



公司註冊處
Companies Registry

清盤人或臨時清盤人停任通知書
Notice of Cessation to Act as
Liquidator or Provisional Liquidator

表格
Form **NW5**

商業登記號碼
Business Registration Number

註 Note

1 公司名稱 Company Name

(清盤在進行中 In Liquidation)

2 停任詳情 Details of Ceasing to Act

請在適用的空格內加上 ✓ 號 Please tick the relevant box

身分 Capacity

清盤人 Liquidator

臨時清盤人 Provisional Liquidator

中文姓名
Name in Chinese

英文姓名
Name in English

姓氏
Surname

名字
Other Names

8

身分識別
Identification

 * * * (*)

香港身分證部分號碼
Partial Number of Hong Kong Identity Card

護照部分號碼
Partial Number of Passport

停任日期 Date of Ceasing to Act

日 DD 月 MM 年 YYYY

6

簽署 Signed :

姓名 Name : _____ 日期 Date : _____

清盤人 / 臨時清盤人 *
Liquidator / Provisional Liquidator *

日 DD / 月 MM / 年 YYYY

*請刪去不適用者 Delete whichever does not apply

4

提交人資料 Presentor's Reference

姓名 / 名稱 Name:

地址 Address:

電話 Tel:

傳真 Fax:

電郵 Email:

檔號 Reference:

請勿填寫本欄 For Official Use

《公司(清盤及雜項條文)條例》(第 32 章)
第 228A(11)(b) 及 253(2)(b) 條規定交付的

清盤人或臨時清盤人停任通知書

填表須知 — 表格 NW5

附註

引言

1. 公司清盤人或臨時清盤人須在其停任後以本表格通知公司註冊處處長(「處長」)。本表格須在停任日期後的 15 日內交付處長登記。如多於一名清盤人或臨時清盤人停任，每名停任者須個別以本表格通知處長。
2. 如申報清盤人或臨時清盤人的委任，請使用表格 NW3。如申報其詳情的更改，請使用表格 NW4。
3. 請劃一以中文或英文申報各項所需資料。如以中文申報，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
4. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。
5. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾為遵從《公司(清盤及雜項條文)條例》中有關條文的規定而交付處長。

簽署

6. 本表格必須由停任的清盤人或臨時清盤人簽署。公司註冊處不接納未簽妥的表格。

商業登記號碼

7. 請填報由稅務局轄下的商業登記署所發出的商業登記號碼(即商業登記證號碼的首 8 位數字)，「-」後的數字無須填寫。於 2023 年 12 月 27 日或之後成立的公司，商業登記號碼亦已用作公司註冊處所發出的「公司註冊證明書」上的編號。

停任詳情 (第 2 項)

8. (a) 為識別身分，請填報香港身分證的 部分號碼。如該人並非香港身分證持有人，請提供其所持護照的 部分號碼。請根據以下有關「部分號碼」的描述填報「部分號碼」。

「部分號碼」指—

- (i) 如組成身分識別號碼的字母或數目字元序列的字元數目是雙數(不包括空位、標點符號及標記符號) - 該序列的前半部分；或
- (ii) 如組成身分識別號碼的字母或數目字元序列的字元數目是單數(不包括空位、標點符號及標記符號) - 該序列的首個字元開始，至處於該序列正中間位置的字元為止的部分。

例子：

香港身分證號碼

完整號碼 (包括括號內的數字或字母)	部分號碼 (即所有英文字母及首三個數字)
A123456(7)	A 1 2 3 * * * (*)
AA123456(7)	A A 1 2 3 * * * (*)

護照號碼

完整號碼 (包括標點符號及標記符號)	部分號碼
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

- (b) 如停任的清盤人或臨時清盤人曾根據以上描述，在公司註冊處登記其香港身分證或護照的 部分號碼，請填報該 部分號碼。
- (c) 請勿在有關空格內填報完整的身分識別號碼，格內所填報的資料會供公眾查閱。
- (d) 如該項資料未曾在本處登記，請在有關的空格內填上「無」。

NOTICE OF CESSATION TO ACT AS LIQUIDATOR OR PROVISIONAL LIQUIDATOR

For the purposes of sections 228A(11)(b) and 253(2)(b) of
Companies (Winding Up and Miscellaneous Provisions) Ordinance (Cap. 32)

Notes for Completion of Form NW5

Introduction

1. The liquidator or provisional liquidator of a company should notify the Registrar of Companies (the Registrar) in this form of his or her ceasing to hold these posts. This form should be delivered to the Registrar for registration within 15 days after the date of the cessation. If more than one liquidator or provisional liquidator has ceased to hold the post, separate forms should be used to notify the Registrar.
2. To report the appointment of liquidator or provisional liquidator, please use Form NW3. To report any changes in the particulars of the liquidator or provisional liquidator, please use Form NW4.
3. Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
4. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
5. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies (Winding Up and Miscellaneous Provisions) Ordinance.

Signature

6. This form must be signed by the liquidator or provisional liquidator who is ceasing to act. A form which is not properly signed will be rejected by the Companies Registry.

Business Registration Number

7. Please provide the business registration number (i.e. the first 8 digits of the Business Registration Certificate number) issued by the Business Registration Office of the Inland Revenue Department. The numbers after [-] are not required. For companies incorporated on or after 27 December 2023, the business registration number is also adopted as the "No." on the "Certificate of Incorporation" issued by the Companies Registry.

Details of Ceasing to Act (Section 2)

8. (a) For identification purposes, please provide the ***partial number*** of Hong Kong Identity Card or, in the absence of a Hong Kong Identity Card, the ***partial number*** of passport according to the description of "Partial number" below:

Partial number means —

- (i) if the identification number comprises a sequence of an even number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the first half of the sequence; or
- (ii) if the identification number comprises a sequence of an odd number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the part that begins with the first character in the sequence and ends with the character that falls on the middle of the sequence.

e.g.

Hong Kong Identity Card Number

Full Number (including the digit or alphabet in brackets)	Partial Number (i.e. all the alphabets and the first three digits)
A123456(7)	A 1 2 3 * * * (*)
AA123456(7)	A A 1 2 3 * * * (*)

Passport Number

Full Number (including punctuation marks and symbols)	Partial Number
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

- (b) If the liquidator or provisional liquidator ceasing to act has previously registered the ***partial number*** of his or her Hong Kong Identity Card or passport with the Companies Registry according to the description above, please provide that ***partial number***.
- (c) Please ***DO NOT*** fill in the full identification number in the box provided. Information provided in the box is available for public inspection.
- (d) If no such particulars have been registered, please state 'Nil' in the boxes provided.