



Price Guide to Main Services



Important

This pamphlet sets out the fees payable for the main services provided by the Companies Registry. For full details of the fees, please refer to the Companies (Fees) Regulation (Chapter 622K of the Laws of Hong Kong) (www.elegislation.gov.hk).

Before you deliver documents for registration, please refer to the information pamphlet “*Delivery of Documents to Companies Registry for Registration*”. For more information, please visit the Companies Registry’s website (www.cr.gov.hk) or call (852) 2867 2600.

Documents involving fees must be delivered with the correct fees to the Companies Registry. Any document which is not accompanied by the correct fee payable is considered unsatisfactory and the Registrar of Companies may refuse to accept or refuse to register the document. The amount of fee payable is calculated according to the date of redelivery. Higher registration fees will be payable for late delivery of annual returns.

Address : 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong.
Website : www.cr.gov.hk
e-Registry : www.eregistry.gov.hk
Cyber Search Centre : www.icris.cr.gov.hk
Company Search Mobile Service : www.mobile-cr.gov.hk
Email : crenq@cr.gov.hk
Enquiry Hotline (IVRS) : (852) 2234 9933

HK\$

Registration of a company having a share capital

- Fee payable on application..... 1,720
(If unsuccessful, an application for a refund of HK\$1,425 may be made)

Registration of a company limited by guarantee

- No. of members does not exceed 25 170
- No. of members exceeds 25 but does not exceed 100 340
- For every additional 50 members or less after the first 100 (subject to a maximum fee of HK\$1,025) 20

Note: Please refer to the [Business Registration Fee and Levy Table](#) for the amount of Business Registration Fee and Levy payable upon making an application for incorporation of a local company.

Registration of a non-Hong Kong company

- Fee payable on application..... 1,720
(If unsuccessful, an application for a refund of HK\$1,425 may be made)

Note: Please refer to the [Business Registration Fee and Levy Table](#) for the amount of Business Registration Fee and Levy payable upon making an application for registration of a non-Hong Kong company (except where the company has already obtained a Business Registration Certificate).

Change of company name

Local company

- Fee payable for a change of company name..... 295
(If unsuccessful, an application for a refund of HK\$55 may be made)

Registered Non-Hong Kong company

- Fee payable for registration of an alteration of name 1,425

Registration of charges and related documents

- Statement of Particulars of Charge..... 340
- Notification of Payment / Satisfaction of Debt, Release from Charge, etc..... 190
- Notice of appointment of receiver or manager 40
- Notice of mortgagee entering into possession of property 40

Deregistration of a defunct solvent company

- Fee payable on application..... 420

Registration of a prospectus

- Registration of a prospectus under section 38D or 342C of the Companies (Winding Up and Miscellaneous Provisions) Ordinance (Chapter 32)..... 1,415

HK\$

Registration of an annual return

Local private companies having a share capital

If delivered

- within 42 days after the company’s return date@ 105
- more than 42 days after but within 3 months after the company’s return date@ 870
- more than 3 months after but within 6 months after the company’s return date@ 1,740
- more than 6 months after but within 9 months after the company’s return date@ 2,610
- more than 9 months after the company’s return date@ 3,480

@ the anniversary of the company’s date of incorporation

Local public companies having a share capital (Note 1)

If delivered under s.662(3) of the Companies Ordinance

- within 42 days after the company’s return date* 140
- more than 42 days after but within 3 months after the company’s return date* 1,200
- more than 3 months after but within 6 months after the company’s return date* 2,400
- more than 6 months after but within 9 months after the company’s return date* 3,600
- more than 9 months after the company’s return date* 4,800

* 6 months after the end of its accounting reference period

Companies limited by guarantee (Note 2)

If delivered under s.662(3) of the Companies Ordinance

- within 42 days after the company’s return date# 105
- more than 42 days after but within 3 months after the company’s return date# 870
- more than 3 months after but within 6 months after the company’s return date# 1,740
- more than 6 months after but within 9 months after the company’s return date# 2,610
- more than 9 months after the company’s return date# 3,480

9 months after the end of its accounting reference period

Registered Non-Hong Kong companies

If delivered

- within 42 days after the anniversary of registration 180
- more than 42 days after but within 3 months after the anniversary of registration 1,200
- more than 3 months after but within 6 months after the anniversary of registration 2,400
- more than 6 months after but within 9 months after the anniversary of registration 3,600
- more than 9 months after the anniversary of registration 4,800

Electronic Search Services

Free Search

- Company Name Search
(left partial match or exact name match)
- Document Index Search
- Register of Disqualification Orders Index Search
- Register of Charges Index Search

HK\$

Registration as a Registered Online User

- Principal account, per year 500
- Each subsequent account, per year 100

Search on Lists / Reports

- Company Particulars Search, per company 22
- Directors Index Search (Company-based),
per company 11
- Director Particulars Search,
per director or reserve director 11
- Directors Index Search (Director-based),
per director or reserve director 22
- Disqualification Order Particulars Search,
per disqualified person 11

Certificates / Certified Copies (per copy)

- Obtaining a certificate of continuing registration
in respect of a live local company or
a registered non-Hong Kong company 170
- Obtaining a certified copy of or an extract from
a document or report
 - Certifying fee
(The fee for providing a hard copy of the related
document or report is not included.) 130

Image Record Search (per document)

Document Type	Online Search (www.icris.cr.gov.hk)				Onsite Search *
	Download		Online View		Obtain Hard Copy
	Registered Online Users HK\$	Unregistered Online Users HK\$	Registered Online Users HK\$	Unregistered Online Users HK\$	Onsite Users HK\$
Prospectus, instrument relating to charges, accounts/financial statements, memorandum, articles, memorandum and articles, charter, statutes or the like	21	23	26	29	35
Annual return, Forms NNC1, NC1, NNC1G, NC1G, NN1 or N1	16	18	21	23	30
Any other document	9	10	12	13	20

* Companies Registry's Public Search Centre: 13th floor, Queensway Government Offices, 66 Queensway, Hong Kong.

Notes :

1. If an annual return of a local public company having a share capital is delivered under section 107 of the predecessor Ordinance (i.e. the Companies Ordinance (Cap. 32) as in force from time to time before the commencement date of the Companies Ordinance (Cap. 622)), the company's return date is the date of the annual general meeting (AGM) or date of the written resolution in lieu of AGM.
2. If an annual return of a local company limited by guarantee is delivered under section 107 of the predecessor Ordinance, the company's return date is the date of the AGM or date of the written resolution in lieu of AGM. The annual registration fee payable on delivery of the annual return is HK\$105.
3. If the fee is paid by cheque, the cheque should be crossed and issued in Hong Kong Dollars payable to "Companies Registry"
4. For annual returns delivered by post, the post mark date stamped on the respective envelope will be regarded as the delivery date for calculating the amount of annual registration fee payable. You are advised to **post your annual return with sufficient postage as early as possible** within the prescribed 42-day statutory time period to avoid any delay that may be caused by unforeseen circumstances. A higher registration fee is payable for late delivery of annual return.
5. You can download the [Business Registration Fee and Levy Table](http://www.cr.gov.hk) at www.cr.gov.hk; obtain a copy at the Companies Registry or by fax through the 24-hour enquiry hotline (IVRS) (852) 2234 9933.