



公司註冊處
Companies Registry

更改接管人、經理人或
管有財產的承按人的詳情通知書
**Notice of Change in Particulars of
Receiver, Manager or Mortgagee
in Possession of Property**

表格
Form **NM7**

商業登記號碼
Business Registration Number

註 Note

1 公司名稱 **Company Name**

2 接管人或經理人／管有財產的承按人或承押記人詳情更改
Change in Particulars of Receiver or Manager／Mortgagee or Chargee in Possession of Property

A. 現時在公司註冊處登記的詳情
Particulars Currently Registered with the Companies Registry

請在適用的空格內加上 ✓ 號 *Please tick the relevant box*

身分

Capacity

接管人或經理人

Receiver or Manager

管有財產的承按人或承押記人

Mortgagee or Chargee in Possession of Property

承按人或承押記人 (法人團體) **Mortgagee or Chargee (Body Corporate)**

名稱 **Name**

或 **OR**

3

提交人資料 **Presenter's Reference**

姓名／名稱 **Name:**

代號 **Code:**

地址 **Address:**

電話 **Tel:**

傳真 **Fax:**

電郵 **Email:**

檔號 **Reference:**

請勿填寫本欄 **For Official Use**



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2 接管人或經理人／管有財產的承按人或承押記人詳情更改 (續上頁)
Change in Particulars of Receiver or Manager／Mortgagee or Chargee in Possession of Property (cont'd)

A. 現時在公司註冊處登記的詳情 (續上頁)
Particulars Currently Registered with the Companies Registry (cont'd)

接管人或經理人／承按人或承押記人 (自然人)
Receiver or Manager／Mortgagee or Chargee (Natural Person)

中文姓名
Name in Chinese

--

英文姓名
Name in English

姓氏
Surname

--

名字
Other Names

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7 身分識別
Identification

	*	*	*	(*)	
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香港身分證部分號碼
Partial Number of Hong Kong Identity Card

護照部分號碼
Partial Number of Passport

8 B. 更改詳情 Details of Change(s)
請只填報有更改的項目 Please complete item(s) with change(s) only

(a) 承按人或承押記人的名稱(法人團體)
Name of Mortgagee or Chargee (Body Corporate)

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生效日期
Effective Date

日 DD	月 MM	年 YYYY

(b) 接管人或經理人／承按人或承押記人的中文姓名(自然人)
Name in Chinese of Receiver or Manager／Mortgagee or Chargee (Natural Person)

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日 DD	月 MM	年 YYYY

(c) 接管人或經理人／承按人或承押記人的英文姓名(自然人)
Name in English of Receiver or Manager／Mortgagee or Chargee (Natural Person)

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姓氏 Surname

日 DD	月 MM	年 YYYY

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名字 Other Names



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2 接管人或經理人／管有財產的承按人或承押記人詳情更改 (續上頁)
Change in Particulars of Receiver or Manager / Mortgagee or Chargee in Possession of Property (cont'd)

8 B. 更改詳情 Details of Change(s) (續上頁)
請只填報有更改的項目 Please complete item(s) with change(s) only (cont'd)

9 (d) 地址 Address

室／樓／座等 Flat / Floor / Block, etc.	生效日期 Effective Date			
<input style="width: 100%;" type="text"/>	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table> 日 DD 月 MM 年 YYYY			
大廈 Building	<input style="width: 100%;" type="text"/>			
街道／屋苑／地段／村等 Street / Estate / Lot / Village etc.	<input style="width: 100%;" type="text"/>			
區／市／省／州／郵遞區號等 District / City / Province / State / Postal Code etc.	<input style="width: 100%;" type="text"/>			
國家／地區 Country / Region	<input style="width: 100%;" type="text"/>			

10 (e) 電郵地址 Email Address

<input style="width: 100%;" type="text"/>	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table> 日 DD 月 MM 年 YYYY			

11 (f) 香港身分證部分號碼 Partial Number of Hong Kong Identity Card

(須在 PI-NM7 頁填報完整身分識別號碼 Provide full identification number in PI-NM7 sheet)

<input style="width: 100%;" type="text"/>	*	*	*	(*)	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table> 日 DD 月 MM 年 YYYY			

(g) 護照 Passport

<input style="width: 100%;" type="text"/>	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table> 日 DD 月 MM 年 YYYY			
簽發國家／地區 Issuing Country / Region				
<input style="width: 100%;" type="text"/>				
部分號碼 Partial Number				

請在適用的空格內加上 ✓ 號 Please tick the relevant box

(h) 類別 Status

<input type="checkbox"/> 單獨 Sole	<input type="checkbox"/> 共同 Joint	<input type="checkbox"/> 共同及各別 Joint and Several	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table> 日 DD 月 MM 年 YYYY			

本通知書包括一頁 PI-NM7 頁 (PI-NM7 頁不會供公眾查閱)
 This notice includes one page of PI-NM7 Sheet (PI-NM7 Sheet is **NOT** for Public Inspection)
請在適用的空格內加上 ✓ 號 Please tick the relevant box 是 Yes 否 No

5 簽署 Signed :

姓名 Name : _____ 日期 Date : _____

(董事／公司秘書／授權代表*)
 本表格第 2 項所述的人士或公司
 (Director / Company Secretary / Authorized Representative *)
 Person or Company named in Section 2 of this Form

*請註明以何種身分簽署 Please indicate in which capacity you are signing this form



接管人或經理人／管有財產的承按人或承押記人詳情更改
(自然人) – 受保護資料

Change in Particulars of Receiver or Manager / Mortgagee or Chargee in Possession of Property (Natural Person) – Protected Information

12



公眾紀錄不會顯示此頁
This page will not be shown on the public record

如接管人或經理人／管有財產的承按人或承押記人(自然人)的身分識別號碼有所更改，該接管人或經理人／管有財產的承按人或承押記人須於本頁申報其新的香港身分證或護照的完整號碼。

The new full number of Hong Kong Identity Card or passport of a receiver or manager / a mortgagee or chargee in possession of property, who is a natural person, should be reported on this page if his or her identification number has been changed.

請在適用的空格內加上 ✓ 號 Please tick the relevant box

身分
Capacity

接管人或經理人
Receiver or Manager

管有財產的承按人或承押記人
Mortgagee or Chargee in Possession of Property

中文姓名
Name in Chinese

英文姓名
Name in English

姓氏
Surname

名字
Other Names

13 身分識別 Identification

(a) 香港身分證(完整號碼)
Hong Kong Identity Card (Full Number)

 ()

(b) 護照
Passport

簽發國家／地區
Issuing Country / Region

完整號碼
Full Number

(交付表格 NM7 時，請將 PI-NM7 頁置於最後。
Please place PI-NM7 sheet at the end when delivering the Form NM7.)



《公司條例》(第 622 章)
第 350(4) 條規定交付的

更改接管人、經理人或管有財產的承接人的詳情通知書

填表須知 — 表格 NM7

附註

引言

1. 如委任接管人或經理人通知書(表格 M5/NM5)或承按人行使財產管有權通知書(表格 M3/NM3)已交付公司註冊處處長(「處長」)登記，而該接管人或經理人或承按人或承押記人的詳情有所更改，該人須在該項更改的日期後的 15 日內，將關於該項更改的陳述，以本表格交付處長登記。
2. 請劃一以中文或英文申報各項所需資料。此外，所選用的語文必須與有關的表格 M5/NM5 或表格 M3/NM3(視屬何情況而定)所用的語文相同。如以中文申報，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
3. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。
4. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾為遵從《公司條例》中有關條文的規定而交付處長。

簽署

5. 本表格必須由本表格第 2 項所述的接管人、經理人、管有財產的承接人或承押記人(或由承按人或承押記人的授權代表)親自簽署。如承按人或承押記人屬法人團體，則本表格必須由其一名董事、公司秘書或授權代表簽署。公司註冊處不接納未簽妥的表格。

商業登記號碼

6. 請填報由稅務局轄下的商業登記署所發出的商業登記號碼(即商業登記證號碼的首 8 位數字)，「-」後的數字無須填寫。於 2023 年 12 月 27 日或之後成立/註冊的公司，商業登記號碼亦已用作公司註冊處所發出的「公司註冊證明書」或「非香港公司註冊證明書」上的編號。

現時在公司註冊處登記的詳情 (第 2A 項)

7. (a) 為識別身分，請填報香港身分證的部分號碼。如該人並非香港身分證持有人，請提供其所持護照的部分號碼。請根據以下有關「部分號碼」的描述填報「部分號碼」。

「部分號碼」指—

- (i) 如組成身分識別號碼的字母或數目字元序列的字元數目是雙數(不包括空位、標點符號及標記符號) - 該序列的前半部分；或
- (ii) 如組成身分識別號碼的字母或數目字元序列的字元數目是單數(不包括空位、標點符號及標記符號) - 該序列的首個字元開始，至處於該序列正中間位置的字元為止的部分。

例子：

香港身分證號碼

完整號碼 (包括括號內的數字或字母)	部分號碼 (即所有英文字母及首三個數字)
A123456(7)	A 1 2 3 * * * (*)
AA123456(7)	A A 1 2 3 * * * (*)

護照號碼

完整號碼 (包括標點符號及標記符號)	部分號碼
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

- (b) 如接管人、經理人、承按人或承押記人屬自然人，並曾根據以上描述，在公司註冊處登記其香港身分證或護照的 部分號碼，請填報該 部分號碼。
- (c) 請勿在有關空格內填報完整的身分識別號碼，格內所填報的資料會供公眾查閱。
- (d) 如該項資料未曾在本處登記，請在有關的空格內填上「無」。

更改詳情 (第 2B 項)

8. 請在適當的空格內申報接管人、經理人、承按人或承押記人的 新詳情，並在相關的空格內註明生效日期。沒有更改的詳情無需填報。
9. 請申報接管人、經理人、承按人或承押記人的詳細地址，本處不接納「轉交」地址及郵政信箱號碼。如承按人或承押記人屬法人團體，請註明其註冊辦事處或主要辦事處的地址。
10. 請提供或更新接管人、經理人、承按人或承押記人的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改，亦請以本表格通知公司註冊處。
11. (a) 請申報接管人、經理人、承按人或承押記人新的香港身分證的 部分號碼。如該人並非香港身分證持有人，請提供其所持新護照的 部分號碼及簽發國家／地區。有關填報身分識別的 部分號碼的詳情及例子，請參閱附註 7。
- (b) 請勿在有關空格內填報完整的身分識別號碼，格內所填報的資料會供公眾查閱。
- (c) 請另外於 PI-NM7 頁內填報接管人、經理人、承按人或承押記人完整的香港身分證號碼或護照號碼。PI-NM7 頁及於該頁內所填報的資料，不會供公眾查閱。
- (d) 如接管人、經理人、承按人或承押記人不再持有香港身分證或任何護照，請在有關的空格內填上「無」，亦無需提交 PI-NM7 頁。

接管人或經理人／管有財產的承按人或承押記人詳情更改(自然人) - 受保護資料(PI-NM7)

12. 在 PI-MN7 頁所填報的香港身分證號碼或護照號碼為受保護資料。PI-NM7 頁及於該頁內所填報的資料，不會供公眾查閱。
13. 請填報屬自然人的接管人、經理人、承按人或承押記人新的香港身分證的完整號碼。如該人並非香港身分證持有人，請填報其所持新護照的完整號碼及簽發國家／地區。

**NOTICE OF CHANGE IN PARTICULARS OF RECEIVER, MANAGER OR
MORTGAGEE IN POSSESSION OF PROPERTY**

For the purposes of section 350(4) of Companies Ordinance (Cap. 622)

Notes for Completion of Form NM7

Introduction

1. If a notice of appointment of receiver or manager (Form M5/ NM5) or a notice of mortgagee entering into possession of property (Form M3/ NM3) has been delivered to the Registrar of Companies (the Registrar) for registration, the receiver or manager or the mortgagee or chargee must, within 15 days after the date of any change in his/ her/ its particulars, deliver a statement of that change in this form to the Registrar for registration.
2. Please fill in all particulars and complete all items consistently in either Chinese or English **AND** in the same language used in the related Form M5/ NM5 or Form M3/ NM3, as the case may be. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
3. Please complete the Presenter's Reference. Unless the presenter needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
4. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

Signature

5. This form must be signed by the receiver, manager, mortgagee or chargee (or by his or her authorized representative) named in Section 2 of this form personally. If the mortgagee or chargee is a body corporate, this form must be signed by a director, company secretary or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

Business Registration Number

6. Please provide the business registration number (i.e. the first 8 digits of the Business Registration Certificate number) issued by the Business Registration Office of the Inland Revenue Department. The numbers after [-] are not required. For companies incorporated/ registered on or after 27 December 2023, the business registration number is also adopted as the "No." on the "Certificate of Incorporation" or "Certificate of Registration of Non-Hong Kong Company" issued by the Companies Registry.

Particulars Currently Registered with the Companies Registry (Section 2A)

7. (a) For identification purposes, please provide the **partial number** of Hong Kong Identity Card number or, in the absence of a Hong Kong Identity Card, the **partial number** of passport according to the description of "Partial number" below:

Partial number means —

- (i) if the identification number comprises a sequence of an even number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the first half of the sequence; or
- (ii) if the identification number comprises a sequence of an odd number of alphanumeric characters (excluding spaces, punctuation marks and symbols) — the part that begins with the first character in the sequence and ends with the character that falls on the middle of the sequence.

e.g.

Hong Kong Identity Card Number

Full Number (including the digit or alphabet in brackets)	Partial Number (i.e. all the alphabets and the first three digits)
A123456(7)	A 1 2 3 * * * (*)
AA123456(7)	A A 1 2 3 * * * (*)

Passport Number

Full Number (including punctuation marks and symbols)	Partial Number
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

- (b) If the receiver, manager, mortgagee or chargee who is a natural person has previously registered the **partial number** of his or her full Hong Kong Identity Card or passport with the Companies Registry according to the description above, please provide that **partial number**.
- (c) Please **DO NOT** fill in the full identification number in the box provided. Information provided in the box is available for public inspection.
- (d) If no such particulars have been registered, please state 'Nil' in the boxes provided.

Details of Change(s) (Section 2B)

8. Please state only the **new particulars** of the receiver, manager, mortgagee or chargee in the appropriate box(es) provided and specify the effective date of change in the corresponding box. There is no need to state those particulars which remain unchanged.
9. Please provide the full address of the receiver, manager, mortgagee or chargee. 'Care of' addresses and post office box numbers are not acceptable. If the mortgagee or chargee is a body corporate, please supply the address of the registered or principal office.
10. Please provide or update the email address of the receiver, manager, mortgagee or chargee, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing this form.
11. (a) Please provide the new **partial number** of Hong Kong Identity Card, or in the absence of a Hong Kong Identity Card, the new **partial number** and issuing country/ region of the passport of the receiver, manager, mortgagee or chargee. Please refer to Note 7 on the details and examples of **partial number**.
- (b) Please **DO NOT** fill in the full identification number in the box provided. Information provided in the box is available for public inspection.
- (c) Please report the full Hong Kong Identity Card number or passport number of the receiver, manager, mortgagee or chargee separately on a PI-NM7 sheet. PI-NM7 sheet and the information reported therein are withheld from public inspection.
- (d) If the receiver, manager, mortgagee or chargee no longer holds a Hong Kong Identity Card or any passport, please state 'Nil' in the boxes provided. There is no need to submit a PI-NM7 sheet.

Change in Particulars of Receiver or Manager / Mortgagee or Chargee in Possession of Property (Natural Person) - Protected Information (PI-NM7)

12. Hong Kong Identity Card number or passport number reported on PI-NM7 sheet is protected information. PI-NM7 sheet and the information reported therein are withheld from public inspection.
13. Please state the new full Hong Kong Identity Card number, or in the absence of a Hong Kong Identity Card, the new full number and issuing country/ region of the passport of the receiver, manager, mortgagee or chargee.