

公司註冊處一覽 CR AT A GLANCE

管理委員會 MANAGEMENT BOARD



莫家倩
Angelina MOK

公司註冊處經理
Registry Manager



楊茜
Majestic YEUNG

公司註冊處律師
Registry Solicitor



黃潔怡
Kinnie WONG

公司註冊處處長
Registrar of Companies



余淑芳
Marianna YU

公司註冊處經理
Registry Manager



廖湘橋
Louisa LIU

副首席律師
Deputy Principal Solicitor

孔慶連
Henry HUNG

助理首席律師
Assistant Principal Solicitor

白於競
Eugene
BARTHOLOMEUSZ

部門主任秘書
Departmental Secretary

張少萍
Emily CHEUNG

業務經理
Business Manager

公司註冊處營運基金簡介

本處於一九九三年五月一日成立。同年八月一日，本處根據前立法局通過的決議，開始以營運基金形式運作。本處根據《營運基金條例》(第430章)，按照商業原則，在財政自給的基礎上運作。因此，本處的收益須足以支付提供服務的相關開支，而所運用的固定資產平均淨值亦須取得合理回報。

A Brief Introduction to the Companies Registry Trading Fund

The Registry was established on 1 May 1993 and has been operating as a trading fund since 1 August 1993, following the passage of a resolution by the Legislative Council. In accordance with the Trading Funds Ordinance (Cap. 430), the Registry operates under commercial principles on a self-financing basis. Accordingly, the Registry is required to meet the expenses incurred in providing its services out of its revenue and to achieve a reasonable return on the average net fixed assets employed.

副公司註冊處經理 DEPUTY REGISTRY MANAGER

1

莫權聖

Terence MOK

公司文件註冊部
Registration Division

3

孫穎

Katrina SUEN

客戶服務及管理部
Customer Services and
Management Division

4

周敏

Maggie CHOW

公眾查冊部
Public Search Division

6

胡偉達

Wren WU

拓展部(特別職務)
Development Division (Special Duties)



2

陳秀芳

Karen CHAN

公司成立及撤銷註冊部
Company Formation &
Deregistration Division

5

夏錦嫦

Kamela HAMET

拓展部
Development Division

7

黎淑文

Maggie LAI

信託及公司服務提供者註冊辦事處
Registry for Trust and Company
Service Providers

管理委員會

本處的管理委員會（下稱「委員會」）由公司註冊處處長（下稱「處長」）擔任主席，成員包括本處全體首長級人員，是本處企業管治綱領的核心。委員會負責訂定策略方向、制訂政策和管理本處的業務，以實踐本處的理想和達成本處的使命。為確保管理妥善和遵從所有相關規例及既定程序，委員會每月及於有需要時召開會議，討論、檢討和監察本處的主要措施、業務運作及財務表現。

Management Board

The Management Board ("the Board") of the Registry, chaired by the Registrar of Companies ("the Registrar") and comprising all directorate officers of the Registry, is at the core of the Registry's corporate governance framework. The Board is responsible for setting strategic directions, formulating policies and managing the Registry's business affairs with a view to achieving its vision and mission. To ensure proper management and compliance with all relevant regulations and established procedures, the Board meets monthly and whenever necessary to discuss, review and monitor the Registry's major initiatives, business operations and financial performance.

組織架構

截至二零二六年三月三十一日，本處共有525名員工，包括370名公務員及155名合約員工。本處的組織架構如下：

Organisational Structure

As at 31 March 2026, the Registry had 525 employees, comprising 370 civil servants and 155 contract staff. The organisational structure is as follows:



企業管治綱領

有效的企業管治，對推動本處可持續營運和保障相關持份者的權益至關重要。為此，本處於二零一二年五月頒布公司註冊處企業管治政策聲明，載列本處應遵循的重要原則，以秉持最高水平的企業管治。

Corporate Governance Framework

Effective corporate governance is crucial to the Registry's operational sustainability and safeguarding of stakeholders' interests. In this regard, the Corporate Governance Policy Statement, promulgated in May 2012, sets out the essential principles that the Registry should follow in upholding the highest standards of corporate governance.



企業社會責任政策

本處致力於實踐企業社會責任，在所有業務運作中保持崇高的操守標準，關心社會、保護環境及關懷員工福祉。自二零一零年九月以來，本處一直採用企業社會責任政策聲明作為履行社會責任的指導綱領。本處支持慈善和志願活動，並制定一套環保內務管理措施，以履行相關責任。

Corporate Social Responsibility Policy

The Registry is committed to corporate social responsibility by upholding the highest ethical standards in caring for the community, the environment and the well-being of its staff members across all its business operations. Since September 2010, the Registry's Corporate Social Responsibility Policy Statement has served as the guiding framework for the discharge of its social responsibilities. The Registry fulfils these responsibilities by supporting charity and voluntary activities, as well as formulating a set of Green Housekeeping Measures.

本處連續 17 年獲香港社會服務聯會頒發「同心展關懷」標誌，以表揚本處在履行社會責任方面的承擔及貢獻。為貫徹本處的企業社會責任政策，公司註冊處義工隊參與了一系列由不同非政府機構舉辦的活動，包括探訪長者護理中心、製備和派發餐盒、賣旗，以及促進殘疾人士福祉的活動。

The Registry's commitment and contributions have been recognised by the Hong Kong Council of Social Service as a "Caring Organisation" for 17 consecutive years. In line with the Registry's corporate social responsibility policy, the Registry's volunteer team has participated in a wide range of activities organised by different non-governmental organisations, including visits to elderly care centres, meal box packing and distribution, flag-selling activities, and activities promoting the well-being of persons with disabilities.



本處全力支持政府的減碳策略，以達到碳中和，並在經濟發展與環境保護之間取得平衡。為了展現本處對環境的愛護，我們力求員工持續保持高度的環保意識，亦鼓勵員工在工作 and 日常生活中採取及實行環境友善措施。

The Registry fully supports the Government's decarbonisation strategies to achieve carbon neutrality and balance economic development with environmental protection. To demonstrate our care for the environment, we strive to maintain a high level of environmental awareness among our staff members and encourage them to adopt and practise environmentally friendly measures, both at work and in their daily lives.

