

公司註冊處簡介

A Snapshot of the CR



馬淑慧女士
Miss Wendy S W MA
公司註冊處經理
Registry Manager

余淑芳女士
Ms Marianna S F YU
公司註冊處經理
Registry Manager

鍾麗玲女士
Ms Ada L L CHUNG
公司註冊處處長
Registrar of Companies

徐麗貞女士
Ms Kitty L C TSUI
公司註冊處律師
Registry Solicitor



陳蕙玲女士
Ms Ellen W L CHAN
副首席律師
Deputy Principal Solicitor

蘇信堅先生
Mr Richard S K SO
業務經理
Business Manager

袁淑玲女士
Ms Lisa S L YUEN
助理首席律師
Assistant Principal Solicitor

張慧怡女士
Ms Winnie W Y CHEUNG
部門主任秘書
Departmental Secretary





公司註冊處營運基金簡介

公司註冊處(下稱「本處」)在一九九三年五月一日成立為獨立的政府部門。在同年八月一日，本處根據前立法局通過的決議，成為營運基金。本處根據《營運基金條例》(第430章)，按照商業原則，在財政自給的基礎上運作。本處的收入必須足以支付提供服務的一切開支，而所運用的固定資產平均淨值亦須取得合理回報。

Brief Introduction to the Companies Registry Trading Fund

The Companies Registry ("the Registry") was established as an independent government department on 1 May 1993 and became a trading fund on 1 August 1993 by a resolution of the Legislative Council. In accordance with the Trading Funds Ordinance (Cap. 430), the Registry operates under commercial principles on a self-financing basis. The Registry is required to meet expenses incurred in the provision of services out of its income and achieve a reasonable return on the average net fixed assets employed.





組織架構

截至二零二零年三月三十一日，本處共有534名員工，包括388名公務員及146名合約員工。

Organisation Structure

The total headcount of the Registry was 534, with 388 civil servants and 146 contract staff as at 31 March 2020.





管理委員會

本處成立了管理委員會，作為本處企業管治綱領的核心，負責訂定策略方向，制訂政策及管理本處的業務，目的是實踐本處的理想和使命。委員會由公司註冊處處長（下稱「處長」）領導，成員包括本處全體首長級人員。委員會每月（或因應需要更頻密地）召開會議，以討論、檢討並監察本處的運作和工作表現。

企業管治綱領

本處十分重視維持高水平的企業管治。這對提高本處運作的效率及效能、保障相關持份者的權益，以及保持公眾對我們的企業管治能力及誠信的信心和信任，是至為重要。為了就如何在本處應用管治原則提供指引，本處於二零一二年五月頒布了公司註冊處企業管治政策聲明，載列了本處的企業管治綱領。

Management Board

At the core of its corporate governance framework, the Registry has set up a Management Board which is responsible for setting strategic directions, formulating policies and managing the Registry's business affairs with the aim of achieving its vision and mission. The board is headed by the Registrar of Companies ("The Registrar") and composed of all directorate officers of the Registry. The board meets every month, and more frequently whenever necessary, to discuss, review and monitor the Registry's operation and performance.

Corporate Governance Framework

The Registry attaches great importance to maintaining a high standard of corporate governance which is essential for enhancing the efficiency and effectiveness of our operation, safeguarding the interests of our stakeholders and sustaining the public's confidence and trust in the Registry's capability and integrity. To provide guidance on the application of the governance principles, the Registry promulgated a Corporate Governance Statement in May 2012, setting out the corporate governance framework of the Registry.





企業社會責任政策

本處在業務運作上致力確保能保持崇高的操守標準，並且關心社會、關注環境及關懷員工福祉。就此，本處自二零一零年九月以來一直採用企業社會責任政策聲明。該政策聲明闡述本處履行企業社會責任的綱領。

Corporate Social Responsibility Policy

The Registry strives to ensure the maintenance of the highest ethical standards in the conduct of its business, caring for the community, the environment and the well-being of staff members. In this respect, the Registry has adopted a Corporate Social Responsibility Policy Statement since September 2010, which sets out the framework for the Registry in discharging its corporate social responsibilities.

企業社會責任綱領 Framework of Corporate Social Responsibilities

