



公司註冊處  
Companies Registry

委任清盤人或臨時清盤人通知書  
Notice of Appointment of  
Liquidator or Provisional Liquidator

表格  
Form

NW3

商業登記號碼  
Business Registration Number

註 Note

1 公司名稱 Company Name

(清盤在進行中 In Liquidation)

2 清盤方式 Mode of Winding Up

請在適用的空格內加上 ✓ 號 Please tick the relevant box

☐ 由法院作出清盤 Winding Up by Court

☐ 成員自動清盤 Members' Voluntary Winding Up

☐ 債權人自動清盤 Creditors' Voluntary Winding Up

☐ 其他清盤方式 (請註明) Others (Please specify)

提交人資料 Presentor's Reference

姓名／名稱 Name:

地址 Address:

電話 Tel:

傳真 Fax:

電郵 Email:

檔號 Reference:

請勿填寫本欄 For Official Use



### 3 委任詳情 Details of Appointment(s)

請在適用的空格內加上 ✓ 號 Please tick the relevant box(es)

- 1 身分 Capacity ☐ 清盤人 Liquidator ☐ 臨時清盤人 Provisional Liquidator
- 類別 Status ☐ 唯一 Sole ☐ 共同 Joint ☐ 共同及各別 Joint & Several
- 委任方式 Mode of Appointment ☐ 公司決議 Resolution of Company ☐ 債權人決議 Resolution of Creditors ☐ 董事決議 Resolution of Directors ☐ 法院命令 Court Order ☐ 破產管理署署長委任 by the Official Receiver

中文姓名  
Name in Chinese

英文姓名  
Name in English

姓氏  
Surname

名字  
Other Names

地址 Address

(本處不接納郵政信箱號碼 Post office box numbers are not acceptable)

室／樓／座等  
Flat/Floor/Block etc.

大廈  
Building

街道／屋苑／地段／村等  
Street/Estate/Lot/Village etc.

區／市／省／州／郵遞區號等  
District/City/Province/State/  
Postal Code etc.

國家／地區  
Country/Region

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電郵地址  
Email Address

9

身分識別 Identification

(a) 香港身分證部分號碼  
Partial Number of  
Hong Kong Identity Card

 \* \* \* ( \* )

(b) 護照 簽發國家／地區  
Passport Issuing Country/Region

部分號碼  
Partial Number

委任日期 Date of Appointment

日 DD

月 MM

年 YYYY



3 委任詳情 Details of Appointment(s) (續上頁 cont'd)

請在適用的空格內加上 ✓ 號 Please tick the relevant box(es)

- 2 身分 Capacity ☐ 清盤人 Liquidator ☐ 臨時清盤人 Provisional Liquidator
- 類別 Status ☐ 唯一 Sole ☐ 共同 Joint ☐ 共同及各別 Joint & Several
- 委任方式 Mode of Appointment ☐ 公司決議 Resolution of Company ☐ 債權人決議 Resolution of Creditors ☐ 董事決議 Resolution of Directors ☐ 法院命令 Court Order ☐ 破產管理署署長委任 by the Official Receiver

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Name in Chinese

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Name in English

姓氏  
Surname  
名字  
Other Names

地址 Address

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Street/Estate/Lot/Village etc.

區／市／省／州／郵遞區號等  
District/City/Province/State/  
Postal Code etc.

國家／地區  
Country/Region

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電郵地址  
Email Address

9

身分識別 Identification

(須在  
PI-NW3 頁  
填報完整  
身分識別號碼  
Provide full  
identification  
number in  
PI-NW3 sheet)

(a) 香港身分證部分號碼  
Partial Number of  
Hong Kong Identity Card

(b) 護照 簽發國家／地區  
Passport Issuing Country/Region

部分號碼  
Partial Number

委任日期 Date of Appointment

日 DD

月 MM

年 YYYY

本通知書包括的 PI-NW3 頁的數目

Number of PI-NW3 Sheet(s) included in this Notice

(PI-NW3 頁不會供公眾查閱 PI-NW3 Sheet is NOT for Public Inspection)

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簽署 Signed :

簽署 Signed :

姓名 Name :  
清盤人／臨時清盤人\*  
Liquidator/Provisional Liquidator \*

日期 Date :  
日 DD / 月 MM / 年 YYYY

姓名 Name :  
清盤人／臨時清盤人\*  
Liquidator/Provisional Liquidator \*

日期 Date :  
日 DD / 月 MM / 年 YYYY

\*請刪去不適用者 Delete whichever does not apply



## 委任清盤人或臨時清盤人 – 受保護資料

Appointment of Liquidator or Provisional Liquidator –  
Protected Information

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公眾紀錄不會顯示此頁  
This page will not be shown on the public record

清盤人或臨時清盤人須於本頁申報其香港身分證或護照的完整號碼。

The full number of Hong Kong Identity Card or passport of the Liquidator or Provisional Liquidator should be reported on this page.

(每一頁 PI-NW3 只可填報一名自然人的受保護資料。如超過一名自然人資料，請另加 PI-NW3 頁填報。)

Each PI-NW3 sheet can only report the protected information of 1 natural person. If there is information for more than 1 natural person, please report separately on additional PI-NW3 sheet(s).)

請在適用的空格內加上 ✓ 號 Please tick the relevant box

身分

Capacity

☐

清盤人

Liquidator

☐

臨時清盤人

Provisional Liquidator

中文姓名

Name in Chinese

英文姓名

Name in English

姓氏

Surname

名字  
Other Names

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## 身分識別 Identification

(a) 香港身分證(完整號碼)

Hong Kong Identity Card (Full Number)

(b) 護照

Passport

簽發國家／地區  
Issuing Country／Region完整號碼  
Full Number

(交付表格 NW3 時，請將所有 PI-NW3 頁置於最後。)

Please place all PI-NW3 sheets at the end when delivering the Form NW3.)



**《公司(清盤及雜項條文)條例》(第 32 章)  
第 195(a)、228A(10) 及 253(1)(b)條規定交付的**

**委任清盤人或臨時清盤人通知書**

**填表須知 — 表格 NW3**

**附註**

**引言**

1. 本表格是用以通知公司註冊處處長(「處長」)有關公司清盤人或臨時清盤人的委任。根據《公司(清盤及雜項條文)條例》(第 32 章)第 228A 條，獲委任的臨時清盤人須在公司清盤開始後的 15 日內交付本表格；在自動清盤案中獲委任的清盤人則須在委任日期後的 15 日內交付本表格；獲法院委任的清盤人或臨時清盤人亦須盡快以本表格通知處長。
2. 如委任超過兩名清盤人或臨時清盤人，請使用另一份表格 NW3。如申報其詳情的更改，請使用表格 NW4。如申報有關清盤人或臨時清盤人的停任，請使用表格 NW5。
3. 請劃一以中文或英文申報各項所需資料。如以中文申報，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
4. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。
5. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾為遵從《公司(清盤及雜項條文)條例》中有關條文的規定而交付處長。

**簽署**

6. 本表格必須由每一位獲委任的清盤人或臨時清盤人簽署。公司註冊處不接納未簽妥的表格。

**商業登記號碼**

7. 請填報由稅務局轄下的商業登記署所發出的商業登記號碼(即商業登記證號碼的首 8 位數字)，「-」後的數字無須填寫。公司註冊處在 2023 年 12 月 27 日或之後向成立的公司所發出的「公司註冊證明書」，或向經遷冊公司所發出的「遷冊證明書」，亦已採用商業登記號碼作為證明書上的編號。

**委任詳情 (第 3 項)**

8. 請提供清盤人或臨時清盤人的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改，請以表格 NW4 通知公司註冊處。
9. (a) 請填報清盤人或臨時清盤人的香港身分證的部分號碼。如該人並非香港身分證持有人，請提供其所持護照的部分號碼及簽發國家／地區。請根據以下有關「部分號碼」的描述填報「部分號碼」。

「部分號碼」指 -

- (i) 如組成身分識別號碼的字母或數目字元序列的字元數目是雙數(不包括空位、標點符號及標記符號) - 該序列的前半部分；或
- (ii) 如組成身分識別號碼的字母或數目字元序列的字元數目是單數(不包括空位、標點符號及標記符號) - 該序列的首個字元開始，至處於該序列正中間位置的字元為止的部分。

例子：

香港身分證號碼

完整號碼 (包括括號內的數字或字母)	部分號碼 (即所有英文字母及首三個數字)
A123456(7)	A 1 2 3 * * * ( * )
AA123456(7)	A A 1 2 3 * * * ( * )

護照號碼

完整號碼 (包括標點符號及標記符號)	部分號碼
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

- (b) **請勿**在有關空格內填報完整的身分識別號碼，格內所填報的資料會供公眾查閱。
- (c) 請另外於 **PI-NW3** 頁內填報清盤人或臨時清盤人完整的香港身分證號碼或護照號碼。**PI-NW3** 頁及於該頁內所填報的資料，不會供公眾查閱。

每一頁 **PI-NW3** 只可填報一名自然人的受保護資料。如超過一名自然人資料，請另加 **PI-NW3** 頁填報。

- (d) 如清盤人或臨時清盤人並非香港身分證持有人，亦沒有任何護照，則請在有關的空格內填上「無」，亦無需提交 **PI-NW3** 頁。

**委任清盤人或臨時清盤人 - 受保護資料 (PI-NW3)**

- 10.** 在 **PI-NW3** 頁所填報的香港身分證號碼或護照號碼為受保護資料。**PI-NW3** 頁及於該頁內所填報的資料，不會供公眾查閱。

每一頁 **PI-NW3** 只可填報一名自然人的受保護資料。如超過一名自然人資料，請另加 **PI-NW3** 頁填報。

- 11.** 請填報新委任的清盤人或臨時清盤人的香港身分證的完整號碼。如該人並非香港身分證持有人，請填報其所持護照的完整號碼及簽發國家／地區。

## NOTICE OF APPOINTMENT OF LIQUIDATOR OR PROVISIONAL LIQUIDATOR

For the purposes of sections 195(a), 228A(10) and 253(1)(b) of  
Companies (Winding Up and Miscellaneous Provisions) Ordinance (Cap. 32)

### Notes for Completion of Form NW3

#### Introduction

1. This form should be used to notify the Registrar of Companies (the Registrar) of the appointment of the liquidator or provisional liquidator. A provisional liquidator appointed under section 228A of the Companies (Winding Up and Miscellaneous Provisions) Ordinance (Cap. 32) should deliver this form within 15 days after the commencement of the winding up of the company. A liquidator appointed in a voluntary winding up should deliver this form within 15 days after the date of appointment. A liquidator or provisional liquidator appointed by the court should give notice of the appointment to the Registrar in this form as soon as possible.
2. If more than two liquidators or provisional liquidators are appointed, please use a separate Form NW3. To report any changes in their particulars, please use Form NW4. To report that a liquidator or provisional liquidator has ceased to act, please use Form NW5.
3. Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
4. Please complete the Presenter's Reference. Unless the presenter needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
5. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies (Winding Up and Miscellaneous Provisions) Ordinance.

#### Signature

6. This form must be signed by **each** of the newly appointed liquidators or provisional liquidators. A form which is not properly signed will be rejected by the Companies Registry.

#### Business Registration Number

7. Please provide the business registration number (i.e. the first 8 digits of the Business Registration Certificate number) issued by the Business Registration Office of the Inland Revenue Department. The numbers after [-] are not required. For companies incorporated on or after 27 December 2023 or re-domiciled companies, the business registration number is also adopted as the "No." on the "Certificate of Incorporation" or "Certificate of Re-domiciliation" issued by the Companies Registry respectively.

#### Details of Appointment(s) (Section 3)

8. Please provide the email address of the liquidator or provisional liquidator, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NW4.
9. (a) Please provide the **partial number** of Hong Kong Identity Card or, in the absence of a Hong Kong Identity Card, the **partial number** and issuing country/region of the passport of the liquidator or provisional liquidator according to the description of "Partial number" below:

Partial number means —

- (i) if the identification number comprises a sequence of an even number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the first half of the sequence; or
- (ii) if the identification number comprises a sequence of an odd number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the part that begins with the first character in the sequence and ends with the character that falls on the middle of the sequence.

e.g.

#### Hong Kong Identity Card Number

Full Number (including the digit or alphabet in brackets)	Partial Number (i.e. all the alphabets and the first three digits)
A123456(7)	A 1 2 3 * * * ( * )
AA123456(7)	A A 1 2 3 * * * ( * )

#### Passport Number

Full Number (including punctuation marks and symbols)	Partial Number
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

- (b) Please **DO NOT** fill in the full identification number in the box provided. Information provided in the box is available for public inspection.
- (c) Please report the full Hong Kong Identity Card number or passport number of the liquidator or provisional liquidator separately on a PI-NW3 sheet. PI-NW3 sheet and the information reported therein are withheld from public inspection.

Each PI-NW3 sheet can only report the protected information of 1 natural person. If there is information for more than 1 natural person, please report separately on additional PI-NW3 sheet(s).

- (d) If the liquidator or provisional liquidator holds neither a Hong Kong Identity Card nor a passport, please state 'Nil' in the boxes provided. There is no need to submit a PI-NW3 sheet.

#### Appointment of Liquidator or Provisional Liquidator - Protected Information (PI- NW3)

10. Hong Kong Identity Card number or passport number reported on PI-NW3 sheet is protected information. PI-NW3 sheet and the information reported therein are withheld from public inspection.

Each PI-NW3 sheet can only report the protected information of 1 natural person. If there is information for more than 1 natural person, please report separately on additional PI-NW3 sheet(s).

11. Please state the full Hong Kong Identity Card number, or in the absence of a Hong Kong Identity Card, the full number and issuing country / region of the passport of the newly appointed liquidator or provisional liquidator.