# 受世界認同為卓越的公司註冊處,為社會提供優質服務。 To achieve world-wide recognition as an excellent Companies Registry giving the community a quality service.

## [使命]

- 為客戶提供高效率、具成本效益和優良的 服務與設施,以辦理有限公司註冊及登記 和查閱公司文件。
- 因應客戶的需要和期望,引進現代科技, 不斷檢討和改善本處所提供的各項服務和 設施。
- 採用適當的人力資源管理策略,激勵員工,達成本處的目標。

## [信念]

- 以客為尊:重視客戶的意見。按照他們的 需要和期望,發展服務項目和 釐定質素水平。
- 群策群力:關懷和尊重我們的員工。透過 全體熱誠能幹的工作人員,同 心協力,推行優質服務。
- 精益求精:採納嶄新的意念、科技和工作模式,不斷改良本處的設施和服務質素。

#### [ Mission ]

- To provide our customers with efficient, cost-effective and quality services and facilities to incorporate companies and to register and examine company documents.
- To continuously review and improve our services and facilities, taking account of the needs and expectations of our customers and the best modern technology available.
- To motivate our staff to achieve organizational objectives by adopting appropriate human resource management strategies.

## [ Values ]

- To care for and respect our customers by listening to them and taking into account their needs and expectations when shaping the type and quality of service which we deliver.
- To care for and respect our colleagues as a quality service can be delivered only through dedicated people of high calibre working together as a team.
- To change for the better by remaining receptive to new ideas, technologies and work practices so as to improve the level and quality of our services and facilities.