



公司註冊處  
Companies Registry

開放式基金型公司 - 董事辭職通知書  
(由辭職董事交付)  
**Open-ended Fund Company -  
Notice of Resignation of Director  
(by Resigning Director)**

表格 **OFCD4**  
Form

公司編號 Company Number

**OF**

註 Note

**1 公司名稱 Company Name**

**2 董事的辭職 Resignation of Director**

**A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry**

中文姓名  
Name in Chinese

英文姓名  
Name in English

姓氏 Surname

名字  
Other Names

6

身分證明  
Identification

( )

香港身分證號碼  
Hong Kong Identity Card Number

護照號碼  
Passport Number

**B. 辭職日期 Date of Resignation**

日 DD	月 MM	年 YYYY

5

簽署 Signed :

姓名 Name : \_\_\_\_\_ 日期 Date : \_\_\_\_\_  
辭職的董事 Resigning Director 日 DD / 月 MM / 年 YYYY

3

**提交人資料 Presentor's Reference**

姓名 Name:

地址 Address:

電話 Tel:

傳真 Fax:

電郵 Email:

檔號 Reference:

**請勿填寫本欄 For Official Use**

《證券及期貨(開放式基金型公司)規則》(香港法例第 571AQ 章)  
第 107(2) 條規定交付的

開放式基金型公司 – 董事辭職通知書(由辭職董事交付)

填表須知 — 表格 OFCD4

附註

引言

1. 辭職的開放式基金型公司董事如有合理理由相信公司將不會就其辭職一事以表格 OFCD2 通知公司註冊處處長(「處長」)，須自行將辭職一事，以本表格通知處長。
2. 請劃一以中文或英文申報各項所需資料。如以中文申報，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
3. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。
4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾為遵從《證券及期貨(開放式基金型公司)規則》中有關條文的規定而交付處長。

簽署

5. 本表格必須由辭職的董事簽署，公司註冊處不接納未簽妥的表格。

現時在公司註冊處登記的詳情 (第 2A 項)

6. 請填報辭職的董事已在公司註冊處登記的香港身分證號碼或護照號碼，以方便本處識別身分。如該項資料未曾在本處登記，請在有關的空格內填「無」。
7. 如辭職的董事並非香港居民，公司須使用表格 OFCD2 申報其法律程序文件代理人的停任。

**OPEN-ENDED FUND COMPANY –  
NOTICE OF RESIGNATION OF DIRECTOR (BY RESIGNING DIRECTOR)**

**For the purposes of rule 107(2) of  
Securities and Futures (Open-ended Fund Companies) Rules (Cap. 571AQ)**

**Notes for Completion of Form OFCD4**

**Introduction**

1. A resigning director of an open-ended fund company should use this form to notify the Registrar of Companies (the Registrar) of his or her resignation if there are reasonable grounds for believing that the company will not deliver a notice of the resignation in the specified form, Form OFCD2, to the Registrar for registration.
2. Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
3. Please complete the Presenter's Reference. Unless the presenter needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Securities and Futures (Open-ended Fund Companies) Rules.

**Signature**

5. This form must be signed by the resigning director. A form which is not properly signed will be rejected by the Companies Registry.

**Particulars Currently Registered with the Companies Registry (Section 2A)**

6. If the resigning director has registered the particulars in respect of his or her Hong Kong Identity Card number or passport number with the Companies Registry, please provide such number for identification purposes. If no such particulars have been registered, please state 'Nil' in the boxes provided.
7. If the resigning director is a non-resident director, the Company should use Form OFCD2 to report the cessation of his/her process agent.