



Companies Registry

The Government of the Hong Kong Special Administrative Region

Updates on the Companies Registry's e-Services

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Updates on the Companies Registry's e-Services

Companies Registry's e-Services

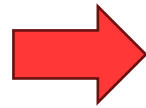


- The Companies Registry (CR) is dedicated to enhancing the user-friendliness of the e-Services
- In end 2023, revamped Integrated Companies Registry Information System (ICRIS) and the e-Services Portal launched:
 - ➔ a unified account accessing e-Search and e-Filing Services
 - ➔ company account is no longer a must. Users with HKID and passport numbers reported are linked with their companies automatically by the system.



Updates on the Companies Registry's e-Services

Companies Registry's e-Services – Changes to be Implemented



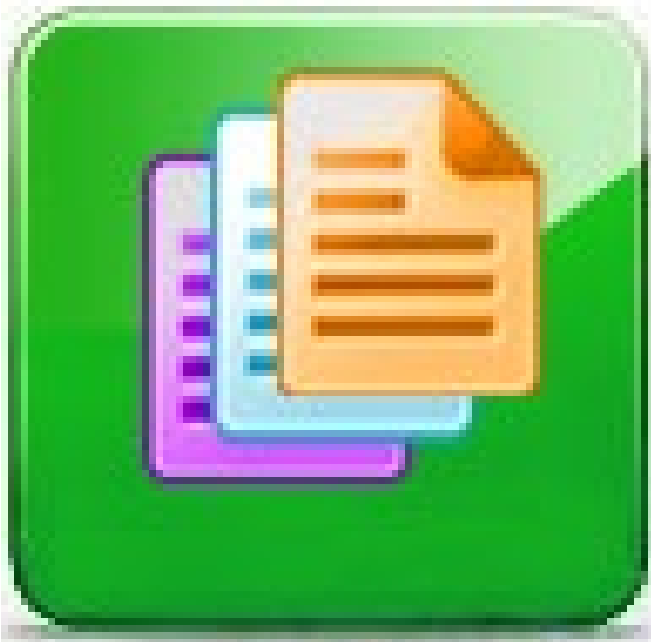
New features to enhance user-friendliness

- e-Filing Services for the iAM Smart+ Users (August)
- streamline account recovery and password reset process with user's iAM Smart account (December)



Updates on the Companies Registry's e-Services

Companies Registry's e-Services – e-Filing Services for the iAM Smart+ Users



- Under the new e-Filing Services for the iAM Smart+, a user with registration for iAM Smart+
 - + CAN submit some commonly used forms (initially Forms NAR1 (Annual Return) for private companies and NR1 (Notice of Change of Address of Registered Office))
 - ✗ WITHOUT prior registration for a user account of e-Services Portal subscribing to the e-Filing Services.



Updates on the Companies Registry's e-Services

e-Filing Services for the iAM Smart+ Users – Detailed Flow

1. Who can use the service



- Individual directors or company secretaries (“Company Officers”) of companies or of the company’s non-individual Company Officers with **iAM Smart+**



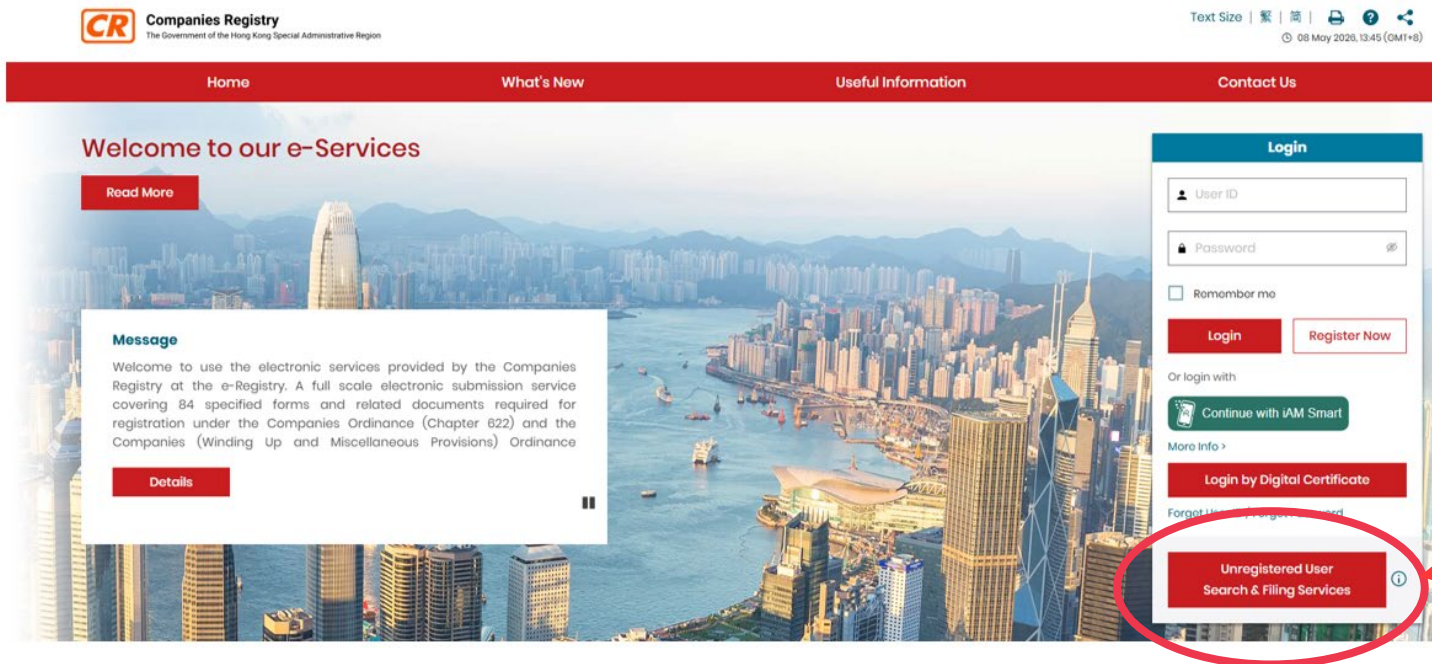
can lodge e-Forms for their companies without prior registration of a user account subscribing to the e-Filing Services.



Updates on the Companies Registry's e-Services

e-Filing Services for the iAM Smart+ Users – Detailed Flow

2. Logon the Unregistered User Services



- Visit CR's e-Services Portal website on <https://www.e-services.cr.gov.hk/>
- Click "Unregistered User Search & Filing Services"



Updates on the Companies Registry's e-Services

e-Filing Services for the iAM Smart+ Users – Detailed Flow

3. Select the e-Filing Services

The screenshot shows the Companies Registry e-Services Portal. At the top, there is a navigation bar with tabs: Main Page, Incorporation, Filing, Search, Access to WI / PI, and Contact Us. The 'Filing' tab is highlighted with a red circle. Below the navigation bar, there is a section titled 'Companies Registry Unregistered User's e-Filing Services Terms and Conditions'. This section contains an 'Application' section with two numbered points and an 'e-Filing Services' section with one numbered point. At the bottom right of the page, there are two buttons: 'Reject' and 'Accept'. The 'Accept' button is highlighted with a red circle.

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Unregistered User | Text Size | 繁體中文 | 08 May 2026, 14:16 (GMT+8)

Main Page Incorporation **Filing** Search Access to WI / PI Contact Us

e-Services Portal

Main Page Incorporation **Filing** Search Access to WI / PI

Companies Registry Unregistered User's e-Filing Services
Terms and Conditions

Application

1. The applicant ("the Applicant") makes an application for subscription to electronic filing services ("e-Filing Services") under the e-Services Portal of the Companies Registry ("the Registry") and the Registrar of Companies (who presently also performs the role of the Registrar of Money Lenders) ("the Registrar"), upon approving the application and receiving the Applicant's acceptance of the terms and conditions hereinafter set out, agrees to provide the e-Filing Services to the Applicant whereby the Applicant is able to access the e-Filing Services through the Applicant's user account registered under the e-Services Portal ("User Account").
2. In addition to the terms and conditions herein, the terms and conditions for **Registration of User Account for e-Services** shall also be applicable to the e-Filing Services. In the event of any conflict or inconsistency between the terms and conditions herein and the terms and conditions for Registration of User Account for e-Services, the terms and conditions herein shall prevail to the extent of the conflict or inconsistency.

e-Filing Services

3. The e-Filing Services will, subject to any restriction imposed by law or a court order, enable the Applicant to:
(a) apply for incorporation of a local company, registration as a re-domiciled company, registration of a non-Hong Kong company and business registration;

Reject Accept

➤ Click the "Filing" tab

➤ Read the "Terms and Condition" and click "Accept"



Updates on the Companies Registry's e-Services

e-Filing Services for the iAM Smart+ Users – Detailed Flow

4. Verify Validity of iAM Smart+ Account

Unregistered User e-Filing Services

Online submission of some commonly used forms (Only applicable for Form NAR1 and Form NR1)

If you are an individual director or company secretary ("Company Officers") of a company or of the company's non-individual Company Officers and have already registered for the iAM Smart+, you may continue with your iAM Smart+ to submit some commonly used forms and pay the required fee online.

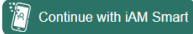
Authorise "iAM Smart" to provide personal information

In order to use Unregistered User's e-Filing Services, please authorise "iAM Smart" to provide the following personal information.

English Name

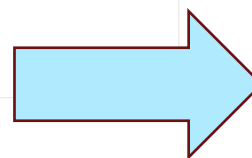
Chinese Name

HKID number

 Continue with iAM Smart

[More Info >](#)

➤ Click "Continue with iAM Smart"



iAM Smart English

[Back to online service](#)

Log in with iAM Smart :

1. Please open iAM Smart App in your mobile
2. Tap the scan button in iAM Smart App
3. Scan the QR Code



➤ Open "iAM Smart" app in your mobile and scan the QR Code



Updates on the Companies Registry's e-Services

e-Filing Services for the iAM Smart+ Users – Detailed Flow

5. Select Specified Form for Reporting

The screenshot shows the 'e-Services Portal' with a navigation bar containing 'Main Page', 'Incorporation', and 'Filing'. The 'Filing' tab is selected. Below the navigation bar, the section 'Unregistered User's e-Filing Services' is displayed. It includes the heading 'Online submission of some commonly used forms' and a note: '*Please provide your email address so that we can notify you if the submitted documents requires any follow-ups.' Below this is an email input field. Another note follows: '*Please input again to confirm your email address.' with a second email input field. A red arrow points from the first input field to the second. Below the input fields, the text 'Please choose the document to be submitted:' is followed by two options: '(a) Annual Return (Form NAR1)' and '(b) Address of Registered Office and Email (Form NR1)'. A large yellow arrow points from the right side of the form towards the 'Submitted / Returned Documents' section. This section has the heading 'Submitted / Returned Documents' and a sub-heading 'The list below shows only those documents submitted by you via this Services and pending registration.' Below this is a table with the following columns: 'Case No.', 'BRN', 'Intended Company Name/Company Name', 'Submission/Re-submission Date', 'Document Ref. No.', and 'Document Name'.

Case No.	BRN	Intended Company Name/Company Name	Submission/Re-submission Date	Document Ref. No.	Document Name
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➤ After verification of valid iAM Smart+ account, access the available e-filing services for unregistered users

➤ Provide email address for receiving notification for any follow-up actions

➤ Select specified form for reporting, initially Forms NAR1 and NR1 are available



Updates on the Companies Registry's e-Services

e-Filing Services for the iAM Smart+ Users – Detailed Flow

6. Select Related Company

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Unregistered User • Text Size

Annual Return (Form NAR1)

Step 1 - Input Basic Information

Select Filing Language
☒ English ☐ Chinese (Traditional)

Select Company
BRN

Please Select the Company

BRN	English Company Name	Chinese Company Name	Action
74711558		思福豐一五五五有限公司	Select

Selected Company

BRN	74711558
Company Name	思福豐一五五五有限公司

➤ Input the BRN of your company

➤ Click "Search" and system will verify your relationship with the company before you can proceed with filling in the form online

➤ You will be directed to the related guided wizard for filling in the select form online after clicking "Next"



Updates on the Companies Registry's e-Services

e-Filing Services for the iAM Smart+ Users – Detailed Flow

7. Sign Document Online with iAM Smart+

The screenshot shows the Companies Registry e-filing interface. At the top, it says "公司註冊處 Companies Registry" and "表格 Form NAR1". Below this, it says "商業登記號碼 Business Registration Number" with the value "74711558". The main form has three sections: "1 公司名稱 Company Name", "2 商業", and "3 公司". A "Signing" dialog box is open, asking the user to select a signing method. The "Sign with iAM Smart" option is selected. Below the dialog box, there are "Back" and "Next" buttons.

- Sign the form with “iAM Smart+” after filling in the particulars
- Signing request will be sent to your “iAM Smart” account
- Open your “iAM Smart” app and complete the digital signing

The screenshot shows the iAM Smart app interface. It displays the following information: "Sign your form with 'iAM Smart'", "Service Name: Integrated Companies Registry Information System (ICRIS)", "Document: Annual Return (Form NAR1)", and "Identification code: 3964". Below this, there are three steps: "1. Open 'iAM Smart' app in your mobile device", "2. Make sure the identification code shown in 'iAM Smart' is the same", and "3. Tap on 'Sign' to complete the digital signing". At the bottom, there are fields for "Name in Chinese", "Name in English", and "Surname", with the value "CHOW" entered in the Surname field.



Updates on the Companies Registry's e-Services

e-Filing Services for the iAM Smart+ Users – Detailed Flow

8. Payment and Submission

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Unregistered User • Text Size | | | | | 8 May 2026, 17:15 (GMT+8)

Main Page Incorporation Filing Search Access to WI / PI Contact Us

Annual Return (Form NAR1)

- 1 Input Basic Information
- 2 Year of Annual Return / Date to which the Return is Made up
- 3 Company Particulars
- 4 Director (Natural Person)
- 5 Director (Body Corporate)
- 6 Company Secretary (Natural Person)
- 7 Company Secretary (Body Corporate)
- 8 Reserve Director
- 9 Share Capital
- 10 Member / Shareholder
- 11 Company Records
- 12 Sign & Submit
- 13 Payment & Acknowledgement

Step 12 - Sign & Submit

Signing for	Name	Status	Action
Form NAR1	CHOW, KEUNG RICKY (Director)	Signed	Preview Remove Signature

[Back](#) [Exit](#) [Edit](#) [Discard Form](#) [Next](#)

- After signing successfully, user may click “Preview” to have a final check; or
- Click “Next” to proceed direct with payment, if appropriate and to complete the submission



Updates on the Companies Registry's e-Services

e-Filing Services for the iAM Smart+ Users – Detailed Flow

Differences in e-Filing Services between Registered and Unregistered users



	Unregistered User	Registered User
Service Availability	Ready for use at any time for iAM Smart+ users	General user with prior account registration required
Password Expiry	Not applicable	180 days
Forms Available for Filing	Forms NAR1 for private companies and NR1 initially	Full range of forms
e-Drive Service	Not available for saving draft forms	Available for saving up to 20 draft forms
Bulk Submission	Not available	Can submit multiple forms online in one go
Payment by Own Deposit Account	Not available	Payment can be made by deposit account
Payment by Company's Shared Deposit Account	Not available	Payment can be made by company's deposit account
Payment means	Visa, Master, Apple Pay and Google Pay	Visa, Master, Apple Pay and Google Pay

THANK YOU



www.e-services.cr.gov.hk