



註冊非香港公司周年申報表

Specimen

公司註冊處
Companies Registry

Annual Return of Registered Non-Hong Kong Company

表格
Form **NN3**

Notes:
 ✦ All the particulars filled in this specimen form are fictitious. Any resemblance to individuals or companies is entirely coincidental.
 ✦ Please deliver a complete form (i.e. pages 1-8 including pages with inapplicable items) except unused continuation sheets.
 ✦ Please read the Notes for Completion before completing this form.

公司編號 Company Number

F 88888

註 Note

7 1 公司名稱 Company Name

The company number and company name must be the same as those stated in the company's certificate of registration last issued by the Companies Registry (CR).

GLOBALWIDE RICHEST SUCCESS LIMITED

Note: This form must be properly signed and delivered with the correct annual registration fee within 42 days after the date of return stated in Section 2. Late delivery is subject to payment of higher registration fee.

2 本申報表的日期 Date of this Return

根據《公司條例》第 16 部或《前身條例》第 XI 部註冊的日期的最近周年日

The Most Recent Anniversary of the Date of Registration under Part 16 of the Companies Ordinance or Part XI of the Predecessor Ordinance

24	10	2022
日 DD	月 MM	年 YYYY

3 根據《公司條例》第 16 部或《前身條例》第 XI 部的註冊日期
Date of Registration under Part 16 of the Companies Ordinance or Part XI of the Predecessor Ordinance

24	10	2021
日 DD	月 MM	年 YYYY

4 成立為法團所在地方 Place of Incorporation

British Virgin Islands

5 在香港的主要營業地點 Principal Place of Business in Hong Kong

(a) 在香港的主要營業地點的地址 Address of the Principal Place of Business in Hong Kong

28/F, Wing Bong Commercial Plaza
900 Shanghai Street, Kowloon
HONG KONG

Full address of principal place of business in Hong Kong should be stated.

(本處不接納「轉交」地址或郵政信箱號碼 Care of addresses or post office box numbers are not acceptable)

(b) 電郵地址 Email Address

Please provide the email address of the company to facilitate electronic communication.

wrs@abc.com.hk

3 提交人資料 Presentor's Reference

姓名 Name: Au & Au Solicitors
 地址 Address: 18/F,
 Prosperous Commercial Building,
 888 Chater Road, Central,
 Hong Kong
 電話 Tel: 7856 3421 傳真 Fax: 7856 4444
 電郵 Email: auandau@abc.com
 檔號 Reference: aa/wrs-NN3

請勿填寫本欄 For Official Use

Please fill in the Presentor's Reference section to facilitate follow up, if necessary.

6 在成立為法團所在地方的辦事處 Offices in Place of Incorporation

- (a) 在成立為法團所在地方的註冊辦事處 (或等同於註冊辦事處的地點) 的地址
Address of the Registered Office (or its equivalent) in Place of Incorporation

No. 3388 Luckyman Centre, Road Town, Tortola	BRITISH VIRGIN ISLANDS
Country/Region 國家/地區	

(本處不接納「轉交」地址 Care of addresses are not acceptable)

- (b) 在成立為法團所在地方的主要營業地點的地址 (如有的話)
Address of the Principal Place of Business (if any) in Place of Incorporation

	Country/Region 國家/地區
--	----------------------

(本處不接納「轉交」地址 Care of addresses are not acceptable)

- (c) 電郵地址 Email Address

wrs@def.com

7 在香港的獲授權代表 Authorized Representative in Hong Kong

A. 獲授權代表 (自然人) Authorized Representative (Natural Person)

(如超過兩名獲授權代表屬自然人，請用續頁 A 填報 Use Continuation Sheet A if more than 2 authorized representatives are natural persons)

- 1 中文姓名
Name in Chinese

戴國聚

- 英文姓名
Name in English

姓氏
Surname

Tai

名字
Other Names

Kwok Chui

- 香港地址
Hong Kong Address

28/F

Full address in Hong Kong should be stated.

Wing Bong Commercial Plaza

900 Shanghai Street, Kowloon

地區
Region

香港 / HONG KONG

Please provide the partial number of Hong Kong Identity Card or the partial number and issuing country / region of passport registered with the CR (as appropriate). DO NOT fill in the full identification number. If these particulars have not yet been reported to the CR, please report the change by completing a Form NN8C. If the authorized representative does not have a Hong Kong Identity Card or a passport, please state 'NIL' in the boxes provided.

- 電郵地址
Email Address

Nil

- 身分識別 Identification

- (a) 香港身分證部分號碼
Partial Number of Hong Kong Identity Card

M	2	9	9	*	*	*	(*)
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- (b) 護照
Passport

--

簽發國家/地區 Issuing Country/Region

--

部分號碼 Partial Number

7 在香港的獲授權代表 **Authorized Representative in Hong Kong** (續上頁 cont'd)

A. 獲授權代表 (自然人) **Authorized Representative (Natural Person)**

2 中文姓名
Name in Chinese

英文姓名
Name in English

姓氏
Surname

名字
Other Names

9 香港地址
Hong Kong Address

地區
Region

香港 / HONG KONG

10 電郵地址
Email Address

11 身分識別 **Identification**

(a) 香港身分證部分號碼
Partial Number of Hong Kong Identity Card

(b) 護照
Passport

簽發國家 / 地區 Issuing Country / Region

部分號碼 **Partial Number**

B. 獲授權代表 (非自然人) **Authorized Representative (Other Than Natural Person)**

(如超過一名獲授權代表屬非自然人，請用續頁A填報 Use Continuation Sheet A if more than 1 authorized representative is not a natural person)

請在適用的空格內加上 ✓ 號 **Please tick the relevant box**

商號或法團的性質
Nature of the Firm or Corporation

律師行或律師法團
A firm of solicitors or a solicitor corporation

會計師事務所或執業法團
A CPA firm or a corporate practice

中文名稱
Name in Chinese

區歐律師事務所

英文名稱
Name in English

Au & Au Solicitors

12 香港地址
Hong Kong Address

18/F

Prosperous Commercial Building

888 Chater Road, Central

Full address in Hong Kong should be given.

地區
Region

香港 / HONG KONG

10 電郵地址
Email Address

auandau@abc.com

8 公司秘書 Company Secretary

A. 公司秘書 (自然人) Company Secretary (Natural Person)

(如超過一名公司秘書屬自然人，請用續頁 B 填報 Use Continuation Sheet B if more than 1 company secretary is a natural person)

13	中文姓名 Name in Chinese	利豐盈		
	英文姓名 Name in English	姓氏 Surname	Lee	
		名字 Other Names	Fung Ying	
	前用姓名 Previous Names	中文 Chinese	Nil	
		英文 English	Nil	
別名 Alias	中文 Chinese	Nil		
	英文 English	Nil		
14	通訊地址 Correspondence Address	28/F	Please provide the partial number of Hong Kong Identity Card or the partial number and issuing country / region of passport registered with the CR (as appropriate). DO NOT fill in the full identification number. If these particulars have not yet been reported to the CR, please report the change by completing a Form NN7. If the company secretary does not have a Hong Kong Identity Card or a passport, please state 'NIL' in the boxes provided.	
		Wing Bong Commercial Plaza		
		900 Shanghai Street, Kowloon		
		國家 / 地區 Country / Region		
15	電郵地址 Email Address			
16	身分識別 Identification			
	(a) 香港身分證部分號碼 Partial Number of Hong Kong Identity Card	[] [] [] [] [*] [*] [*] [(*)]		
	(b) 護照 Passport	USA		
		簽發國家 / 地區 Issuing Country / Region	7744	
		部分號碼 Partial Number		

B. 公司秘書 (法人團體) Company Secretary (Body Corporate)

(如超過一名公司秘書屬法人團體，請用續頁 B 填報 Use Continuation Sheet B if more than 1 company secretary is a body corporate)

17	中文名稱 Name in Chinese			
	英文名稱 Name in English	BVI Corporate Service Provider Limited		
18	地址 Address	No. 2288 Luckyman Centre		
		Road Town, Tortola		
		國家 / 地區 Country / Region	BRITISH VIRGIN ISLANDS	
15	電郵地址 Email Address	bvicorpsec@abc.com		
	公司編號 Company Number (只適用於在香港註冊的法人團體) (Only applicable to body corporate registered in Hong Kong)			

9 董事 Directors

A. 董事 (自然人) Director (Natural Person)

(如超過兩名董事屬自然人，請用續頁 C 填報 Use Continuation Sheet C if more than 2 directors are natural persons)

請在適用的空格內加上 ✓ 號 **Please tick the relevant box(es)**

19	1 身分 Capacity	<input checked="" type="checkbox"/> 董事 Director	<input type="checkbox"/> 候補董事 Alternate Director	代替 Alternate to 								
13	中文姓名 Name in Chinese	Nil										
	英文姓名 Name in English	姓氏 Surname	Johnson									
		名字 Other Names	Peter David									
	前用姓名 Previous Names	中文 Chinese	Nil									
		英文 English	Nil									
	別名 Alias	中文 Chinese	Nil									
		英文 English	Nil									
14	通訊地址 Correspondence Address	28/F Wing Bong Commercial Plaza 900 Shanghai Street, Kowloon 國家 / 地區 Country / Region HONG KONG										
		Please provide the partial number of Hong Kong Identity Card or the partial number and issuing country / region of passport registered with the CR (as appropriate). DO NOT fill in the full identification number. If these particulars have not yet been reported to the CR, please report the change by completing a Form NN7. If the director / alternate director does not have a Hong Kong Identity Card or a passport, please state 'NIL' in the boxes provided.										
15	電郵地址 Email Address	johnsonpd@abc.com										
16	身分識別 Identification											
	(a) 香港身分證部分號碼 Partial Number of Hong Kong Identity Card	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td>*</td><td>*</td><td>*</td><td>(*)</td> </tr> </table>							*	*	*	(*)
				*	*	*	(*)					
	(b) 護照 Passport	Canada										
		簽發國家 / 地區 Issuing Country / Region										
		A1234										
		部分號碼 Partial Number										
		Please state both the partial number and issuing country / region of the passport. The two fields are considered as one set of information.										

9 董事 Directors (續上頁 cont'd)

A. 董事 (自然人) Director (Natural Person)

請在適用的空格內加上 號 **Please tick the relevant box(es)**

19 2 身分 Capacity **董事 Director** 候補董事 Alternate Director 代替 Alternate to

13 中文姓名 Name in Chinese 趙財富

英文姓名 Name in English 姓氏 Surname Zhao 名字 Other Names Cai Fu

前用姓名 Previous Names 中文 Chinese Nil 英文 English Nil

別名 Alias 中文 Chinese Nil 英文 English Nil

For a registered non-Hong Kong company registered before 24.10.2022, if the director, who is a natural person, has not reported his / her correspondence address in a Form NN6 / NN7, please state the address of the company's principal place of business in Hong Kong.

14 通訊地址 Correspondence Address 28/F Wing Bong Commercial Plaza 900 Shanghai Street, Kowloon 國家/地區 Country/Region HONG KONG

Please provide the partial number of Hong Kong Identity Card or the partial number and issuing country / region of passport registered with the CR (as appropriate). DO NOT fill in the full identification number. If these particulars have not yet been reported to the CR, please report the change by completing a Form NN7. If the director / alternate director does not have a Hong Kong Identity Card or a passport, please state 'NIL' in the boxes provided.

15 電郵地址 Email Address zhaocf@abc.com

16 身分識別 Identification (a) 香港身分證部分號碼 Partial Number of Hong Kong Identity Card * * * (*) (b) 護照 Passport China 簽發國家/地區 Issuing Country/Region 98712 部分號碼 Partial Number

Please state both the partial number and issuing country / region of the passport. The two fields are considered as one set of information.

F 88888

9 董事 Directors (續上頁 cont'd)

If the body corporate acts as both director and alternate director, please tick all boxes.

B. 董事 (法人團體) Director (Body Corporate)

(如超過一名董事屬法人團體，請用續頁 D 填報 Use Continuation Sheet D if more than 1 director is a body corporate)

請在適用的空格內加上 ✓ 號 Please tick the relevant box(es)

19

身分 Capacity

董事 Director 候補董事 Alternate Director

代替 Alternate to
Peter David JOHNSON

中文名稱 Name in Chinese

In case of an alternate director, please state the name of the principal director to whom the body corporate is the alternate.

英文名稱 Name in English

PDJ Holdings (BVI) Limited

18

地址 Address

No. 8888 Luckyman Centre

Road Town, Tortola

If a non-Hong Kong address is given, please state the name of the country / region.

國家 / 地區 Country / Region

BRITISH VIRGIN ISLANDS

15

電郵地址 Email Address

pdjholdings@abc.com

公司編號 Company Number

(只適用於在香港註冊的法人團體)

(Only applicable to body corporate registered in Hong Kong)

10 股本 Share Capital (截至本申報表的日期 As at the date of this return)

(只適用於有股本公司 Only applicable to a company having a share capital)

法定股本(或等同者)

Authorized Share Capital (or its equivalent)

(如不適用，請填上「不適用」)
(If not applicable, please state 'NA')

USD

1,000,000

貨幣單位 Currency

總面值 Total Nominal Value

已發行股本(或等同者)

Issued Share Capital (or its equivalent)

(如不適用，請填上「不適用」)
(If not applicable, please state 'NA')

USD

600,000

貨幣單位 Currency

總面值 Total Nominal Value

11 按揭及押記 Mortgages and Charges

截至本申報表的日期，所有根據《公司條例》第 8 部或《前身條例》第 III 部，須向公司註冊處處長登記的就所有按揭及押記的負債總額

Total amount of the indebtedness of the company as at the date of this return in respect of all mortgages and charges that are required to be registered with the Registrar of Companies under Part 8 of the Companies Ordinance or Part III of the Predecessor Ordinance

Nil

Please state 'NIL' if this section is not applicable.

20

12 帳目 Accounts

(請填報 A 或 B 項 Please complete Section A or B as appropriate)

**A. 隨本表格交付《公司條例》第 789 條規定的最近發表的帳目
Latest Published Accounts required under section 789 of the Companies Ordinance are delivered with this form**

該等帳目所涵蓋的會計期 Period Covered by the Accounts

			至 To			
日 DD	月 MM	年 YYYY		日 DD	月 MM	年 YYYY

21

**B. 並無隨本表格交付《公司條例》第 789 條規定的帳目，原因如下—
Accounts required under section 789 of the Companies Ordinance are not delivered with this form for the following reason —**

請在適用的空格內加上 ✓ 號 Please tick the relevant box

公司成立為法團所在地方的法律，或在其註冊成為公司所在的任何其他司法管轄區的法律，以及該司法管轄區的任何證券交易所或類似的監管機構的規章，均沒有規定公司須發表其帳目，或將其帳目的文本交付某人，而公眾人士有權在該人的辦事處查閱該帳目。

The company is neither required by the law of its place of incorporation, the law of any other jurisdiction where the company is registered as a company, nor the rules of any stock exchange or similar regulatory bodies in that jurisdiction to publish its accounts or to deliver copies of its accounts to any person in whose office the accounts may be inspected as of right by members of the public.

公司成立為法團的日期，是在根據《公司條例》第 788(1)條交付周年申報表的日期前的 18 個月內，而公司須發表的帳目仍未擬備。

The company has been incorporated for less than 18 months prior to the date of delivery of the annual return under section 788(1) of the Companies Ordinance and the accounts of the company that are required to be published have not been made up.

本申報表包括下列續頁 This Return includes the following Continuation Sheet(s)

續頁 Continuation Sheet(s)	A	B	C	D
頁數 Number of pages	0	1	2	1

6

簽署 Signed : Lee Fung Ying
 姓名 Name : Lee Fung Ying 日期 Date : 24/10/2022
 董事 / 公司秘書 / 經理 / 獲授權代表*
 Director / Company Secretary /
 Manager / Authorized Representative*

*Delete whichever does not apply 請刪去不適用者

Unused Continuation Sheet needs not be delivered to the CR.

本申報表的日期 **Date of Return**

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日 DD 月 MM 年 YYYY

公司編號 **Company Number**

F	
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在香港的獲授權代表的詳情 (第 7 項)

Details of Authorized Representative in Hong Kong (Section 7)

A. 獲授權代表 (自然人) Authorized Representative (Natural Person)

中文姓名
Name in Chinese

--

英文姓名
Name in English

姓氏
Surname

--

名字
Other Names

--

香港地址
Hong Kong Address

--

--

--

地區
Region 香港 / HONG KONG

電郵地址
Email Address

--

身分識別 **Identification**

(a) 香港身分證部分號碼

Partial Number of Hong Kong Identity Card

					*	*	*	(*)
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(b) 護照
Passport

--

簽發國家 / 地區 Issuing Country / Region

--

部分號碼 **Partial Number**

B. 獲授權代表 (非自然人) Authorized Representative (Other Than Natural Person)

請在適用的空格內加上 ✓ 號 Please tick the relevant box

商號或法團的性質
Nature of the Firm or Corporation

律師行或律師法團
A firm of solicitors or
a solicitor corporation

會計師事務所或執業法團
A CPA firm or a corporate practice

中文名稱
Name in Chinese

--

英文名稱
Name in English

--

香港地址
Hong Kong Address

--

--

--

地區
Region 香港 / HONG KONG

電郵地址
Email Address

--

本申報表的日期 **Date of Return**

24	10	2022
日 DD	月 MM	年 YYYY

This date should be the same as the date stated in Section 2.

公司編號 **Company Number**

F	88888
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公司秘書詳情 (第 8 項) Details of Company Secretary (Section 8)

A. 公司秘書 (自然人) Company Secretary (Natural Person)

13

中文姓名
Name in Chinese

英文姓名
Name in English

姓氏 Surname

名字 Other Names

前用姓名
Previous Names

中文 Chinese

英文 English

別名
Alias

中文 Chinese

英文 English

14

通訊地址
Correspondence Address

國家/地區
Country/Region

15

電郵地址
Email Address

16

身分識別 Identification

(a) 香港身分證部分號碼
Partial Number of Hong Kong Identity Card

						*	*	*	(*)
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(b) 護照
Passport

簽發國家/地區 Issuing Country/Region

部分號碼 **Partial Number**

B. 公司秘書 (法人團體) Company Secretary (Body Corporate)

17

中文名稱
Name in Chinese

好好運代理人有限公司

英文名稱
Name in English

Good Fortune Nominees Limited

18

地址
Address

10/F

The address of the registered or principal office should be given. If a non-Hong Kong address is given, please state the name of the country/region.

988 King's Road

國家/地區
Country/Region

HONG KONG

15

電郵地址
Email Address

gfn@wyy.com

公司編號 **Company Number**
(只適用於在香港註冊的法人團體)
(Only applicable to body corporate registered in Hong Kong)

7333333

If the company secretary is a firm, please state its particulars in these boxes.

本申報表的日期 **Date of Return**

24	10	2022
日 DD	月 MM	年 YYYY

This date should be the same as the date stated in Section 2.

公司編號 **Company Number**

F	88888
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If the person acts as both director and alternate director, please tick all the relevant boxes.

董事詳情 (自然人) (第 9A 項) Details of Director (Natural Person) (Section 9A)

請在適用的空格內加上 ✓ 號 **Please tick the relevant box(es)**

19

身分
Capacity

董事 **Director** 候補董事 **Alternate Director**

代替 **Alternate to**

Tian Mi Shu

13

中文姓名
Name in Chinese

李壽權

In the case of an alternate director, please state the name of the principal director to whom he / she is the alternate.

英文姓名
Name in English

姓氏 Surname Lee

名字 Other Names Shau Kuen

前用姓名
Previous Names

中文 Chinese Nil

英文 English Nil

別名
Alias

中文 Chinese Nil

英文 English Nil

14

通訊地址
Correspondence Address

28/F

Wing Bong Commercial Plaza

900 Shanghai Street, Kowloon

國家 / 地區 Country / Region HONG KONG

Please provide the partial number of Hong Kong Identity Card or the partial number and issuing country / region of passport registered with the CR (as appropriate). DO NOT fill in the full identification number. If these particulars have not yet been reported to the CR, please report the change by completing a Form NN7. If the director / alternate director does not have a Hong Kong Identity Card or a passport, please state 'NIL' in the boxes provided.

15

電郵地址
Email Address

sklee@abc.com

16

身分識別 **Identification**

(a) 香港身分證部分號碼
Partial Number of Hong Kong Identity Card

A	B	6	6	5	*	*	*	(*)
---	---	---	---	---	---	---	---	-----

(b) 護照
Passport

Nil

簽發國家 / 地區 Issuing Country / Region

Nil

部分號碼 **Partial Number**

本申報表的日期 **Date of Return**

24	10	2022
日 DD	月 MM	年 YYYY

This date should be the same as the date stated in Section 2.

公司編號 **Company Number**

F	88888
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董事詳情 (自然人) (第 9A 項) Details of Director (Natural Person) (Section 9A)

請在適用的空格內加上 ✓ 號 **Please tick the relevant box(es)**

19

身分
Capacity

董事
Director

候補董事
Alternate Director

代替 **Alternate to**

--

13

中文姓名
Name in Chinese

田蜜舒

英文姓名
Name in English

姓氏 Surname	Tian
名字 Other Names	Mi Shu

前用姓名
Previous Names

中文 Chinese	Nil
英文 English	Nil

別名
Alias

中文 Chinese	Nil
英文 English	Nil

14

通訊地址
Correspondence Address

Flat 2330, Glory House	Please provide the partial number of Hong Kong Identity Card or the partial number and issuing country / region of passport registered with the CR (as appropriate). DO NOT fill in the full identification number. If these particulars have not yet been reported to the CR, please report the change by completing a Form NN7. If the director / alternate director does not have a Hong Kong Identity Card or a passport, please state 'NIL' in the boxes provided.
No.23, Road Town	
Tortola	
國家 / 地區 Country / Region	

If a non-Hong Kong correspondence address is given, please state the name of the country / region.

15

電郵地址
Email Address

Nil

16

身分識別 **Identification**

(a) 香港身分證部分號碼
Partial Number of Hong Kong Identity Card

Nil					*	*	*	(*)
-----	--	--	--	--	---	---	---	-----

(b) 護照
Passport

Nil
簽發國家 / 地區 Issuing Country / Region
Nil

部分號碼 **Partial Number**

本申報表的日期 **Date of Return**

24	10	2022
日 DD	月 MM	年 YYYY

This date should be the same as the date stated in Section 2.

公司編號 **Company Number**

F	88888
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董事詳情 (法人團體) (第 9B 項) Details of Director (Body Corporate) (Section 9B)

請在適用的空格內加上 ✓ 號 **Please tick the relevant box(es)**

19 **1 身分 Capacity**

董事 Director **候補董事 Alternate Director**

代替 Alternate to

中文名稱 **Name in Chinese**

大富大貴(離岸)有限公司

英文名稱 **Name in English**

Greater Wealth (Offshore) Limited

18 **地址 Address**

111 Sunshine Road

Sunshine Town

國家 / 地區 **Country / Region**

BRITISH VIRGIN ISLANDS

15 **電郵地址 Email Address**

公司編號 **Company Number**

(只適用於在香港註冊的法人團體)

(Only applicable to body corporate registered in Hong Kong)

F90909

請在適用的空格內加上 ✓ 號 **Please tick the relevant box(es)**

19 **2 身分 Capacity**

董事 Director **候補董事 Alternate Director**

代替 Alternate to

中文名稱 **Name in Chinese**

英文名稱 **Name in English**

18 **地址 Address**

國家 / 地區 **Country / Region**

15 **電郵地址 Email Address**

公司編號 **Company Number**

(只適用於在香港註冊的法人團體)

(Only applicable to body corporate registered in Hong Kong)

《公司條例》(香港法例第 622 章)
第 788 條規定交付的

註冊非香港公司周年申報表

填表須知 — 表格 NN3

附註

引言

1. 註冊非香港公司必須每年將一份周年申報表交付公司註冊處處長(「處長」)登記。申報表應準確反映公司於申報表的日期的狀況。
2. 請劃一以中文或英文申報各項所需資料。如以中文申報，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
3. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。

交付表格的期限

4. 本表格必須於公司註冊為註冊非香港公司的註冊證明書發出的日期的最近周年日後的 42 日內交付處長登記。你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾為遵從《公司條例》中有關條文的規定而交付處長。逾期提交者均須繳付較高的註冊費用。

費用

5. 本表格必須連同正確的註冊費用一併交付，否則公司註冊處不會接納。公司註冊處將依據公司重新交付表格的日期，計算所需繳付的註冊費用。有關所需費用的詳情，請參閱《主要服務收費表》資料小冊子。如以港幣劃線支票繳付費用，抬頭請註明「公司註冊處」。請勿郵寄現金。

簽署

6. 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署。公司註冊處不接納未簽妥的表格，並將依據公司重新提交已簽妥的表格的日期，計算所需繳付的註冊費用。

公司名稱 (第 1 項)

7. 在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名稱相同。

在香港的主要營業地點及在成立為法團所在地方的辦事處 (第 5 及 6 項)

8. 請提供公司的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改，請以表格 NN9 通知公司註冊處。

在香港的獲授權代表 (第 7 項)

9. 如獲授權代表屬自然人，請提供其香港地址，本處不接納「轉交」地址或郵政信箱號碼。
10. 請提供獲授權代表的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改，請以表格 NN8C 通知公司註冊處。
11. (a) 請申報屬自然人的獲授權代表的香港身分證的 部分號碼。如該人並非香港身分證持有人，請提供其所持護照的 部分號碼 及簽發國家／地區。請根據以下有關「部分號碼」的描述填報「部分號碼」。

「部分號碼」指—

- (i) 如組成身分識別號碼的字母或數目字元序列的字元數目是雙數(不包括空位、標點符號及標記符號) — 該序列的前半部分；或
- (ii) 如組成身分識別號碼的字母或數目字元序列的字元數目是單數(不包括空位、標點符號及標記符號) — 該序列的首個字元開始，至處於該序列正中間位置的字元為止的部分。

例子：

香港身分證號碼

完整號碼 (包括括號內的數字或字母)	部分號碼 (即所有英文字母及首三個數字)									
A123456(7)	<table border="1"><tr><td></td><td>A</td><td>1</td><td>2</td><td>3</td><td>*</td><td>*</td><td>*</td><td>(*)</td></tr></table>		A	1	2	3	*	*	*	(*)
	A	1	2	3	*	*	*	(*)		
AA123456(7)	<table border="1"><tr><td>A</td><td>A</td><td>1</td><td>2</td><td>3</td><td>*</td><td>*</td><td>*</td><td>(*)</td></tr></table>	A	A	1	2	3	*	*	*	(*)
A	A	1	2	3	*	*	*	(*)		

護照號碼

完整號碼 (包括標點符號及標記符號)	部分號碼
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

- (b) 如獲授權代表屬自然人，並曾根據以上描述，在公司註冊處登記其香港身分證或護照的 部分號碼，請填報該 部分號碼。
- (c) 請勿在有關空格內填報完整的身分識別號碼，格內所填報的資料會供公眾查閱。
- (d) 如該項資料未曾在本處登記，請在有關的空格內填上「無」。
12. 如獲授權代表屬律師行或律師法團、會計師事務所或執業法團，請申報其在香港的營業地址。本處不接納「轉交」地址或郵政信箱號碼。

公司秘書或董事 (第 8 及 9 項)

13. 屬自然人的公司秘書或董事的姓名，必須與其香港身分證上所載的姓名一致。如該人並非香港身分證持有人，則必須與其護照上所載的姓名一致。
14. 請申報屬自然人的公司秘書或董事的通訊地址。如屬非香港地址，請同時申報「國家／地區」一欄。本處不接納郵政信箱號碼。
15. 請提供公司秘書或董事的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改，請以表格 NN7 通知公司註冊處。
16. (a) 請申報屬自然人的公司秘書或董事的香港身分證的部分號碼。如該人並非香港身分證持有人，請提供其所持護照的部分號碼及簽發國家／地區。有關填報身分識別的部分號碼的詳情及例子，請參閱附註 11。
(b) 如公司秘書或董事屬自然人，並曾根據附註 11 的描述，在公司註冊處登記其香港身分證或護照的部分號碼，請填報該部分號碼。
(c) 請勿在有關空格內填報完整的身分識別號碼，格內所填報的資料會供公眾查閱。
(d) 如該項資料未曾在本處登記，請在有關的空格內填上「無」。
17. 如某商號的所有合夥人為公司的聯名公司秘書，請在供公司秘書(法人團體)填報名稱的空格內申報商號名稱。
18. 如公司秘書或董事屬法人團體，請註明其註冊辦事處或主要辦事處的地址。如屬非香港地址，請同時申報「國家／地區」一欄。本處不接納「轉交」地址或郵政信箱號碼。
19. 請述明董事的身分。如屬候補董事，請註明獲代替行事的董事姓名或名稱。

帳目 (第 12 項)

20. 根據《公司條例》第 789 條規定，周年申報表必須連同一份最近發表的涵蓋最少 12 個月期間的帳目的經核證副本，或如該帳目不是採用英文或中文擬備，則須連同該帳目的經核證英文譯本或中文譯本一併交付處長登記。
21. 如公司能符合本表格第 12B 項所列兩項條件的任何一項，則無需交付帳目。

ANNUAL RETURN OF REGISTERED NON-HONG KONG COMPANY

For the purposes of section 788 of Companies Ordinance (Cap. 622)

Notes for Completion of Form NN3

Introduction

1. A registered non-Hong Kong company must every year deliver to the Registrar of Companies (the Registrar) an annual return for registration. The return should reflect accurately the affairs of the company as at the date of return.
2. Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
3. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.

Deadline for Delivery of this Form

4. **This form must be delivered to the Registrar for registration within 42 days after the most recent anniversary of the date of registration of the registered non-Hong Kong company** by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance. **Late submission will be subject to payment of a higher registration fee.**

Fee

5. This form must be delivered with the correct registration fee. A form which is not delivered with the correct fee will be rejected by the Companies Registry. The registration fee payable will be calculated according to the resubmission date of the form. Please refer to the information pamphlet on 'Price Guide to Main Services' for the correct fee payable. If the fee is paid by cheque, the cheque should be crossed and issued in Hong Kong Dollars payable to 'Companies Registry'. Please do not send cash.

Signature

6. This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry. The registration fee payable will be calculated according to the resubmission date of the properly signed form.

Company Name (Section 1)

7. The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

Principal Place of Business in Hong Kong and Offices in Place of Incorporation (Sections 5 and 6)

8. Please provide the email address of the company, if any, to facilitate electronic communication. If there is any subsequent change in the email address, please notify the Companies Registry by completing Form NN9.

Authorized Representative in Hong Kong (Section 7)

9. Please provide the Hong Kong address of the authorized representative who is a natural person. 'Care of' addresses or post office box numbers are not acceptable.
10. Please provide the email address of the authorized representative, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NN8C.
11. (a) Please provide the **partial number** of Hong Kong Identity Card or, in the absence of a Hong Kong Identity Card, the **partial number** and issuing country/region of the passport of the authorized representative who is a natural person according to the description of "Partial number" below:

Partial number means —

- (i) if the identification number comprises a sequence of an even number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the first half of the sequence; or
- (ii) if the identification number comprises a sequence of an odd number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the part that begins with the first character in the sequence and ends with the character that falls on the middle of the sequence.

e.g.

Hong Kong Identity Card Number

Full Number (including the digit or alphabet in brackets)	Partial Number (i.e. all the alphabets and the first three digits)									
A123456(7)	<table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;">A</td> <td style="width: 20px; height: 20px;">1</td> <td style="width: 20px; height: 20px;">2</td> <td style="width: 20px; height: 20px;">3</td> <td style="width: 20px; height: 20px;">*</td> <td style="width: 20px; height: 20px;">*</td> <td style="width: 20px; height: 20px;">*</td> <td style="width: 20px; height: 20px;">(*)</td> </tr> </table>		A	1	2	3	*	*	*	(*)
	A	1	2	3	*	*	*	(*)		
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A	A	1	2	3	*	*	*	(*)		

Passport Number

Full Number (including punctuation marks and symbols)	Partial Number
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

- (b) If the authorized representative who is a natural person has previously registered the **partial number** of his or her Hong Kong Identity Card or passport with the Companies Registry according to the description above, please provide that **partial number**.
- (c) Please **DO NOT** fill in the full identification number in the box provided. Information provided in the box is available for public inspection.
- (d) If no such particulars have been registered, please state 'Nil' in the boxes provided.
12. If the authorized representative is a firm of solicitors, a solicitor corporation, or a CPA firm or corporate practice, its business address in Hong Kong should be given. 'Care of' addresses or post office box numbers are not acceptable.

Company Secretary or Directors (Sections 8 and 9)

13. The name of the company secretary or director who is a natural person must be the same as stated in his or her Hong Kong Identity Card or, if he or she does not hold a Hong Kong Identity Card, in his or her passport.
14. Please provide the **correspondence address** of the company secretary or director, who is a natural person. If a non-Hong Kong address is given, please also complete the box for 'Country/Region'. Post office box numbers are not acceptable.
15. Please provide the email address of the company secretary or director, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing Form NN7.
16. (a) Please provide the **partial number** of Hong Kong Identity Card or, in the absence of a Hong Kong Identity Card, the **partial number** and issuing country/region of the passport of the company secretary or director who is a natural person. Please refer to Note 11 on the details and examples of **partial number**.

(b) If the company secretary or director who is a natural person has previously registered the **partial number** of his or her Hong Kong Identity Card or passport with the Companies Registry according to the description of Note 11 above, please provide that **partial number**.

(c) Please **DO NOT** fill in the full identification number in the box provided. Information provided in the box is available for public inspection.

(d) If no such particulars have been registered, please state 'Nil' in the boxes provided.
17. If all the partners in a firm are joint company secretaries of the company, please state the name of the firm in the box for name of Company Secretary (Body Corporate).
18. If the company secretary or director is a body corporate, the address of its registered or principal office should be given. If a non-Hong Kong address is given, please also complete the box for 'Country/Region'. 'Care of' addresses or post office box numbers are not acceptable.
19. Please state the capacity(ies) of the director(s). In the case of an alternate director, please state the name(s) of the principal director(s) to whom he or she or it is the alternate.

Accounts (Section 12)

20. A certified copy of the latest published accounts for a period of at least 12 months, or if the accounts are not in English or Chinese, a certified translation of the accounts in English or Chinese should be delivered with the Annual Return to the Registrar for registration as required by section 789 of the Companies Ordinance.
21. If the company can fulfil **either** of the two conditions listed in Section 12B of this form, no accounts are required to be delivered.