



Electronic Search Services for Open-ended Fund Companies

The Registrar of Companies (“the Registrar”) maintains a Register of open-ended fund companies (“OFC”) which is available for public inspection. Customers can conduct searches on the OFC Register at the Companies Registry’s Cyber Search Centre at www.icris.cr.gov.hk or using the Company Search Mobile Service at www.mobile-cr.gov.hk.

Free Search Services		
◇	Company Name Search for OFC	<ul style="list-style-type: none"> • Name search for OFCs can be conducted by using Left Partial search or Exact Name search. • Registered Users (Note 3), in addition to the above search methods, can use Keyword search (a payable service) to search company names of OFCs. • Search result(s) will display current and previous names of existing and dissolved OFCs.
◇	Document Index Search	<ul style="list-style-type: none"> • A list of all documents filed in respect of a selected OFC will be displayed.
Payable Search Services		
◇	Image Record Search	<ul style="list-style-type: none"> • Documents registered by the Registrar are made available for search in the form of digitised images. Searchers can select and place orders for the image records or certified copies of image records of registered documents from the Document Index.
◇	Company Particulars Search	<ul style="list-style-type: none"> • A Company Particulars Report provides a summary of the key particulars of a selected OFC. In addition to basic company information such as the date of incorporation / re-domiciliation / dissolution, history of company name changes and mode of winding-up etc., the Report also provides information on the OFC’s registered office address, name(s) of current director(s), particulars of receiver(s) and manager(s) (if any) and particulars of liquidator(s) (if any) etc.
◇	Directors Index Search for OFC	<ul style="list-style-type: none"> • There are three search modes to conduct searches on directors: <ul style="list-style-type: none"> ➤ Company-based Search A list of all the current directors of an OFC will be provided. ➤ Director-based Search A list of OFCs of which a person is currently a director will be provided. ➤ Director Particulars Search The particulars of a current director of an OFC will be provided.

Notes:

1. When searching for an OFC by a company number, the prefix “OF” must be entered (e.g. OF1234).
2. For further information, please contact the 24-hour Help Desk Support Service Team:
E-mail: cr.helpdesk@icris.cr.gov.hk
Telephone: (852) 8201 8273
Fax: (852) 8300 1004
3. For information on registration as a Registered Online User and the equipment requirements, please refer to the “Electronic Services > Electronic Search Services at the Cyber Search Centre” Section at www.cr.gov.hk.

Fees Payable for Inspecting or Obtaining Documents and Information Relating to Open-ended Fund Companies

(i) Image Record Search (per document)

Document Type	Online Search (www.icris.cr.gov.hk)				Onsite Search *
	Download		Online View		Obtain Hard Copy
	Registered Online Users HK\$	Unregistered Online Users HK\$	Registered Online Users HK\$	Unregistered Online Users HK\$	Onsite Users HK\$
An incorporation form or a re-domiciliation form	\$16	\$18	\$21	\$23	\$30
An instrument of incorporation	\$21	\$23	\$26	\$29	\$35
An account made up by a liquidator in respect of an OFC, or a sub-fund, which is being wound up under Part 11 of the Securities and Futures (Open-ended Fund Companies) Rules (“the Rules”)	\$21	\$23	\$26	\$29	\$35
Any other document	\$9	\$10	\$12	\$13	\$20

* Companies Registry’s Public Search Centre: 13th floor, Queensway Government Offices, 66 Queensway, Hong Kong.

(ii) Search on Lists / Reports and Obtaining Certified Copies

Item	Description	Fee (HK\$)
1.	Each inspection of the list of directors of an OFC	\$11
2.	Each inspection of the particulars of a director of an OFC	\$11
3.	Each inspection of all the directorships held by a person in any OFC	\$22
4.	Obtaining a copy of a record containing the current particulars of an OFC, per company	\$22
5.	Certifying under rule 41(3) of the Rules a copy of any document or information (including an extract of a document) contained in the OFC Register	\$130

Notes :

- If the fee is paid by cheque, the cheque should be crossed and issued in Hong Kong Dollars payable to “Companies Registry”.
- For registering an account with the Registrar for inspecting and obtaining documents and information kept by the Registrar.
 - (a) for a principal account, per year \$500
 - (b) for each subsequent account, per year \$100