Registration of a company having a share capital
Fee payable on application: 1,720
(If unsuccessful, an application for a refund of HK$1,425 may be made)

Registration of a company limited by guarantee
No. of members does not exceed 25: 170
No. of members exceeds 25 but does not exceed 100: 340
For every additional 50 members or less after the first 100
(subject to a maximum fee of HK$1,025): 20

Note: Please refer to the Business Registration Fee and Levy Table for the amount of Business Registration Fee and Levy payable upon making an application for incorporation of a local company.

Registration of a non-Hong Kong company
Fee payable on application: 1,720
(If unsuccessful, an application for a refund of HK$1,425 may be made)

Note: Please refer to the Business Registration Fee and Levy Table for the amount of Business Registration Fee and Levy payable upon making an application for registration of a non-Hong Kong company (except where the company has already obtained a Business Registration Certificate).

Change of company name
Local company
Fee payable for a change of company name: 295
(If unsuccessful, an application for a refund of HK$55 may be made)

Registered Non-Hong Kong company
Fee payable for registration of an alteration of name: 1,425

Registration of charges and related documents
Statement of Particulars of Charge: 340
Notification of Payment / Satisfaction of Debt, Release from Charge, etc.: 190
Notice of appointment of receiver or manager: 40
Notice of mortgagee entering into possession of property: 40

Deregistration of a defunct solvent company
Fee payable on application: 420

Registration of a prospectus
Registration of a prospectus under section 38D or 342C of the Companies Ordinance (Chapter 32): 1,415

Local private companies having a share capital
If delivered
within 42 days after the company’s return date*: 140
more than 42 days after but within 3 months after the company’s return date*: 200
more than 3 months after but within 6 months after the company’s return date*: 500
more than 6 months after but within 9 months after the company’s return date*: 1,000
more than 9 months after the company’s return date*: 2,500
Note: *6 months after the end of its accounting reference period

Local public companies having a share capital (Note 1)
If delivered under s.662(3) of the Companies Ordinance
within 42 days after the company’s return date*: 140
more than 42 days after but within 3 months after the company’s return date*: 200
more than 3 months after but within 6 months after the company’s return date*: 500
more than 6 months after but within 9 months after the company’s return date*: 1,000
more than 9 months after the company’s return date*: 2,500
Note: *6 months after the end of its accounting reference period

Companies limited by guarantee (Note 2)
If delivered under s.662(3) of the Companies Ordinance
within 42 days after the company’s return date#: 105
more than 42 days after but within 3 months after the company’s return date#: 170
more than 3 months after but within 6 months after the company’s return date#: 340
more than 6 months after but within 9 months after the company’s return date#: 700
more than 9 months after the company’s return date#: 1,050
Note: #9 months after the end of its accounting reference period

Registered Non-Hong Kong companies
If delivered
within 42 days after the anniversary of registration*: 180
more than 42 days after but within 3 months after the anniversary of registration*: 240
more than 3 months after but within 6 months after the anniversary of registration*: 360
more than 6 months after but within 9 months after the anniversary of registration*: 540
more than 9 months after the anniversary of registration*: 1,800
Note: *6 months after the end of its accounting reference period
Electronic Search Services

**Free Search**
- Company Name Search (left partial match or exact name match)
- Document Index Search
- Register of Disqualification Orders Index Search
- Register of Charges Index Search

**Registration as a Registered Online User**
- Principal account, per year .................................. 500
- Each subsequent account, per year .................................. 100

**Search on Lists / Reports**
- Company Particulars Search, per company .................. 22
- Directors Index Search (Company-based), per company .................................. 11
- Director Particulars Search, per director or reserve director .................................. 11
- Directors Index Search (Director-based), per director or reserve director .................................. 22
- Disqualification Order Particulars Search, per disqualified person .................................. 11

**Certificates / Certified Copies (per copy)**
- Obtaining a certificate of continuing registration in respect of a live local company or a registered non-Hong Kong company .................................. 170
- Obtaining a certified copy of or an extract from a document or report
  - Certifying fee
    (The fee for providing a hard copy of the related document or report is not included.) ...................... 130

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### Image Record Search (per document)

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<tr>
<th>Document Type</th>
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<td>Any other document</td>
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* Companies Registry’s Public Search Centre: 13th floor, Queensway Government Offices, 66 Queensway, Hong Kong.

**Notes:**

1. If an annual return of a local public company having a share capital is delivered under section 107 of the predecessor Ordinance (i.e. the Companies Ordinance (Cap. 32) as in force from time to time before the commencement date of the Companies Ordinance (Cap. 622)), the company’s return date is the date of the annual general meeting (AGM) or date of the written resolution in lieu of AGM.
2. If an annual return of a local company limited by guarantee is delivered under section 107 of the predecessor Ordinance, the company’s return date is the date of the AGM or date of the written resolution in lieu of AGM. The annual registration fee payable on delivery of the annual return is HK$105.
3. If the fee is paid by cheque, the cheque should be crossed and issued in Hong Kong Dollars payable to “Companies Registry”.
4. For annual returns delivered by post, the post mark date stamped on the respective envelope will be regarded as the delivery date for calculating the amount of annual registration fee payable. You are advised to post your annual return with sufficient postage as early as possible within the prescribed 42-day statutory time period to avoid any delay that may be caused by unforeseen circumstances. A higher registration fee is payable for late delivery of annual return.
5. You can download the Business Registration Fee and Levy Table at www.cr.gov.hk; obtain a copy at the Companies Registry or by fax through the 24-hour enquiry hotline (IVRS) (852) 2234 9933.