

An Update on e-Services of Companies Registry

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Registry Manager
(Trust and Company Service Providers)

Companies Registry

5 June 2020



Companies Registry e-Services

- ❑ Company Incorporation and Document Filing
- ❑ Search on Company Information
- ❑ Trust or Company Service Providers (TCSPs)

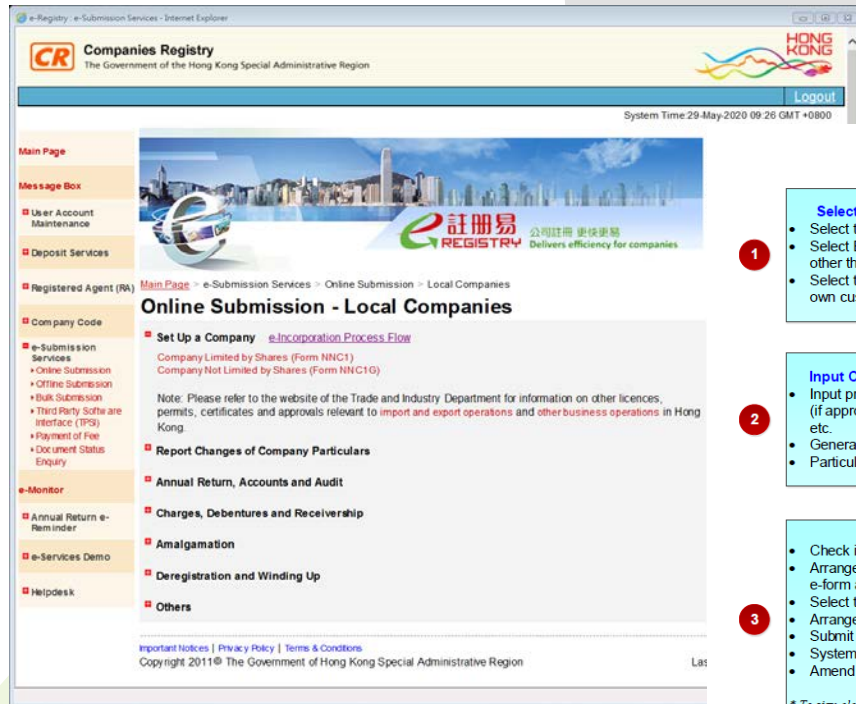
Company Incorporation and Document Filing - e-Registry (1)



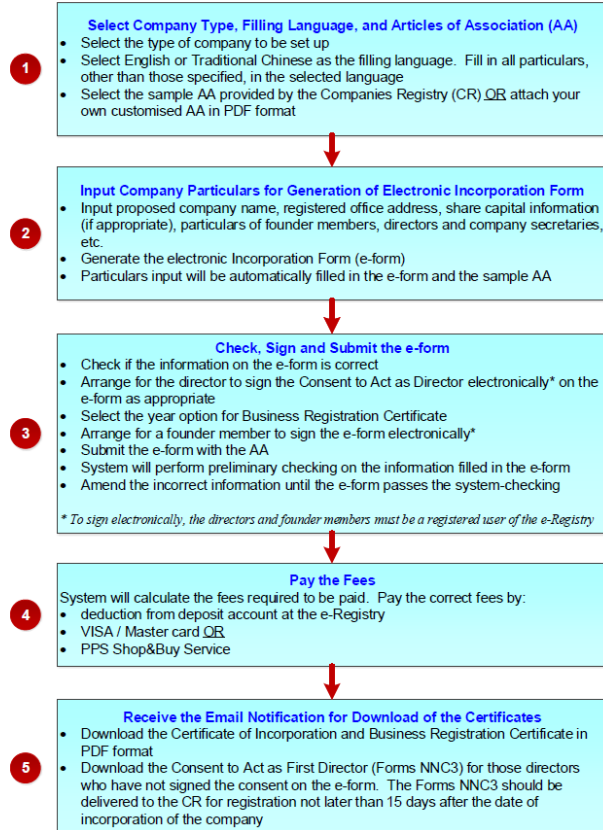
www.eregistry.gov.hk

- 84 specified forms - including applications for company incorporation / registration and business registration, and annual returns

Company Incorporation and Document Filing - e-Registry (2)

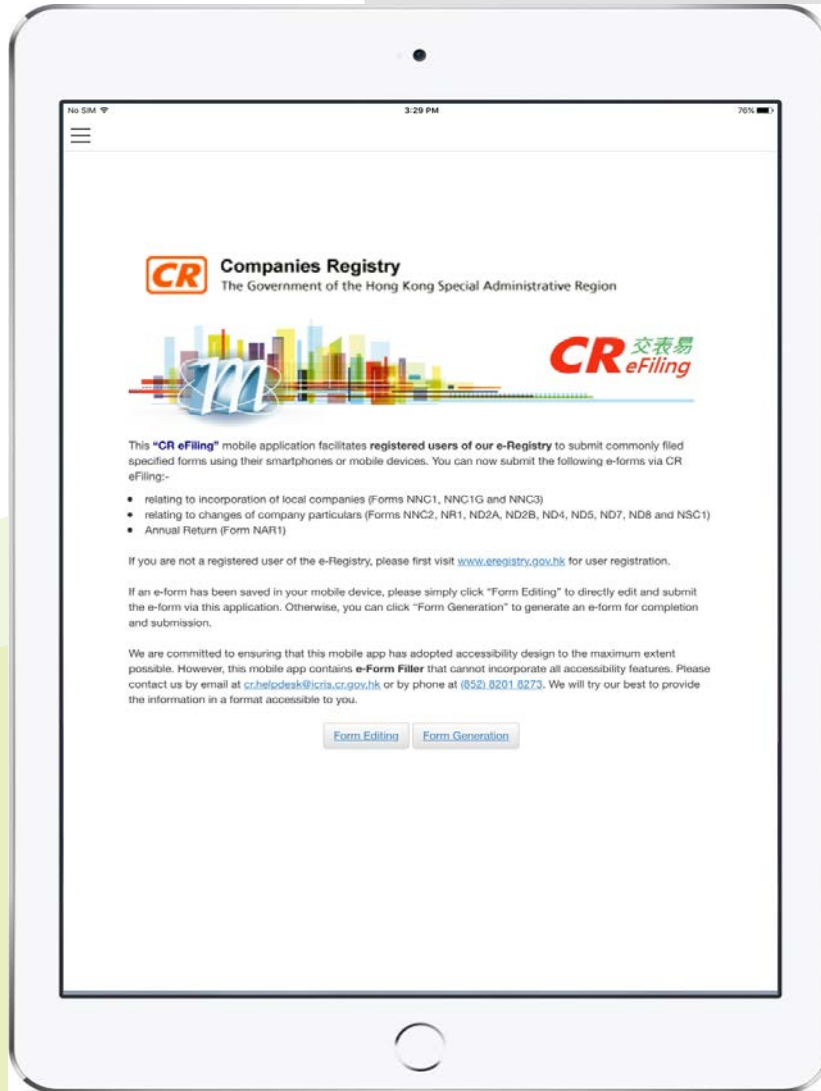


Electronic Incorporation Process Flow



One-stop portal for e-incorporation / e-registration and business registration of local and non-Hong Kong companies

Company Incorporation and Document Filing - CR eFiling Mobile Application



- Facilitates registered users of e-Registry to deliver **13 commonly filed specified forms** using smartphones and mobile devices
- Company incorporation, Change of company name / registered office address / directors and company secretaries and their particulars, return of allotment and annual return



Annual Return e-Reminder Service



- ❑ Receive e-notifications for delivering annual returns, with link to e-submission page
- ❑ Company Users receive e-notifications automatically and their associated Individual Users can also subscribe to the service, all **free of charge**

e-Monitor Services

- ❑ Receive instant e-notifications upon registration of documents
- ❑ Company Users enjoy e-Monitor (Self-Monitor) **free of charge**
- ❑ e-Monitor (Other Companies) – Subscription fee reduced to **\$17** per company per year w.e.f. **2 July 2020**



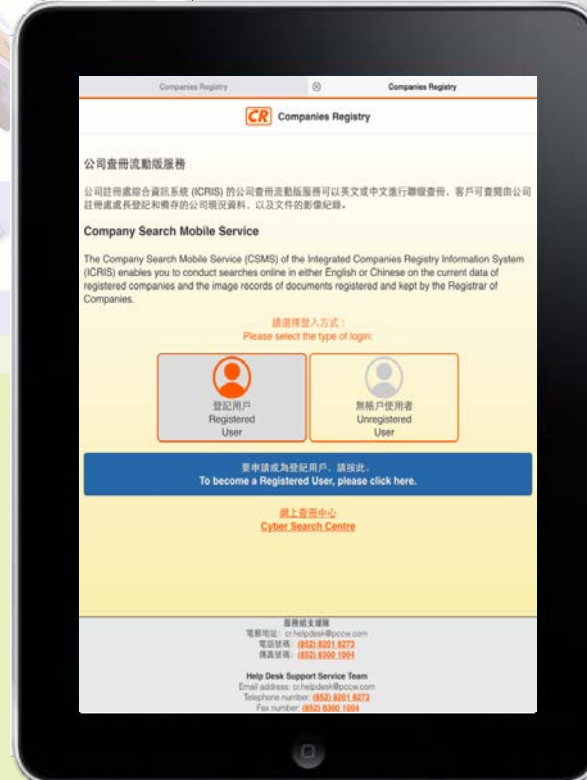
e-Monitor



Companies (Fees) (Amendment) Regulation 2020

- ❑ To **waive registration fees** for annual returns (except for higher registration fees for late delivery) for **two years**
- ❑ To encourage wider use of electronic service, **reduction of fees** payable for incorporation of local companies and registration of non-Hong Kong companies via electronic means **by 10%**
- ❑ Will take effect on **1 October 2020**, subject to negative vetting by the Legislative Council

Search on Company Information – Cyber Search Centre www.icris.cr.gov.hk Company Mobile Search Service www.mobile-cr.gov.hk



Registered
Users enjoy

- Prepayment account
- Image record search – 10% discount
- Keyword search
- Monthly statement & daily transactions report

Search on Open-ended Fund Companies
available on 30 July 2018

Registered users login
with same user ID



www.cr.gov.hk

e-Services at Website for TCSPs

www.tcsp.cr.gov.hk

Search on
Register of
TCSP Licensees

E-submission of
Application for
licences, certified
copies etc.



CR 公司註冊處
Companies Registry

Registry for Trust and Company Service Providers
Unit 1208, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay,
Kowloon, Hong Kong

What's New Contact Us 繁 簡

Register Login

Home Guidelines Forms Information Pamphlets Enforcement Anti-Money Laundering and Counter-Terrorist Financing FAQs Publications & Presentations

Register of Trust or Company Service Provider Licensees

Search Name of Licensee or Licence No.

Online Services

- Apply for a Trust or Company Service Provider Licence
- Apply for approval to become an ultimate owner/a partner/a director of a TCSP licensee
- Report changes in particulars
- Apply for a Certificate Referred to in Section 53E of the Anti-Money Laundering and Counter-Terrorist Financing Ordinance (Cap. 615)
- Apply for a Certified Copy of an Entry or Extract from the Register of Trust or Company Service Provider Licensees

More Online Service ▾

Register Login

What's New

22/05/2020
Updating of specification of names of persons designated as terrorists or terrorist associates by the Committees of the United Nations Security Council
The specification of names of persons designated ...

22/05/2020
United Nations Security Council Sanctions Against ISIL and Al-Qaida
The list of individuals, groups, undertakings and...

More What's New ▸

Popular Downloads

e-Services at Website for TCSPs

www.tcsp.cr.gov.hk



Simple User Registration Procedure (1)



公司註冊處
Companies Registry

Registry for Trust and Company Service Providers
Unit 1208, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay,
Kowloon, Hong Kong



User Registration

Fields marked with * are mandatory

Personal Information

User ID *

TCSPAPPLY

Password *

••••••••

Confirm Password *

••••••••

Name *

English Surname

LEI

English Other Names

FUNG YING

Chinese Name

利豐盈

Identification *

☒ Hong Kong Identity Card No.

AB 111111 (A)

☐ Passport No.

Passport Issuing Country / Region

Please Select

☐ Other Identification / Travel Document

Document Type

Place of Issue

Please Select

No.

Step 1

Fill in personal information



Simple User Registration Procedure (2)

User Registration

Personal Information

User ID
TCSPAPPLY

English Surname
LEI

Identification
Hong Kong Identity Card : AB1111

English Other Names
FUNG YING

Chinese Name
利豐盈

Language

Language for Correspondence
English

Contact Information

Email Address
TCSPUSER@TCSP.COM

Please input the verification code

UJQVL



Cancel

Back

Submit

User Registration

Your registration as a user (User ID: TCSPAPPLY) of the website of the Trust or Company Service Providers Licensing Regime of the Companies Registry has been approved on 28/05/2020 16:27. You will receive an email shortly at your registered email address for account activation. Please click the link provided in the email to activate your account.

Thank you for your registration as a user of the website of the Trust or Company Service Providers Licensing Regime.

Save

Print

Close

Step 2

Verify the inputted information

Step 3

Submit the registration

Step 4

Activate the account



e-Renewal of TCSP Licence (1)



公司註冊處
Companies Registry

Registry for Trust and Company Service Providers
Unit 1208, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Kowloon,
Hong Kong

User ID: TCSPAPPLY

Logout

Registered User Dashboard



Transaction Summary

Application Reference No.	Form	Submission Date	Name of Applicant / Licensee in Chinese	Name of Applicant / Licensee in English	Receipt No.	Status	Action
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Online Submission

- Application for a Trust or Company Service Provider Licence (Form TCSP1)
- Application for Renewal of a Trust or Company Service Provider Licence (Form TCSP2)
- Application for Approval to Become an Ultimate Owner / a Partner / a Director of a Trust or Company Service Provider Licensee (Form TCSP3)
- Notification of Changes in Particulars (Form TCSP6)
- Notification of Cessation of Trust or Company Service Business (Form TCSP7)
- Application for Certificate Referred to in Section 53E of the Anti-Money Laundering and Counter-Terrorist Financing Ordinance (Cap.615)

- Login user dashboard
- Select “Application for renewal of a TCSP licence”



e-Renewal of TCSP Licence (2)

**公司註冊處**
Companies Registry

Registry for Trust and Company Service Providers
Unit 1208, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Kowloon,
Hong Kong

User ID: TCSPAPPLY [Logout](#)

Particulars of Trust or Company Service Provider ("TCSP") Licensee

Fields marked with * are mandatory

TCSP2
TCSP Licence No.
TC888888 [Logout](#)**TCSP2** [Logout](#)**The applicant is**☐ An individual carrying on business as a sole proprietor☐ A partnership☒ A corporation**Name of Licensee****Name in Chinese**
高增長有限公司**Name in English**
VERY HIGH PROFIT LIMITED**Name of Business of Licensee****Name in Chinese****Name in English** **Guidelines**

- Guideline on Licensing of Trust or Company Service Providers
- Guideline on Compliance of Anti-Money Laundering and Counter-Terrorist

Receipt

Payment Receipt No.:	C202005256000636	Application Reference No.:	ER2005-000001
TCSP Licence No.:	TC888888	Application/Payment Date:	25-05-2020
Name of Applicant / TCSP Licensee:	高增長有限公司 VERY HIGH PROFIT LIMITED	Paid By:	JCB

Application for Renewal of a Trust or Company Service Provider Licence

Application for Renewal of a Trust or Company Service Provider Licence	2,910.00
Amount (HK\$)	2,910.00

Statement as regards Fit and Proper Criteria (For Individual)

Statement as regards Fit and Proper Criteria (For Individual)	975.00
No. of Person(s) subject to the fit and proper test	1
Amount (HK\$)	975.00

Statement as regards Fit and Proper Criteria (For Corporation)

Statement as regards Fit and Proper Criteria (For Corporation)	975.00
No. of Person(s) subject to the fit and proper test	1
Amount (HK\$)	975.00
Total (HK\$)	4,860.00

The above document(s) / payment is/are successfully received. You may save or print this receipt for reference.

[Back to Dashboard](#) [Save](#) [Print](#)

2018 © | Important Notices

2018 © | Important Notices | Privacy Policy | Security Statement | Terms and Conditions | Site Map

- Follow the guided wizard to complete the application and attach supporting documents
- Pay the fees
- Get the e-receipt

**THANK
YOU**