of China Resident Identity Card Number".

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ICRIS_Ver_1.0_6_Build_06_12

ICRIS CSC Companies Registry, The Government of the Hong Kong Special Administrative Region.

Full identification number replaced by partial identification number

Public Search Services

Searches on Index of Directors Director Particulars Search

網上查冊中心 ICRIS Cyber Search Centre

Search Product Shopping About e-Search Logout

Welcome! System Clock: 20-MAY-2022 10:14:01 GMT +0800

Director Particulars Search

Your Search: CR No.: 0003653, Director Type = Natural Person
English Name: chan(Surname), cho chak john(Other Names)

Director Particulars - Natural Person Director

CR No.:	1734920
Company Name:	System Check Limited 系統檢查有限公司
Surname (English):	CHAN
Other Names (English):	PAK
Chinese Name:	陳 伯
Previous Name:	-
Alias:	-
Correspondence Address:	15/F., 8 DES VOEUX ROAD CENTRAL, HONG KONG
HKID No.:	A190***(*)
Passport No. / China ID No.:	-
Passport Issuing Country/Region:	-
Date of Appointment:	08-AUG-1995
Remarks:	-

Residential address replaced with correspondence address

Full identification number replaced with partial identification number

[Go to perform All Directorships Search](#)

Please select the Order Type

Order certified report (Director Particulars)	HK\$141.00 plus additional handling charges for different delivery mode(*)
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Note 1: (*) Additional handling charges for different delivery mode will be shown when check out shopping cart.
Note 2: "China ID No." means "People's Republic of China Resident Identity Card Number".

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ICRIS_Ver_1_0_6_Build_06_12

ICRIS CSC Companies Registry, The Government of the Hong Kong Special Administrative Region.

Public Search Services

Searches on Index of Directors

Director-based Directors Index Search

- When HK Identity Card No. or Passport No. is used as a search key, searcher only needs to input the **partial** identification number.

Directors Index Search (Director-based)

Please select the Director Type and input your search key(s). NOTE: There may be different search results if you select different search key(s) for the same director. Please see "Help" for more details.

☒ Natural Person Director

☒ Search by English Name and/or Chinese Name:

English Name (Surname)
 (Other Names)
Chinese Name
(English surname together with other names are considered as one search key)

☐ Search by Partial HKID and/or Partial Passport No.

Partial HKID No.
Partial Passport No.

☐ Search by exact match of any 2 or more of the following information:

English Name (Surname)
 (Other Names)
Chinese Name
Partial HKID No.
Partial Passport No.
(English surname together with other names are considered as one search key)

Public Search Services

What does the partial identification number mean?

- Partial identification number means —
 - a) if the identification number comprises **a sequence of an even number** of alphanumeric characters (excluding spaces, punctuation marks and symbols) — **the first half of the sequence**; or
 - b) if the identification number comprises **a sequence of an odd number** of alphanumeric characters (excluding spaces, punctuation marks and symbols) — **the part that begins with the first character in the sequence and ends with the character that falls on the middle of the sequence.**

Public Search Services

Examples

Hong Kong Identity Card Number

Full Number (including the digit or alphabet in brackets)	Partial Number (i.e. all the alphabets and the first three digits)
A123456(7)	A 1 2 3 * * * (*)
AA123456(7)	A A 1 2 3 * * * (*)

Passport Number

Full Number (including punctuation marks and symbols)	Partial Number
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

Public Search Services

Searches on Index of Directors

- Director-based Directors Index Search
 - Records of directors having the **same full HKID numbers or passport numbers** but with different formats of names kept on the Register **will be grouped together for display in a consolidated manner with the same group number.**
 - In the rare circumstances where **different directors have identical full names and partial HKID numbers or passport numbers**, extra digit(s) will be displayed **for the partial identification numbers** of the related group where appropriate.

Public Search Services

Director-based Directors Index Search

Scenario (1)


Identify persons with same names and same partial HKID numbers (i.e. alphabet(s) plus the first 3 digits)

Display of Search Result

For example : Searcher inputs partial HKID number **S012** ,

System will group the matched records according to different criteria for searchers to identify records of different individuals more easily.

	HKID Grouping Number	Name in English	Name in Chinese	Partial HKID No.	Partial Passport No. / China ID No.	Passport Issuing Country/Region	No. of Records (including Records of Reserve Director)
	H1	CHAN,TAIMAN	陳大文	S012**8	-	-	2
	H2	CHAN,TAIMAN	陳大文	S012**4	-	-	3
	H3	HO,SIU MING	何小明	S012***	-	-	2

- The search result shows **3 different Group Numbers**, indicating that **3 different individuals** holding **3 different full HKID numbers** are involved.
- The persons shown in **Group Number H1** and **Group Number H2** are **2 different individuals** with **identical name** but holding **2 different full HKID numbers**.
- The person shown in **Group Number H3** is obviously different from the persons in **Group Numbers H1 and H2**.
- When a searcher clicks on the  button in the **first column**, the system will display **a list of relevant companies** of which the person is a current director and the number of companies involved is reflected in the last column of the corresponding row.
- The person shown in **Group Number H1** holds directorship in **2 companies**. The person shown in **Group Number H2** holds directorship in **3 companies**. The person shown in **Group Number H3** holds directorship in **2 companies**.

Public Search Services


Director-based Directors Index Search

Scenario (2) Identify persons with different name formats but same partial HKID numbers (i.e. alphabet(s) plus the first 3 digits)

Display of Search Result

For example : Searcher inputs partial HKID number **S987** ,
System will group the matched records according to different criteria for searchers to identify records of different individuals more easily.

	HKID Grouping Number	Name in English	Name in Chinese	Partial HKID No.	Partial Passport No. / China ID No.	Passport Issuing Country/Region	No. of Records (including Records of Reserve Director)
	H1	LEE,HO WANG	李好運	S987*8*	-	-	2
	H1	LEE,HO WANG JOHN	李好運	S987*8*	-	-	1
	H2	LEE,HO WANG	李好運	S987*4*	-	-	4

- The search result shows **2 different Group Numbers**, indicating that **2 different individuals** holding **2 different full HKID numbers** are involved.
- Although **2** different name formats are shown for records with **Group Number H1**, they are in fact referring to the **same individual** with same full HKID number and have therefore been assigned with the **same Group Number**.
- The person shown in **Group Number H2** is holding a **different full HKID number** from the person in **Group Number H1** and they are **two different individuals**.
- When a searcher clicks on the  button in the **first column**, the system will display **a list of relevant companies** of which the person is a current director and the number of companies involved is reflected in the last column of the corresponding row.
- The person shown in **Group Number H1** holds directorship in **3 companies**. The person shown in **Group Number H2** holds directorship in **4 companies**.

Applications for Disclosure of Protected Information

Who can apply? (1)

- Section 12(1) of the Companies (Residential Addresses and Identification Numbers) Regulation (Cap. 622N) (“Regulation”) provides for a list of “specified persons” to whom Protected Information could be disclosed by the Registrar on application under section 58(3) of the Companies Ordinance (Cap. 622).
- Specified persons include, among others :
 - a data subject
 - a person who is authorized in writing by a data subject to obtain the information
 - a member of the company

*only has the right to access
Protected Information of
the data subject*

*only has the right to access
Protected Information of
the company*

Applications for Disclosure of Protected Information

Who can apply? (2)

- Specified persons include, among others : (Cont'd)
 - a liquidator [s. 12(1)(d)]
 - a trustee in bankruptcy [s. 12(1)(e)]
 - a certified public accountant (practising) * [s. 12(1)(i)]
 - a DNFBP [s. 12(1)(j)] having the meaning given by s. 1 of Part 2 of Schedule 1 to the Anti-Money Laundering and Counter-Terrorist Financing Ordinance (Cap. 615)

DNFBP includes an accounting professional which means –

- a certified public accountant# or a certified public accountant (practising) *;
- a corporate practice *; or
- a CPA firm *.

** as defined by s. 2(1) of the Accounting and Financial Reporting Council Ordinance (Cap. 588)*

as defined by s. 2(1) of the Professional Accountants Ordinance (Cap. 50)

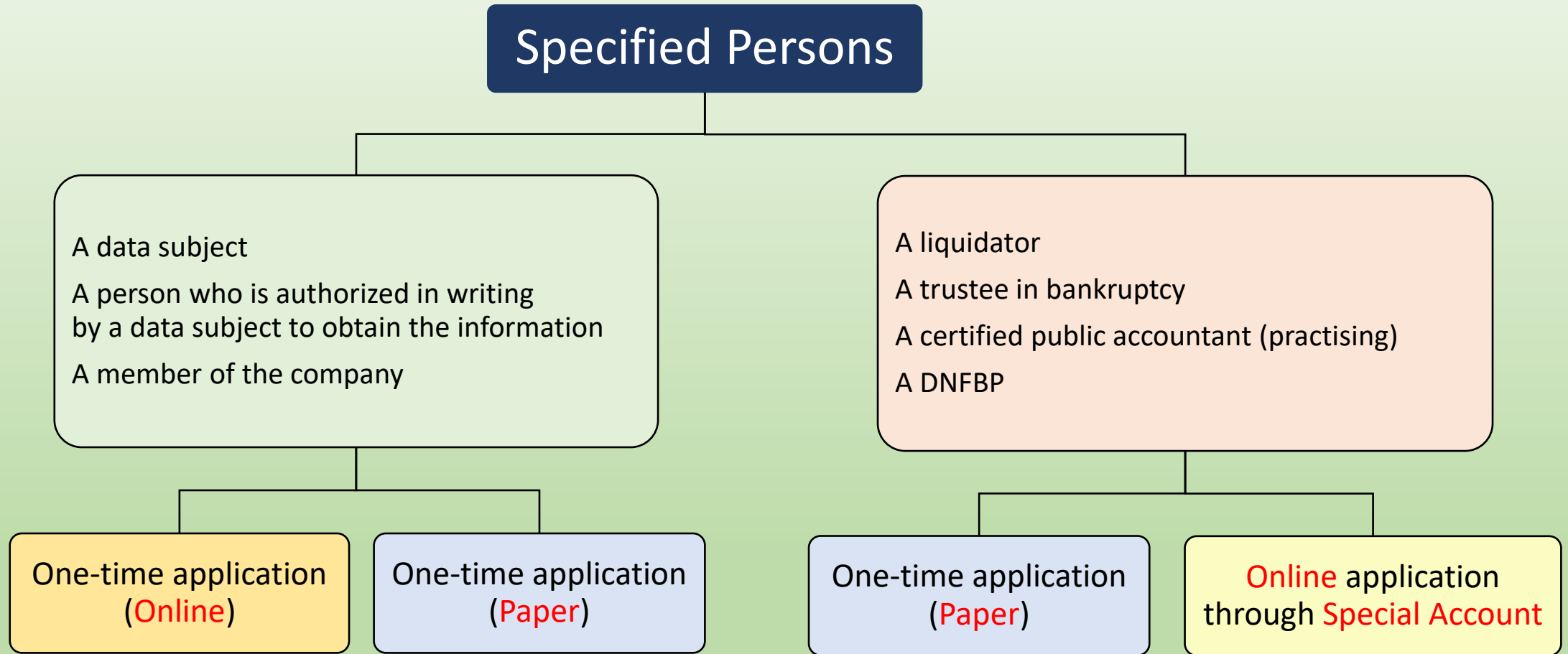
Applications for Disclosure of Protected Information

Who can apply? (3)

- For more information on the meaning of specified persons, please refer to the Regulation.
- Persons specified by section 12(1) of the Regulation (other than the data subject, person authorized by a data subject and member of the company) may have the need to obtain the Protected Information in relation to statutory procedures, law enforcement, and customer due diligence of financial and business transactions (e.g. for Anti-Money Laundering and Counter-Financing of Terrorism purposes).
- Such persons are required by section 12 of the Regulation to make a statement to confirm that the Protected Information is required for the performance of their functions and would only be used for the performance of their functions.

Applications for Disclosure of Protected Information

How to apply? (1)



Applications for Disclosure of Protected Information

How to apply? (2)

Specified persons can apply for disclosure of Protected Information through the following means:

(a) One-time application (online or in paper)

➤ Online

- By a data subject, a person who is authorized in writing by a data subject to obtain the information, or a member of the company
- through Cyber Search Centre (www.icris.cr.gov.hk) or Company Search Mobile Service (www.mobile-cr.gov.hk)

Applications for Disclosure of Protected Information

How to apply? (3)



CR

公司註冊處綜合資訊系統 (ICRIS) 的網上查冊中心可以英文或中文進行聯線查冊，客戶可查閱由公司註冊處處長登記和備存的公司現況資料，以及文件的影像紀錄。

The Cyber Search Centre of the Integrated Companies Registry Information System (ICRIS) enables you to conduct searches online in either English or Chinese on the current data of registered companies and the image records of documents registered and kept by the Registrar of Companies.

請選擇登入方式：
Please select the type of login :

登記用戶
Registered User

無帳戶使用者
Unregistered User

要申請成為登記用戶，請按此。
To become a Registered User, please click here.

公司查冊流動版
Company Search Mobile Service

自然人專屬帳戶用戶(查閱受保護資料)
Natural Person Special Account User
(Access to Protected Information)

服務組支援隊
電郵地址 : cr.helpdesk@icris.cr.gov.hk
電話號碼 : (852) 8201 8273
傳真號碼 : (852) 8300 1004

Help Desk Support Service Team
Email address : cr.helpdesk@icris.cr.gov.hk
Telephone number : (852) 8201 8273
Fax number : (852) 8300 1004

Applicant of one-time application, whether being a Registered User or Unregistered User, can access the service for Protected Information

Applications for Disclosure of Protected Information

How to apply? (4)



After login, select
“Protected Information”
under the service
“Product” from the
menu bar



Applications for Disclosure of Protected Information

How to apply? (5)

(a) One-time application (online or in paper)

➤ Paper application

- By all types of specified persons
- Specified forms to be used:
 - **Form PS1** - Application for Disclosure of Protected Information
(By data subject / person authorized in writing by a data subject to obtain the information / member of the company)
 - **Form PS2** - Application for Disclosure of Protected Information
(By liquidator / trustee in bankruptcy / public officer or public body / scheduled person)
 - **Form PS3** - Application for Disclosure of Protected Information
(By solicitor or foreign lawyer / certified public accountant (practising) / financial institution or DNFBP)

Applications for Disclosure of Protected Information

How to apply? (6)

(b) Through a Special Account

- Online only
- Only **designated types of specified persons being a natural person** can apply for disclosure of Protected Information through a **Special Account**, such as :
 - a liquidator
 - a trustee in bankruptcy
 - a certified public accountant (practising)
 - a DNFBP which includes an accounting professional
- If designated types of specified person are **not a natural person**, e.g. a corporate practice or a CPA firm, application can only be made by their authorised representatives through the **authorised representative's Special Account**

Applications for Disclosure of Protected Information

How to apply? (7)



公司註冊處綜合資訊系統 (ICRIS) 的網上查冊中心可以英文或中文進行聯線查冊，客戶可查閱由公司註冊處處長登記和備存的公司現況資料，以及文件的影像紀錄。

The Cyber Search Centre of the Integrated Companies Registry Information System (ICRIS) enables you to conduct searches online in either English or Chinese on the current data of registered companies and the image records of documents registered and kept by the Registrar of Companies.

請選擇登入方式：
Please select the type of login :

登記用戶
Registered User

無帳戶使用者
Unregistered User

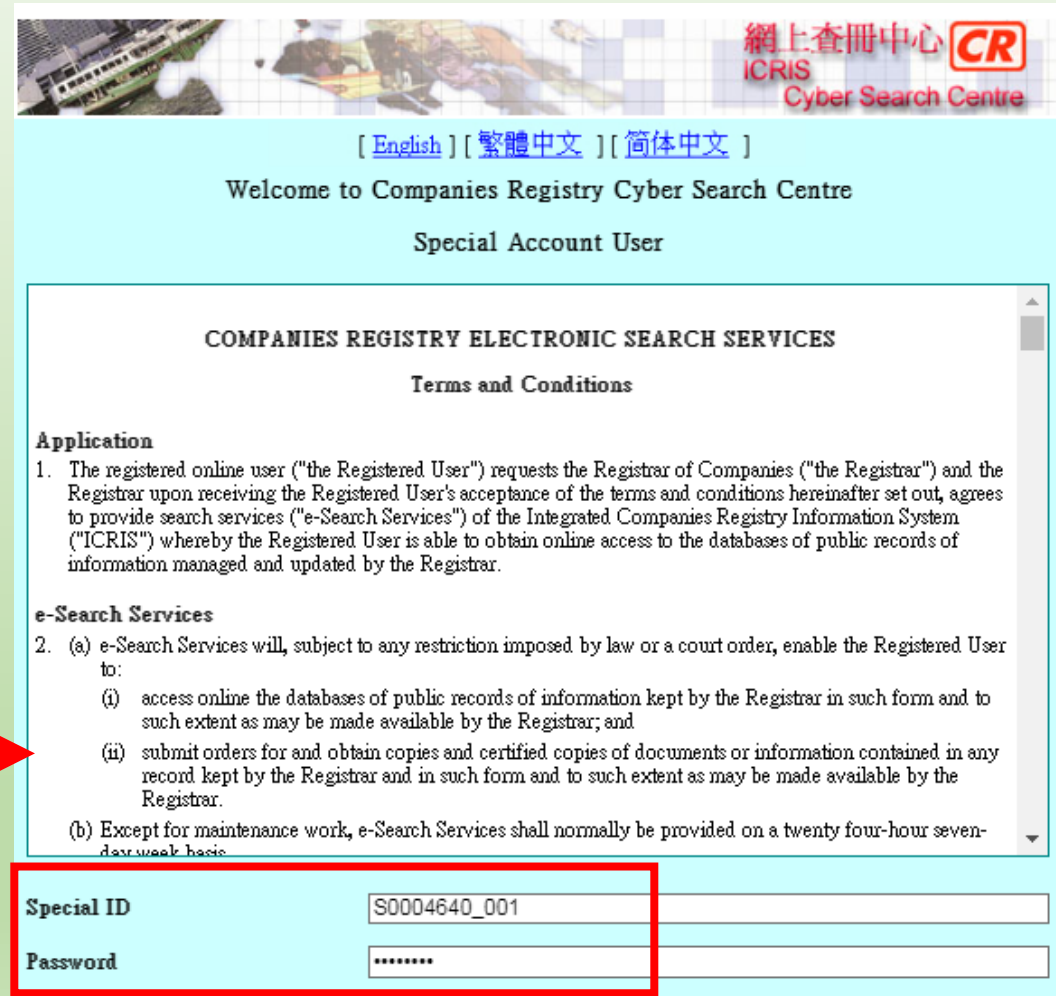
要申請成為登記用戶，請按此。
To become a Registered User, please click here.

公司查冊流動版
Company Search Mobile Service

自然人專屬帳戶用戶(查閱受保護資料)
Natural Person Special Account User
(Access to Protected Information)

服務組支援隊
電郵地址 : cr.helpdesk@icris.cr.gov.hk
電話號碼 : (852) 8201 8273
傳真號碼 : (852) 8300 1004

Help Desk Support Service Team
Email address : cr.helpdesk@icris.cr.gov.hk
Telephone number : (852) 8201 8273
Fax number : (852) 8300 1004



網上查冊中心 ICRIS Cyber Search Centre

[English] [繁體中文] [簡體中文]

Welcome to Companies Registry Cyber Search Centre

Special Account User

COMPANIES REGISTRY ELECTRONIC SEARCH SERVICES

Terms and Conditions

Application

1. The registered online user ("the Registered User") requests the Registrar of Companies ("the Registrar") and the Registrar upon receiving the Registered User's acceptance of the terms and conditions hereinafter set out, agrees to provide search services ("e-Search Services") of the Integrated Companies Registry Information System ("ICRIS") whereby the Registered User is able to obtain online access to the databases of public records of information managed and updated by the Registrar.

e-Search Services

2. (a) e-Search Services will, subject to any restriction imposed by law or a court order, enable the Registered User to:

(i) access online the databases of public records of information kept by the Registrar in such form and to such extent as may be made available by the Registrar; and

(ii) submit orders for and obtain copies and certified copies of documents or information contained in any record kept by the Registrar and in such form and to such extent as may be made available by the Registrar.

(b) Except for maintenance work, e-Search Services shall normally be provided on a twenty four-hour seven-day week basis.

Special ID S0004640_001

Password



Applications for Disclosure of Protected Information

How to apply? (8)



網上查冊中心 ICRIS Cyber Search Centre

Search Product Shopping About e-Search Logout

Welcome! System Clock: 10-NOV-2022 16:07:53 GMT +0800

Protected Information Special Account: S0004640_001 Logout

Application for Disclosure of Protected Information through Special Account

[Apply for Disclosure of Protected Information](#)

Protected Information Shopping

[Check out PI Shopping Cart](#)

[Download PI Ordered Items](#)

Special Account Maintenance

[Maintain Special Account Particulars](#)

[Change Special Account Password](#)



網上查冊中心 ICRIS Cyber Search Centre

Search Product Shopping About e-Search Logout

Welcome! System Clock: 10-NOV-2022 16:08:19 GMT +0800

Protected Information Special Account: S0004640_001 Logout

Application for Disclosure of Protected Information through Special Account

Name of Specified Person: ABCD1234 CO.
Type of Specified Person: A DNFBP
Name of Authorised Representative of Specified Person: CHAN TAIMAN

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Particulars of Data Subject

Please enter the CR No. or the Exact Company Name to search for the data subject's company. If you do not know the Exact Company Name, please conduct a Company Name Search to find the company first.

☒ CR No.: 1729832
☐ Company Name: English

[Search](#) [Reset](#)

Search by CR No.: The CR No. of local company is made up of numerals. For registered non-Hong Kong companies, please input the prefix also, no punctuation is required.

Exact Name Search: User must enter the FULL company name. Any omission may cause different search results. Searching for the current and old names of companies, regardless of their active status and company type.

Applications for Disclosure of Protected Information

How to apply? (9)

- Applicant has to indicate the scope of Protected Information required in the application, i.e.

Latest Protected
Information of a
data subject in a
company

AND/OR

Protected
Information of a
data subject
reported in a
registered
document

Applications for Disclosure of Protected Information

How to apply? (10)

Protected Information Special Account: S0004640_001 [Logout](#)

Application for Disclosure of Protected Information through Special Account

Particulars of Data Subject

Your Search: CR No.: = 1729832

CR No.:	1729832
Company Name:	ELECTRONIC SEARCH COMPANY LIMITED 電子查冊有限公司
Company Type:	Private company limited by shares
Date of Incorporation:	19-NOV-2013
Active Status:	Live
Remarks:	-
Winding Up Mode:	-
Date of Dissolution / Ceasing to Exist:	-
Register of Charges:	Available
Important Note:	-

Name History

Effective Date	Name Used
19-NOV-2013	ELECTRONIC SEARCH COMPANY LIMITED 電子查冊有限公司

Please select the scope of Protected Information required:

☒ Latest Protected Information of the Data Subject below
Capacity in the above Company: [Director / Alternate Director](#) ▼

☐ Protected Information Reported in the Specific Document of the above Company

☐ Document reference number:

☐ Select document from the list of documents with protected information

[Back](#) [Search](#)

Applications for Disclosure of Protected Information

What is a Special Account?

- Special account is an account specifically opened by the Companies Registry for **designated types of specified person** for making applications for disclosure of Protected Information to facilitate timely access to Protected Information for the performance of their duties.

Registered Online User / Unregistered Online User

- Searcher can **continue to conduct company searches** after the implementation of Phase 2.
- Protected Information will **NOT** be available for inspection.

Special Account User

- **Natural person** Special Account User can apply for Protected Information online.

Applications for Disclosure of Protected Information

How to use a Special Account? (1)

- Special account holder who is a **natural person**
 - can apply for Protected Information online through his/her Special Account if the holder is a designated specified person
 - can apply for Protected Information online through his/her Special Account on behalf of a designated specified person if the holder is an authorised representative of the designated specified person

Applications for Disclosure of Protected Information

How to use a Special Account? (2)

- Special account holder which is **not a natural person**
 - **cannot** apply for Protected Information through its Special Account
 - **has to apply for another Special Account for its authorised representative to apply for disclosure of Protected Information on its behalf**
 - can only use its Special Account to manage the Special Accounts of its authorised representatives, such as :
 - to submit application of opening of Special Account of its newly appointed authorised representative;
 - to terminate the Special Account of its authorised representative.

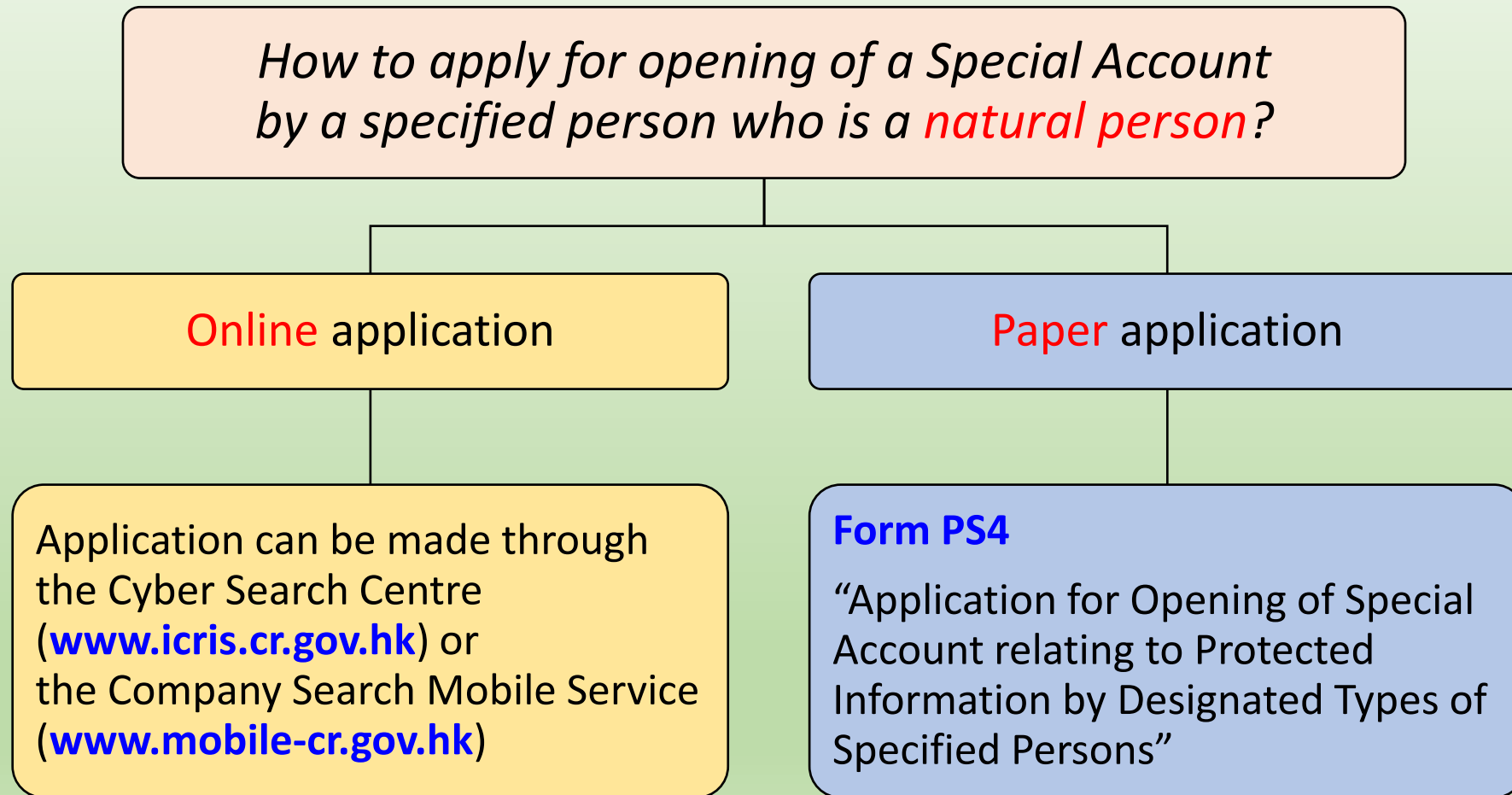
Applications for Disclosure of Protected Information

How to use a Special Account? (3)

Specified Person	Natural person (Yes / No)	Apply for Protected Information via his / her Special Account	Apply for Protected Information via Authorised Representative's Special Account of its authorised representative
A Liquidator	Yes	√	
A Trustee in Bankruptcy	Yes	√	
A Certified Public Accountant (Practising) [or as DNFBP]	Yes	√	
A Certified Public Accountant [as DNFBP]	Yes	√	
A Corporate Practice [as DNFBP]	No		√
A CPA firm [as DNFBP]	No		√

Applications for Disclosure of Protected Information

How to apply for a Special Account? (1)



Applications for Disclosure of Protected Information

How to apply for a Special Account? (2)



公司註冊處綜合資訊系統 (ICRIS) 的網上查冊中心可以英文或中文進行聯線查冊，客戶可查閱由公司註冊處處長登記和備存的公司現況資料，以及文件的影像紀錄。

The Cyber Search Centre of the Integrated Companies Registry Information System (ICRIS) enables you to conduct searches online in either English or Chinese on the current data of registered companies and the image records of documents registered and kept by the Registrar of Companies.

請選擇登入方式：
Please select the type of login :

登記用戶
Registered User

無帳戶使用者
Unregistered User

要申請成為登記用戶，請按此。
To become a Registered User, please click here.

公司查冊流動版
Company Search Mobile Service

自然人專屬帳戶用戶 (查閱受保護資料)
Natural Person Special Account User
(Access to Protected Information)

服務組支援隊
電郵地址 : cr.helpdesk@icris.cr.gov.hk
電話號碼 : (852) 8201 8273
傳真號碼 : (852) 8300 1004

Help Desk Support Service Team
Email address : cr.helpdesk@icris.cr.gov.hk
Telephone number : (852) 8201 8273
Fax number : (852) 8300 1004

Applicant can log in as Registered User or Unregistered User to apply for opening of a Special Account

Applications for Disclosure of Protected Information

How to apply for a Special Account? (3)



After login, select
"Protected Information"
under the service
"Product" from the
menu bar



Applications for Disclosure of Protected Information

How to apply for a Special Account? (4)

Protected Information

Application for Special Account

Particulars of Applicant

Type of Specified Persons: ^[?]

- ☐ A liquidator
- ☐ A trustee in bankruptcy
- ☐ A public officer or public body
- ☐ A scheduled person
- ☐ A solicitor
- ☐ A foreign lawyer
- ☒ A certified public accountant (practising)
- ☐ A financial institution (other than an authorized institution)
- ☐ An authorized institution
- ☐ A DNFBP

Applicant is ☒ a Natural Person ☐ Other than Natural Person



Protected Information

Application for Special Account

Particulars of Applicant

Applicant is a Natural Person

Main Type	Sub-Type
A certified public accountant (practising)	A certified public accountant (practising)

Name of Applicant
The name entered must be the same as stated in the identification document.

Chinese Name:

English Name: (Surname)
 (Other Names)

Identification

☐ HK Identity Card Number: ()

☒ Other Identification Document: (for non-HK Identity Card holder)

Issuing Country / Region:

Issuing Authority:

Number:

Telephone Number: ^[?] Confirm Telephone Number:

Email Address: ^[?] Confirm Email Address:

Correspondence Address:

Country / Region:

Supporting Documents Submitted by Applicant ^[?]

☐ Present the original supporting documents in person at the Companies Registry

☒ Upload certified copies of supporting documents (You may upload a maximum of 5 PDF files with total file size of 10 Mbytes)

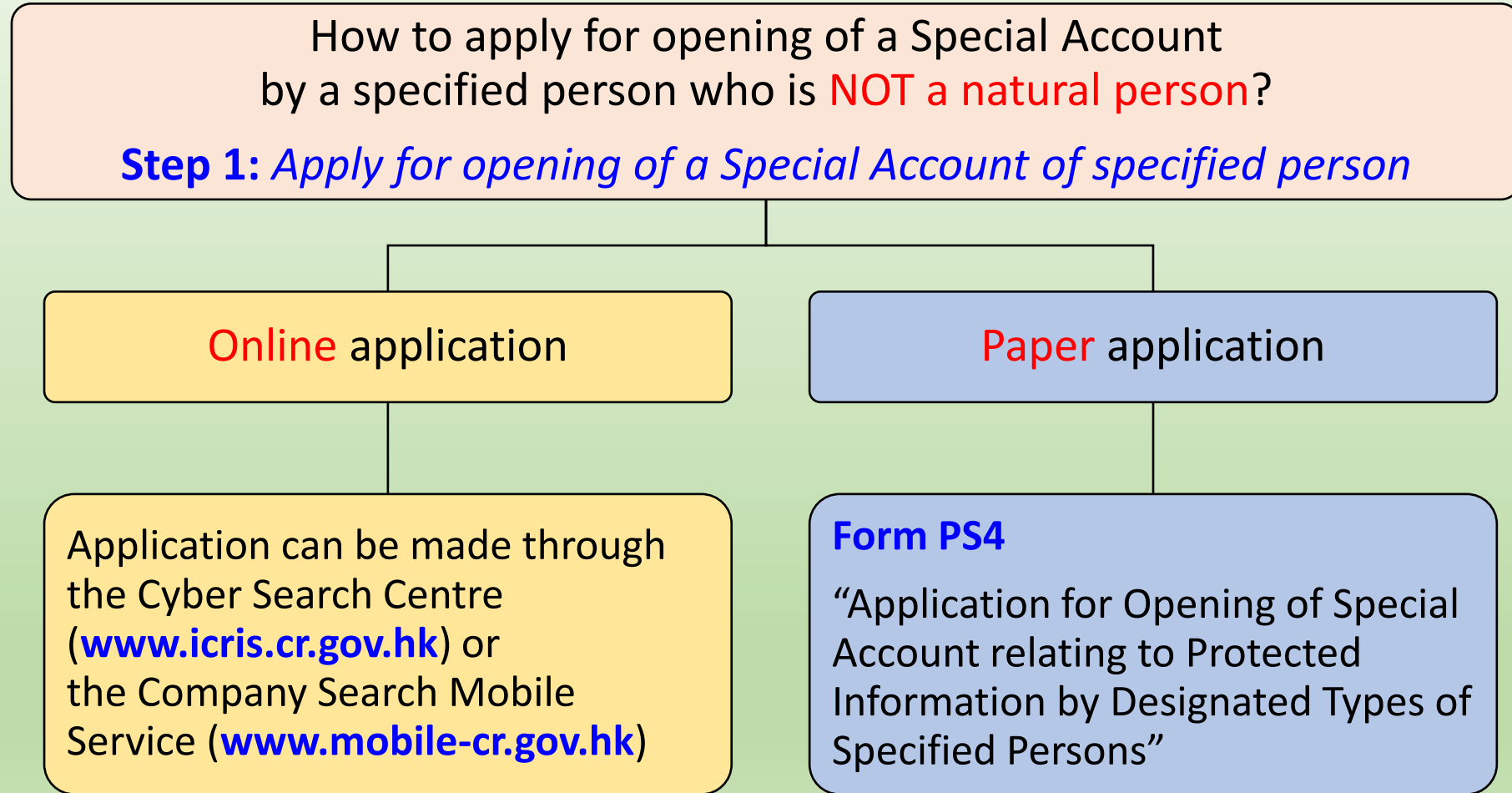
Upload Identification document(s) :

Upload Authorisation document(s) :

Upload Other document(s) :

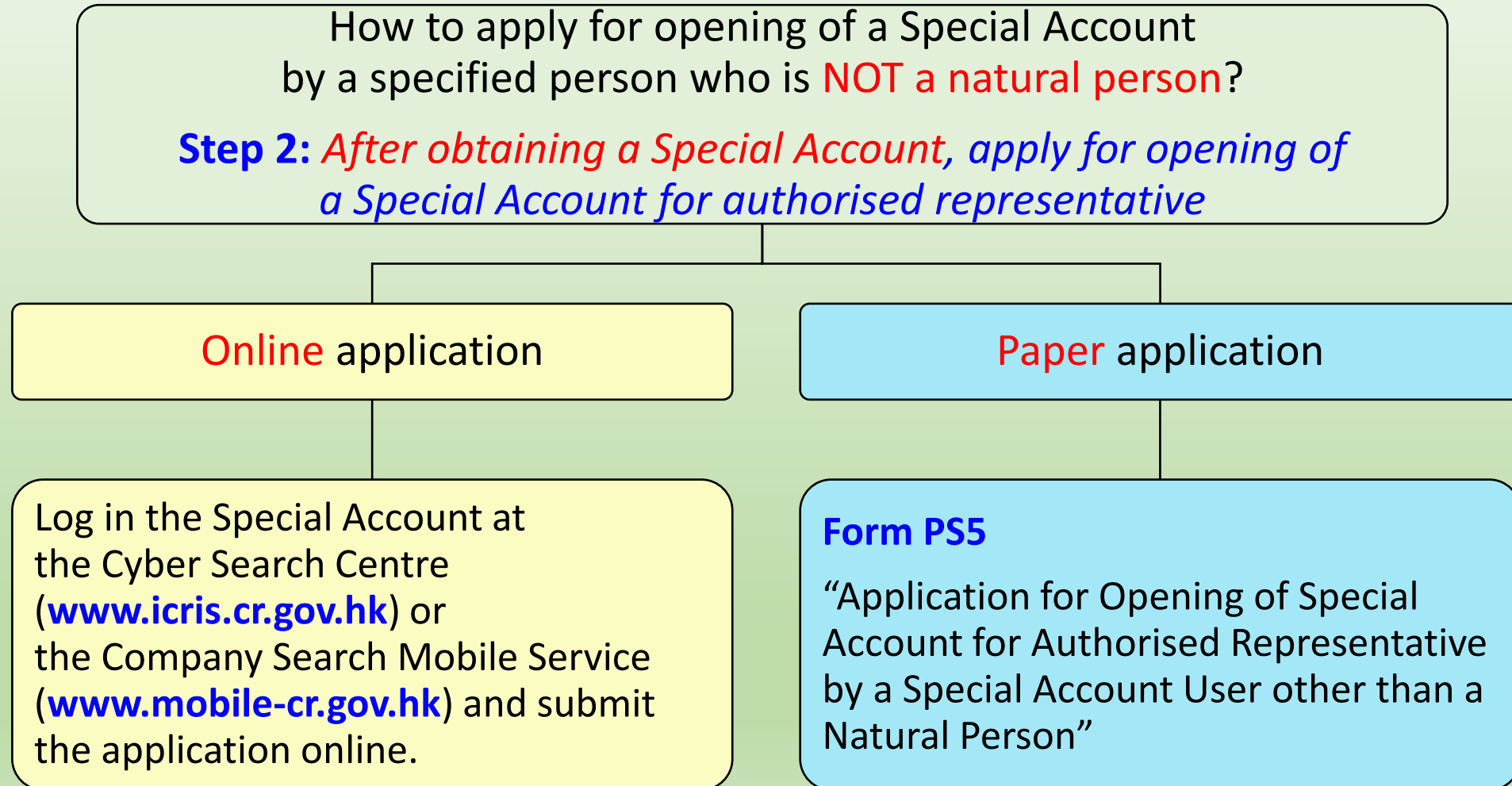
Applications for Disclosure of Protected Information

How to apply for a Special Account? (5)



Applications for Disclosure of Protected Information

How to apply for a Special Account? (6)



Applications for Disclosure of Protected Information

How to apply for a Special Account? (7)

Step 1

公司註冊處綜合資訊系統 (ICRIS) 的網上查冊中心可以英文或中文進行聯線查冊，客戶可查閱由公司註冊處處長登記和備存的公司現況資料，以及文件的影像紀錄。

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請選擇登入方式：
Please select the type of login :

登記用戶
Registered User

無帳戶使用者
Unregistered User

要申請成為登記用戶，請按此。
To become a Registered User, please click here.

公司查冊流動版
Company Search Mobile Service

自然人專屬帳戶用戶 (查閱受保護資料)
Natural Person Special Account User
(Access to Protected Information)

服務組支援隊
電郵地址 : cr.helpdesk@icris.cr.gov.hk
電話號碼 : (852) 8201 8273
傳真號碼 : (852) 8300 1004

Help Desk Support Service Team
Email address : cr.helpdesk@icris.cr.gov.hk
Telephone number : (852) 8201 8273
Fax number : (852) 8300 1004

Applicant can log in as Registered User or Unregistered User to apply for opening of a Special Account

Applications for Disclosure of Protected Information

How to apply for a Special Account? (8)

Step 1



After login, select
"Protected Information"
under the service
"Product" from the
menu bar



Applications for Disclosure of Protected Information

How to apply for a Special Account? (9)

Step 1

Protected Information

Application for Special Account

Particulars of Applicant

Type of Specified Persons: [?]

- ☐ A liquidator
- ☐ A trustee in bankruptcy
- ☐ A public officer or public body
- ☐ A scheduled person
- ☐ A solicitor
- ☐ A foreign lawyer
- ☐ A certified public accountant (practising)
- ☐ A financial institution (other than an authorized institution)
- ☐ An authorized institution
- ☒ A DNFBP
 - ☒ An accounting professional
 - ☐ An estate agent
 - ☐ A legal professional
 - ☐ A TCSP licensee

Applicant is ☐ a Natural Person ☒ Other than Natural Person

Protected Information

Application for Special Account

Particulars of Applicant

Applicant is a Natural Person

Main Type	Sub-Type
A certified public accountant (practising)	A certified public accountant (practising)

Name of Applicant
The name entered must be the same as stated in the identification document.

Chinese Name:

English Name: (Surname)
 (Other Names)

Identification

☐ HK Identity Card Number: ()

☒ Other Identification Document: (for non-HK Identity Card holder)

Issuing Country / Region:

Issuing Authority:

Number:

Telephone Number: [?] Confirm Telephone Number:

Email Address: [?] Confirm Email Address:

Correspondence Address:

Country / Region:

Supporting Documents Submitted by Applicant [?]

☐ Present the original supporting documents in person at the Companies Registry

☒ Upload certified copies of supporting documents (You may upload a maximum of 5 PDF files with total file size of 10 Mbytes)

Upload Identification document(s):

Upload Authorisation document(s):

Upload Other document(s):

Applications for Disclosure of Protected Information

How to apply for a Special Account? (10)

Step 2

網上查冊中心 **CR**
ICRIS
Cyber Search Centre

Search▼ Product▼ Shopping▼ About e-Search▼ Logout

Welcome! System Clock: 06-SEP-2022 14:51:19 GMT +0800

Protected Information

One-time Application for Disclosure of Protected Information

- [Apply for Disclosure of Protected Information \(Online\)](#)
- [Download Application Form](#)

Application for Opening of Special Account relating to Protected Information

- [Apply for Opening of Special Account \(Online\)](#)
- [Download Application Form](#)

Login Special Account

Special ID:

Password:

Login Reset

Applications for Disclosure of Protected Information

How to apply for a Special Account? (11)

Step 2

Protected Information Special Account: S0004640 [Logout](#)

Special Account for Authorised Representative
[Apply for Special Account for Authorised Representative](#)

[Download Application Form for Opening of Special Account for Authorised Representative](#)

Special Account Maintenance

- [Maintain Special Account Particulars](#)
- [Change Special Account Password](#)
- [Maintain Authorised Representative](#)
- [Enquire Deposit Account Balance](#)
- [Increase in Prepayment](#)
- [Decrease in Prepayment](#)
- [Request for Adjustment of Account Balance](#)
- [Request for Termination of Special Account](#)
- [Payment Summary](#)
- [Monthly Statement of Special Account](#)
- [Daily Transaction Statement](#)

Applications for Disclosure of Protected Information

How to apply for a Special Account? (12)

Step 2

Application for Special Account (Authorised Representative)

Particulars of Applicant

Chinese Name: -
English Name: ABCD1234 CO.
Type of Specified Persons: A DNFBP
Sub-type of Specified Person: An accounting professional

Particulars of Authorised Representative of Applicant

Name of Authorised Representative
The name entered must be the same as stated in the identification document.

Chinese Name:
English Name: CHAN (Surname)
TAI MAN (Other Names)

Identification of Authorised Representative

☐ HK Identity Card Number: ()
☒ Other Identification Document: Passport
(for non-HK Identity Card holder)
Issuing Country / Region: CHINA
Issuing Authority:
Number: TEST0008

Telephone Number: 01234567 Confirm Telephone Number: 01234567
Email Address: TEST@TEST.COM Confirm Email Address: TEST@TEST.COM
Correspondence Address: ADDR1
ADDR2

Country / Region: HONG KONG

Supporting Documents Submitted by Applicant

☐ Present the original supporting documents in person at the Companies Registry
☒ Upload certified copies of supporting documents (You may upload a maximum of 5 PDF files with total file size of 10 Mbytes)

Upload Identification document(s) : Test 1.pdf
Choose File
Upload Authorisation document(s) :
Choose File

Applications for Disclosure of Protected Information

How to apply for a Special Account? (13)

- A person may register for all the different types of specified persons he/she/it belongs when he/she/it applies for opening of a Special Account.



公司註冊處
Companies Registry

特定類別指明人士申請開立
有關受保護資料的專屬帳戶
Application for Opening of Special Account
relating to Protected Information
by Designated Types of Specified Persons

表格
Form **PS4**

第一部 申請人的詳情 Part 1 Particulars of Applicant

A. 指明人士的類別 第 5 至 13 條 Type of Specified Persons Notes 5 to 13

請在適用的空格內加上✓號 Please tick the relevant box(es)

<input checked="" type="checkbox"/> 清盤人 A liquidator	<input type="checkbox"/> 破產案受託人 A trustee in bankruptcy	<input type="checkbox"/> 公職人員或公共機構 A public officer or public body
<input type="checkbox"/> 律師 A solicitor	<input type="checkbox"/> 外地律師 A foreign lawyer	<input checked="" type="checkbox"/> 執業會計師 A certified public accountant (practising)
表列人士 Scheduled person		
<input type="checkbox"/> 認可結算所 A recognized clearing house	<input type="checkbox"/> 認可交易所 A recognized exchange company	<input type="checkbox"/> 認可控制人 A recognized exchange controller
<input type="checkbox"/> 認可投資者賠償公司 A recognized investor compensation company	<input type="checkbox"/> 獲指示或委任調查的人(第 615 章第 11(1)條) A person directed or appointed to investigate (s. 11(1) of Cap. 615)	
<input type="checkbox"/> 審查員(第 622 章第 838(1)條) An inspector (s. 838(1) of Cap. 622)	<input type="checkbox"/> 視察員(第 29 章第 95(1)條) An inspector (s. 95(1) of Cap. 29)	
金融機構 Financial institution		
<input type="checkbox"/> 認可機構 An authorized institution	<input type="checkbox"/> 持牌法團 A licensed corporation	<input type="checkbox"/> 獲授權保險人 An authorized insurer
<input type="checkbox"/> 持牌個人保險代理 A licensed individual insurance agent	<input type="checkbox"/> 持牌保險代理機構 A licensed insurance agency	<input type="checkbox"/> 持牌保險經紀公司 A licensed insurance broker company
<input type="checkbox"/> 持牌金銀服務經營者 A licensed money service operator	<input type="checkbox"/> 郵政署署長 The Postmaster General	<input type="checkbox"/> 儲值支付工具持牌人 An SVF licensee
指定非金融業人士 DNFBP		
<input checked="" type="checkbox"/> 會計專業人士 An accounting professional	<input type="checkbox"/> 地產代理 An estate agent	<input type="checkbox"/> 法律專業人士 A legal professional
<input type="checkbox"/> 信託或公司服務持牌人 A TCSP licensee		



公司註冊處
COMPANIES REGISTRY

Applications for Disclosure of Protected Information

How to apply for a Special Account? (14)

- A **specified person not being a natural person** can only appoint a **natural person** as its authorised representative for obtaining Protected Information.
- A Special Account of a specified person not being a natural person can manage **15 Authorised Representative's Special Accounts at most**.
- Specified person other than a natural person may open separate Special Accounts for its different branches / sub-offices if it needs to manage more than 15 authorised representatives.
 - For example, if a CPA firm requires 30 Authorised Representative's Special Accounts in total for its operation which requires access to Protected Information, the CPA firm can make two applications for opening of Special Account and provide two different names for the branches / sub-offices, say "Corporate Services Section" and "Audit & Taxation Services Section", in each application form.

Applications for Disclosure of Protected Information

What supporting documents are required? (1)

Applicable to the

- one-time application for Protected Information
- application for opening of Special Accounts by designated specified persons
- application for opening of Special Account for authorised representative by a Special Account user other than a natural person

Applications for Disclosure of Protected Information

What supporting documents are required? (2)

For one-time application for disclosure of Protected Information

- a. Identification document of the applicant, and in case the applicant is not a natural person together with the identification documents of its authorized representative who is a natural person;
- b. Documents evidencing the capacity of the applicant as one of the types of the specified persons; and
- c. Authorisation documents (if applicable).
 - If the applicant is a natural person who is authorized by a data subject to make an application on his/her behalf, an authorization letter by the data subject
 - If the applicant is not a natural person, an authorization letter by the applicant to authorise the natural person representative named in the application to apply for Protected Information on its behalf

Applications for Disclosure of Protected Information

What supporting documents are required? (3)

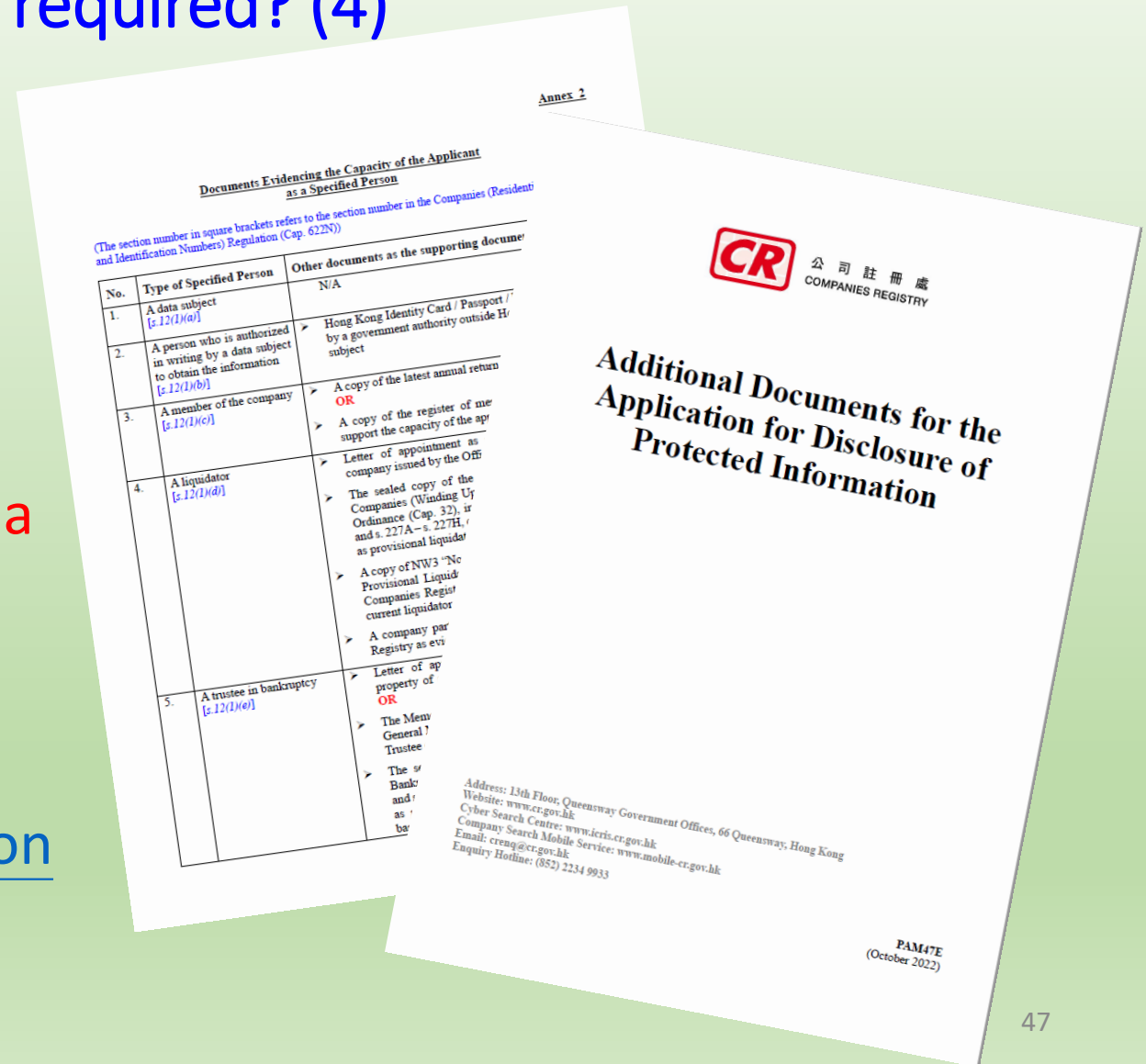
For application for opening of Special Accounts by designated specified persons

- a. Identification document of the applicant;
- b. Documents evidencing the capacity of the applicant as one of the types of the specified persons; and
- c. Authorisation letter issued by the applicant in case the applicant is not a natural person to authorise the natural person named in the application to make the application.

Applications for Disclosure of Protected Information

What supporting documents are required? (4)

- Please refer to the pamphlet “Additional Documents for the Application for Disclosure of Protected Information” for the documents that can evidence the capacity of the applicants as a liquidator, a trustee in bankruptcy, a certified public accountant (practising) or an accounting professional
- Website:
<https://www.cr.gov.hk/en/legislation/nir/pamphlets.htm>



Applications for Disclosure of Protected Information

What supporting documents are required? (5)

For application for opening of authorised representative's Special Account

- a. Identification document of the authorised representative; and
- b. Authorisation letter issued by the applicant to authorise the natural person authorized representative to apply for Protected Information on its behalf in future.

Applications for Disclosure of Protected Information

What supporting documents are required? (6)

The type of identification document required:

For applicant being a **natural person** or for authorised representative:

- His/her Hong Kong Identity Card; or
- His/her passport; or
- His/her identity card issued by a government authority outside Hong Kong

For applicant **other than a natural person**:

- For a body corporate: its certificate of incorporation or its equivalent
- For a partnership or a sole proprietorship: its business registration certificate or its equivalent
- **Together with** the identification documents of its authorised representative who is a natural person

Applications for Disclosure of Protected Information

What supporting documents are required? (7)

Mode of Submission of Supporting Documents

- Certified true copy of the supporting documents submitted with the application
- Present the original supporting documents in person for checking at:
 - Public Search Centre
 - Companies Registry
 - 13th floor, Queensway Government Offices, 66 Queensway, Hong Kong

Applications for Disclosure of Protected Information

What supporting documents are required? (8)

Supporting documents **not submitted in original** should be **certified** as true copy by:

- (a) a notary public practising in Hong Kong;
- (b) a solicitor practising in Hong Kong;
- (c) a certified public accountant (practising);
- (d) an officer of the court in Hong Kong who is authorised by law to certify documents for any judicial or other legal purpose;
- (e) a professional company secretary practising in Hong Kong;
- (f) a consular officer of Applicant's home country, in case the applicant is a non-Hong Kong resident or entity not registered in Hong Kong; or
- (g) the authority or body which issues the document.

Note: Self-certification of supporting documents is not acceptable.

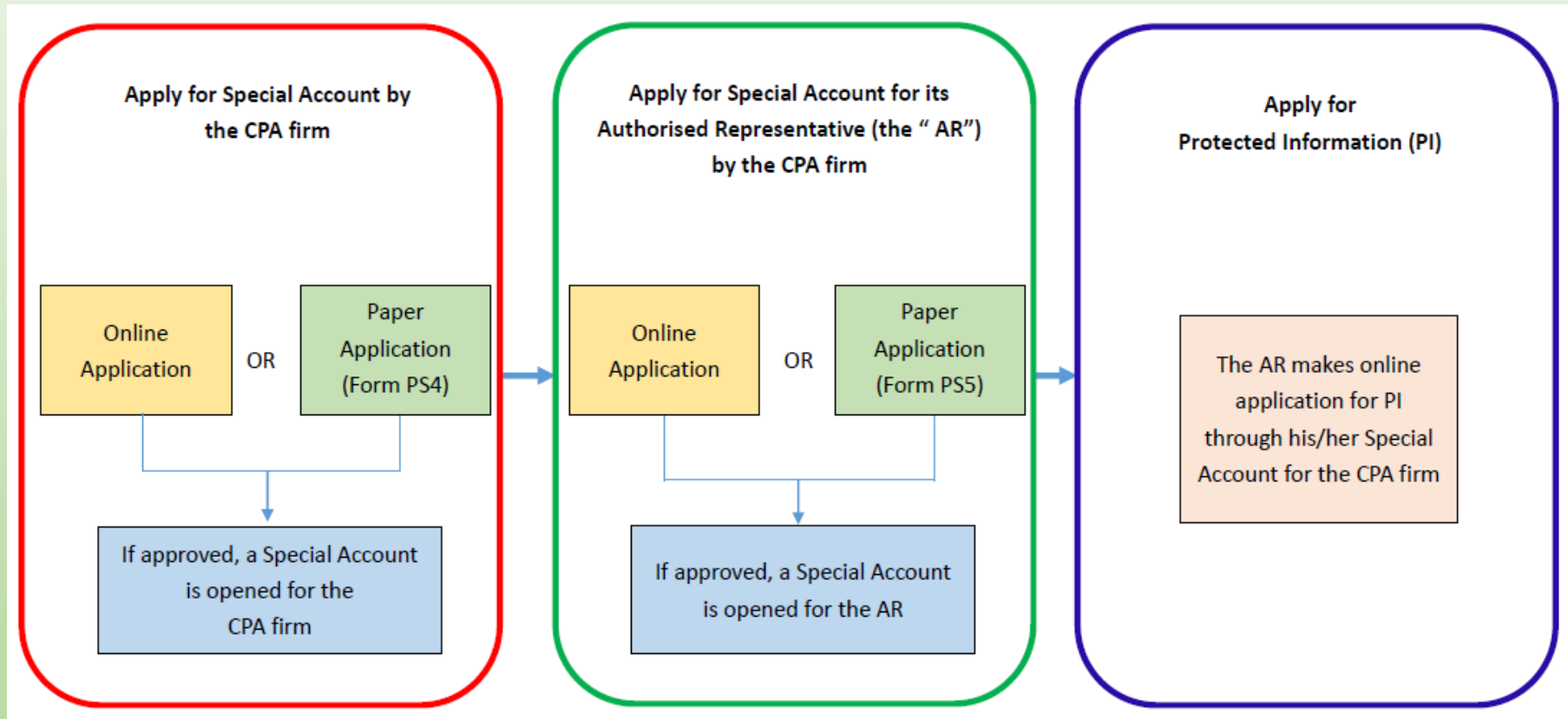
Applications for Disclosure of Protected Information

An example

A **CPA firm** intends to apply for disclosure of Protected Information **through a Special Account** in future to perform its functions conferred or imposed on it as a DNFBP under the Anti-Money Laundering and Counter-Terrorist Financing Ordinance

Applications for Disclosure of Protected Information

An example (Cont'd)



Applications for Disclosure of Protected Information

How much to pay?

- A fee of **\$10** for obtaining Protected Information of **each data subject** is payable by the following types of specified persons:
 - a solicitor or foreign lawyer
 - a certified public accountant (practising)
 - a financial institution or DNFBP (section 10(c)(iii) of the Regulation)
- A deposit account is also opened upon the opening of Special Account for the specified person which is -
 - Not a natural person; and
 - Required to pay fee for obtaining Protected Information to facilitate the authorised representative to deduct the fees for obtaining Protected Information through the authorised representative's Special Account.

Applications for Disclosure of Protected Information

What can be obtained? (1)

- If an application is approved, a **Protected Information Report** on the selected data subject will be provided to the applicant.
- The Report
 - will be sent to the Applicant by **email** (for one-time application); or
 - provided in a designated area in Cyber Search Centre **for downloading** by the Applicant (for application through Special Account)

Applications for Disclosure of Protected Information

What can be obtained? (2)

Latest Protected Information of a data subject in a company

CR 私人及機密
Private and Confidential

訂單編號 Order No.: PS000000654321

受保護資料報告
Protected Information Report

申請人的詳情 Particulars of Applicant	
申請人的姓名／名稱 Name of Applicant :	陳大文 CHAN TAI MAN
指明人士的類別 Type of Specified Person :	律師 Solicitor
專屬帳戶號碼 (如適用) Special Account Number (if applicable):	S0009999
資料當事人的詳情 Particulars of Data Subject	
資料當事人的姓名 Name of Data Subject :	高鼓植 KO GOO JIK JACKIE
資料當事人所屬公司的名稱 Name of Data Subject's Company :	大勝鴻圖有限公司 GREAT RICH SUCCESS LIMITED
資料當事人所屬公司的編號 Number of Data Subject's Company :	9999999
資料當事人於所屬公司的身份 Capacity of Data Subject in the Company :	董事/候補董事 Director / Alternate Director
最新受保護資料 Latest Protected Information	
完整香港身分證號碼 Full Hong Kong Identity Card Number :	AB888888(8)
完整護照號碼 Full Passport Number :	P9999999 (澳門 MACAU)
通常住址 : Usual Residential Address :	FLAT D, 21/F, MOON TING MANSION, 909 TAI PO ROAD, SHATIN, NEW TERRITORIES, HONG KONG

註 Note:

請參閱隨附的注意事項並遵從有關的規定。

Please read the attached Points to Note and comply with the requirements.

公司註冊處
Companies Registry



公司註冊處
COMPANIES REGISTRY



私人及機密
Private and Confidential

訂單編號 Order No.: PS000000123456

受保護資料報告
Protected Information Report

申請人的詳情 Particulars of Applicant	
申請人的姓名／名稱 Name of Applicant :	陳大文 CHAN TAI MAN
指明人士的類別 Type of Specified Person :	律師 Solicitor
專屬帳戶號碼 (如適用) Special Account Number (if applicable):	S0009999
資料當事人的詳情 Particulars of Data Subject	
資料當事人的姓名 Name of Data Subject :	高鼓植 KO GOO JIK JACKIE
資料當事人所屬公司的名稱 Name of Data Subject's Company :	大勝鴻圖有限公司 GREAT RICH SUCCESS LIMITED
資料當事人所屬公司的編號 Number of Data Subject's Company :	9999999
資料當事人於所屬公司的身份 Capacity of Data Subject in the Company :	董事/候補董事 Director / Alternate Director
載於以下指定文件內的受保護資料 Protected Information Reported in the following Specific Document	
文件名稱 Name of Document :	(英)表格ND 2 A - 更改公司秘書及董事通知書(委任/停任) (E)FND2A - Notice of Change of Company Secretary and Director (Appointment/ Cessation)
文件參考編號 Document Reference Number :	20000088888
存檔日期 (日/月/年) Filing Date (DD/MM/YYYY) :	24/10/2022
完整香港身分證號碼 Full Hong Kong Identity Card Number :	AB888888(8)
完整護照號碼 Full Passport Number :	P8888888 (澳門 MACAU)
通常住址 : Usual Residential Address :	FLAT A, 18/F, FORTUNE MANSION, 1 CHEUNG SHA WAN ROAD, KOWLOON, HONG KONG

註 Note:

1. 本報告載列指定文件內有關資料當事人的受保護資料，該等受保護資料其後因其他文件而作出的任何更改或修訂並不包括在內。

This report contains the protected information of the data subject reported in the specific document. Any subsequent changes or amendment to the said protected information as reported in other documents are not included.

2. 請參閱隨附的注意事項並遵從有關的規定。

Please read the attached Points to Note and comply with the requirements.

公司註冊處
Companies Registry

Protected Information of a data subject reported in a registered document

Please visit

Thematic section on “New Inspection Regime”
on the Companies Registry’s website
(www.cr.gov.hk/en/legislation/nir/overview.htm)

where you can obtain:

- **Information Pamphlets**
 - How to Obtain Protected Information
 - How to Apply for Opening of Special Account for Disclosure of Protected Information
 - Additional Documents for the Application for Disclosure of Protected Information
- **Frequently Asked Questions** on Company Search in Phase 2
- **External Circular No. 5/2022** - Implementation of Phase 2 of New Inspection Regime – Major Changes in Public Search Services

Thank You!

